Off-site Vaccination Clinic
Temperature Log for Refrigerator - Celsius

Clinic Dates:_____**Clinic Hours:** _____

Facility Name: _____

Off-site Clinic Location: _____

Monitor temperatures closely!

1. Write your initials below in "Staff Initials," and note the time in "Exact Time."
2. Record the min/max temperatures of the vaccine after transport to off-site clinic.
3. Record vaccine temperatures every hour during the clinic by putting an X in the row that corresponds with the storage unit temperature.
4. At the end of the day record the min/max temperatures reached.
5. Record min/max temps again after returning vaccine to main clinic.
6. If any out-of-range temps, see instructions to the right.
7. Keep this documentation with your clinic's temp logs.

Take action if temp is out of range—too warm (above 8ºC) or too cold (below 2ºC).

1. Relocate the vaccines to proper conditions as quickly as possible. Label the vaccines "Do Not Use". Do not discard vaccines unless directed to by the Manufacturer (COVID-19 vaccine) or Oregon Immunization Program (all other vaccine)
2. Record the out-of-range temps in the "Action" area on the bottom of the log.
3. **For COVID-19 vaccine, call the manufacturer**. For other vaccines call the OIP Helpdesk at 971-673-4832 to determine vaccine viability and next steps.
4. Document the action taken on the "Vaccine Storage Troubleshooting Record"

Clinic Hour	Transport	Hour 1	Hour 2	Hour 3	Hour 4	Hour 5	Hour 6	Hour 7	Hour 8	Hour 9	Hour 10	Hour 11	Hour 12	End of Day	Transport
Staff Initials															
Exact Time															
Danger! Temperatures above 8°C are too Warm! Write any out-of-range temps on the lines below and call the Manufacturer (COVID-19 vaccine) or OIP Helpdesk (all other vaccines - 971-673-4832) immediately!															
Acceptable Temperatures 8°C	Max:													Max:	Max:
7°C															
6°C															
Aim for 5° 5°C															
4°C															
3°C															
2°C	Min:													Min:	Min:
Danger! Temperatures below 2°C are too cold! Write any out-of-range temps on the lines below and call the Manufacturer (COVID-19 vaccine) or OIP Helpdesk (all other vaccines - 971-673-4832) immediately!															
Action: Write any out-of-range temps (above 8°C or below 2°C) here:															