



## CROSS CONNECTION ADVISORY BOARD -MINUTES

Thursday June 27, 2019 | 9:00 am - Noon

**Willow Lake Wastewater Treatment  
5915 Windsor Island Rd, N  
Keizer, OR 97303**

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Attendees in Person:

Justin May  
Jim Nurmi  
Scott Ruyle

OHA Staff:

Molly Keller  
Rebecca Nyberg

On GoTo:

Steve West  
Roger Hendrix  
Kristopher Byrd

1. Meeting was called to order at 9:15 a.m.
2. Introductions
3. Minutes Approved
4. Department Reports
  - a. Personnel updates
    - Joe Carlson retired
    - Tia Skerbeck leaving
    - Awaiting new IT staff
    - Open positions available
  - b. Renewals – last cycle: 233 never renewed & 1635 active Tester, Specialist, and Tester/Specialists
  - c. ASR's were due in March 2019. 867 notices sent, 674 returned and 193 never submitted an ASR.
  - d. Annual Fees: 868 fee invoices mailed. 772 paid, 96 haven't paid.
  - e. Need to send a second notice for Renewals, ASRs, and Annual Fees.
5. Old Business
  - a. We talked through a lot of rule changes during the March 2019 meeting. Still have a few areas that need some additional work.
6. New Business
  - a. New Website coming soon... I'm hopeful it will be done around the end of summer... end of September. Stay tuned!
  - b. New updated application forms online now
  - c. New internal processes have slightly increased our application turnaround time, but significantly lowered it for Operator Certification.
  - d. ASRs & Enabling authorities are posted on Data Online.
  - e. Going forward the Pipeline will only be available on-line.
  - f. There are new email groups that you can join, and information gets pushed out to folks that way.
  - g. Justin mentioned making incident reports public, like WA. General agreement. Currently incident reporting is not required. Will look at adding it to the list of rules to update.

- h. Discussion about tracking “internal” backflow assemblies when there is premises isolation and when there isn’t. Some systems track internal assemblies, some do not.
7. Correspondence
  - a. None
8. Public Comment
  - a. None
9. Instructor Meeting
  - a. Proposed Rule updates for new instructors- Molly requested input and is optimistic that it won’t take 2 years.
10. Adjournment

### **Next Meeting**

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- August 29, 2019 → GoTo Meeting- Go to the CCAB web page to register. Or copy the link below to **register for the August Meeting:**  
<https://attendee.gotowebinar.com/register/3221594755882449932>
- November 7, 2019 → PSOB 800 NE Oregon St, Portland, OR 97232