

Evaluating Objectives

Do your objectives meet the following	Yes	No	Notes
criteria?			
Include CAB?			
Conditions or circumstances			
Audience			
B ehavior (Use verbs that are observable)			
Are your objectives easy to understand?			
Can the objectives be accomplished in the			
time and environment your session will			
occur?			
Are your objectives specific enough that you			
could observe the results? (Since you cannot			
observe that someone "knows" or			
"understands", use an action that			
demonstrates that the participant knows or			
understands.)			
Do your objectives state only one result to be			
accomplished?			
Are the objectives realistic for participants to			
attain?			
Do some of your objectives move participants			
to higher levels of learning and engagement?			
What column do your verbs come from?			
1. Knowledge			
2. Comprehension			
3. Application			
4. Analysis			
5. Synthesis			
6. Evaluation			
What types of objectives have you included?			
Head – increase knowledge?			
Heart – change attitude?			
Hand – practice new skills?			