Meeting date | time December 27, 2021 | 8:00-9:58am | Meeting location Virtual

Facilitator

Note Taker + Timekeeper Sophia Tzeng

Mary Frances Kenion

Task Force Members in Attendance: Andrea Ball, Sami Jo Difuntorum, Xan Augerot (proxy for Lizzy Atwood Wills), Jennifer Parrish Taylor, Paula Hall, Katrina Holland, Ariel Nelson, Marisa Espinoza, Sen. Dick Anderson, Rep. Wlnsvey Campos, Rep. Jack Zika, David DiMatteo

Additional attendees included members of the public.

AGENDA TOPICS

Agenda topic: Human Centering + Introductions/Icebreaker

Task Force members kicked off the meeting by sharing "freezing points" and burning concerns. The range of responses from Task Force members included:

Design Day ICEBREAKER

What is your freezing point?	What is your burning concern?
(That makes you say slow down/stop!)	(That makes you move forward?)
 Timeline Data quality Complexity of the current system Polarization + philosophical differences pressure and polarization Denial of racism/racist system 	 Urgency to address racial disparities and inequity Opportunity to align the ecosystem for long-term, transformative community impact That folks are coming to the conversation with a specific viewpoint without being open to what their potential blindspots may be Change that incorporates racial equity and addresses disparities is long overdue burning concerns: racial equity and real-world effectiveness/outcomes around the state racial equity and real-world effectiveness/outcomes around the state The extraordinary point-in- time to effect lasting change

Agenda topic: Task Force Goals + Outputs |

The Facilitator shared the session goals and outputs. Goals included:

- Aligning on Task Force process and criteria for deliverables
- Centering the work on people the experience and needs of persons experiencing homelessness affected by racial disparity in Oregon, and those whose alignment is needed for success
- Drafting emerging solutions

Desired kickoff meeting outputs included:

- Session capture
- Draft findings and recommendations for subcommittee development and iteration

Agenda topic: Task Force Process + Charter |

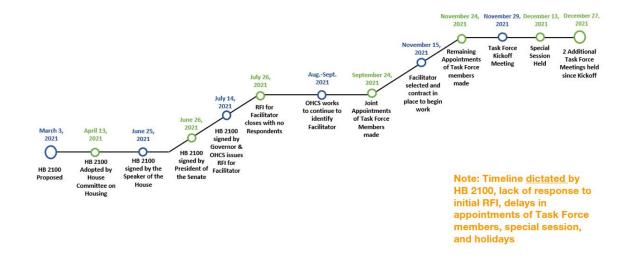
The Facilitator discussed concerns related to the Task Force process and offered some thoughts for discussion (see below).

DISCUSS: Task Force Process

CONCERNS	FOR DISCUSSION AND FEEDBACK
 Timeline Data quality Complexity of the current system Polarization + philosophical differences Resistance/refusal to acknowledge requirement and reasons for change Need for alignment across the ecosystem for long-term, transformative community impact 	 Build into mandated 1/15 report + recommendations: Agreed-upon key shifts More time throughout 2022 for TF to Conduct discovery Build understanding Develop, review and consider solutions "Pilot" prototypical approaches, including a change management process

Concerns around the timeline were reaffirmed by several Task Force members (full discussion captured in recording). The Facilitator reviewed a timeline leading up today (see below).

Timeline: How We Got Here



The governance questions from Task Force members were reviewed and discussed from the 12/20/2021 meeting. The Facilitator referred Task Force members to HB 2100 Section 7 which prescribes much of the charter.

Task Force "Governance"

QUESTIONS FROM LAST WEEK TASK FORCE "CHARTER" - HB 2100 SECTION 7 1. Establishment 1. Are we consensus or majority, or how do we make decisions together? 19 Members + Appointments 2. If not consensus, how will minority TF Directives (see next slides) opinions be reflected? 4. TF Powers of Discovery 3. How are we operationalizing racial equity 5. Quorum is Majority into our governance structure and 6. Official Action requires Majority processes? 7. Chairperson or Co-chairs 8. 4. Do we establish guiding principles that Vacancy appointments center work in racial and social justice? Minimum monthly meetings before 1/31/21 9. 10. Rules as necessary Comments/Questions Today? 11. OHCS staff support + provide facilitator None noted 12. TF member reimbursement + stipend 13. State government agency information and assistance 14. Deadline for submitting report on Section 3 Findings and Recommendations to Legislative Assembly committee and OHSC - January 15, 2022

Agenda topic: Task Force Facilitation + Approach |

The Facilitator re-reviewed the ASCETA Approach to Task Force facilitation, re-introduced the Facilitation Team and Discovery Teams.

