Disclaimer:
The documents and links listed below are for informational and educational purposes only and should not be considered as legal or professional advice for specific matters.

[Calendar of Required Actions](#)
[Calendar of Board Required Actions](#)
[Glossary of Terms](#)
[2015 Standards of Excellence](#)
[Diversity and Inclusivity Organizational Self-Assessment Tool](#)
[Northeast Institute for Quality Community Action Policy Toolkit](#)

Category 1 - Consumer Input and Involvement

- [Creating a Community Needs Assessment Process](#)

Category 2 - Community Engagement

- [Developing a Communication Plan](#)
- [Social Media 201: Advocacy, Story-Telling and Important Reminders](#)

Category 3 - Community Assessment

- [A Community Action Guide to Comprehensive Community Needs Assessments](#)

Category 4 - Organizational Leadership

- [Succession Plan (temporary and permanent)](#)
- [Process for Creating an Agency-Wide Risk Assessment Part 1](#)
- [Process for Creating an Agency-Wide Risk Assessment Part 2](#)
- [Risk Assessment Generator](#)
- [Sample Risk Management Plan](#)

Category 5 - Board Governance

- [Roberts Rules of Order](#)
- [Tripartite Selection procedures/policy](#)
- [NV CSBG Tripartite Board Standards and Board Tool Kit](#)
- [Board minutes / Note-Taking (clearly identifying quorum, votes, guests, etc.)](#)
- [Sample Conflict of Interest Policy and Form](#)

- [Developing and Managing a Conflict of Interest Policy](#)
- [Tripartite Board Orientation Guidance](#)
- [Sample Board Orientation Checklist](#)

Category 6 - Strategic Planning
- [Strategic Plan 101](#)

Category 7 - Human Resource Management

- [Nonprofit HR Best Practices Toolkit with Templates](#)
- [Employee Training Tracker](#)
  - Free, downloadable Excel template
- [Employee Handbook 101](#)
- [Sample Employee Handbook – Handbook Receipt](#)
- [ED performance appraisal](#) –Guidance article
- [Whistleblower Policy Template](#)
- [Tips for Developing a Whistleblower Policy](#)

Category 8 – Financial Operations and Oversight

- [Template – tracking bids and scores](#)
  - Free, downloadable Excel template
- [Sample Cost Allocation Plan](#)
- [Cost Allocation Red Flags and Remedies](#)

Category 9 – Data and Analysis

- [Data System Review Checklist](#) – page 24