**Chapter 3: Client Processes** 

**Section 8: Other Client Processes** 

**Lesson: Immunization Status Button** 

## Objectives:

Upon completion of this lesson the user will be able to:

- 1. Identify and locate the immunization status button;
- 2. Understand what the options are that appear on the immunization button; and
- 3. Identify when it is necessary to print a referral letter.

### **Oregon Policies:**

♦ 481 Immunization Screening & Referral Protocol

#### Overview:

In an ongoing effort to increase the number of WIC kids that are fully immunized, both the State WIC and Immunization programs work together to ensure immunization screening occurs.

This lesson will show the functionality within TWIST to assist in the immunization screening process for WIC staff. The data is pulled from the ALERT Immunization Information System, or ALERT IIS - the statewide immunization registry that includes immunization histories from both public and private providers.

#### Instruction:

#### Location of Immunization Status button

The starting point for this section is: Client Processes  $\Rightarrow$  Enrollment  $\Rightarrow$  WIC Intake.

NOTE: The Immunization Status button can be accessed on "Enrollment" or "Certification" windows. All steps to access will remain the same.

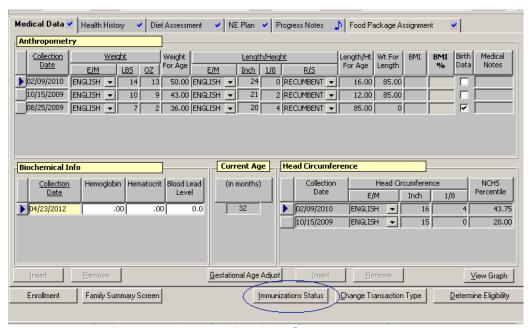


Figure 1: "Immunization Status" button

1. Click on the "Immunization Status" button.

One of three pop-ups will appear.

- Immunizations are due
- New WIC Client. Immunization data not available.
- Immunizations are up-to-date

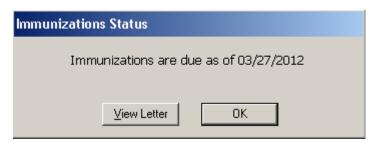


Figure 2: "Immunizations are Due" Pop-Up

1.1. "Immunizations are due as of x date" appears when the system is able to generate a forecast based on the immunization histories found in ALERT IIS. The date indicates the date the data was uploaded from Alert. A referral should be made.



Figure 3: "New WIC Client. Immunization data not available"
Pop-Up

1.2. "New WIC Client. Immunization data for this client will not be available for up to 7 days" appears when the system is unable to make a forecast match. A referral should be made.



Figure 4: "Immunizations are up-to-date" Pop-Up

- 1.3. "Immunizations are up-to-date as of x date" appears when the system finds that the participant does not need vaccines at this time. The date indicates the date the data was uploaded from Alert. A referral is not needed.
- 2. Click on the "View Letter" button to see the referral letter and the immunization data it includes.

# Referral Letter & Printing

The immunization referral letter now includes immunization histories in addition to the child's name, date of birth and age. The date listed under "**Immunizations Due as of x**", is the date ALERT uploaded the data. ALERT updates immunizations weekly. There may have been immunizations

given since that time or there may have been immunizations that were not recorded in Alert at that time. This information serves as adequate screening to meet WIC policy.

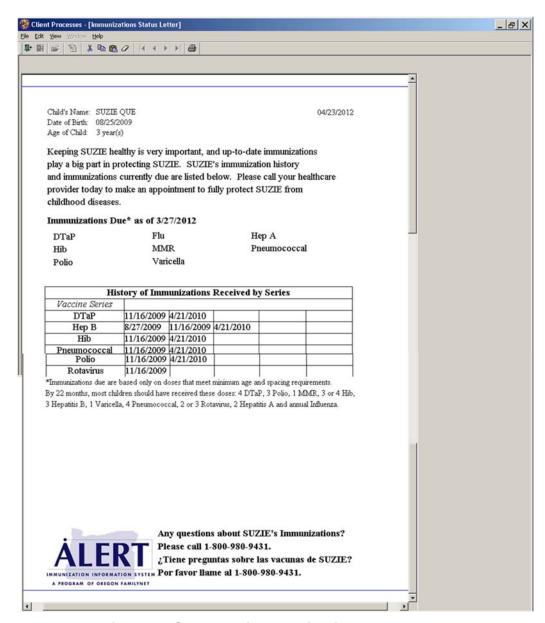


Figure 4: Sample of Immunizations Due letter

1. Click on the "**Print**" icon to print the referral letter.

- 1.1. The date in the upper right hand corner is the date the referral letter was run.
- 1.2. The date listed under "**Immunizations Due as of x**", is the date ALERT uploaded the data.
- 1.3. The immunizations listed in this section are those Alert indicates are needed as of that date.
- 1.4. The "History of Immunizations Received by Series" is a summary of the vaccination history reported to Alert for this child.
- 1.5. The phone number at the bottom is for the Alert Help Desk, where staff are prepared to answer any questions from the child's parent or guardian.

#### Notes:

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