Facilitation Team + Activities







<u>Inclusive Process</u>

- Process architecture and facilitation Task Force Work Sessions (monthly remote up to three hours each, or divided as needed)
 - **Agenda Design Meetings** (monthly remote up to 45 minutes each)
- Check-in Meetings with Project leads (monthly)
- Communications including updates, key event reporting, digital communications and PR collaboration with Task Force and stakeholders

Discovery Team + Activities



Emerging Learning

- Interviews (19)
- Survey (300+) with Synthesis Insights Development
- Data, policy and financial research and analysis

Deliverable (est. 1/7) Homelessness + Racial Disparities Report

The Facilitator reviewed the current Task Force Workplan until 1/15/2022:

Task Force Workplan: until 1/15/22

	Grounding	<u>Discovery</u>		<u>Design</u>	<u>Iteration</u>	<u>Implementation</u>	
	Week of 11/29	Week of 12/6	Week of 12/13	Week of 12/20	Week of 12/27	Week of 1/3	Week of 1/10
Task Force	S1: KICKOFF 1.5 hrs	3 hrs, w/Prework Interviews (19) S2: SYNTHESIS 2 hrs, w/Prework		S3: DESIGN 2 hrs, w/Prework	S4: IMPLEMENTA- TION 2 hrs, w/Prework	S5: REFINEMENT 1/15 submission	
Stakeholders		Survey and Insights Development Interviews Data, policy and financial research and analysis Workshops as needed		Further Survey, Interviews, Workshops and Research As Needed			
Project Leads Chair and Co-Chair		Weekly check-in Weekly check-in Weekly check-in w/Agenda Design w/Agenda Design w/Agenda Design		Weekly check-In w/Agenda Design	Weekly check-In w/Agenda Design	Weekly check-In w/Agenda Design	
OUTPUTS	Roadmap Discovery Plan	Draft Discovery and Insights Report Draft Design Framework		Iterated Framewo Draft Phase	rk +Draft Solutions 2 Framework	Final Report + Recommendations	

The Facilitator revisited Task Force Collaboration commitments and encouraged Task Force members to make additions:

Task Force Collaboration

REMOTE COMMITMENTS INTERPERSONAL COMMITMENTS 1. Share your thoughts - aloud or write it on the 1. Give grace and forgiveness 2. Take space and make space - openly share 2. Mute if not talking and support your colleagues as they openly 3. Crafting is encouraged (it helps me to focus share experiences to do something with my hands) 3. Take good care - manage your boundaries 4. Snacking welcome! 4. Engage in lively conversation, even if it feels 5. Pets included awkward 6. Children and Grandchildren 5. Be thoughtful and compassionate 6. Does it need to be said, does it need to be said by me, does it need to be said by me right now

Agenda topic: Report Design |

The Facilitator asked Task Force members to share their hopes, requests, and intended audiences for the report to the Legislature, highlighting minimum legislative requirements.



Report Design

- Summarizes "findings and recommendations" of Section 3 (goals)
- To be submitted by 1/15/21 to appropriate Legislative Committee; email 2-page executive summary to every member of the Legislative Assembly + Administrator, with a copy to the Oregon Housing Stability Council

AUDIENCES Who are key audiences for the report?	HOPES How might the report be used + referred to, and for how long?	REQUESTS What would you like to see / not see?
 Legislators OHC CAA League or Oregon	At least 1 year, to design change and propose metrics for success	 Opportunity to surface problematic issues and "sparks notes" version with rec for more time "pilot " concepts

Agenda topic: Human Centering |

The Facilitator discussed centering persons of lived experience and discussed discovery team work being conducted via Task Force member interviews and a broader stakeholder survey. Task Force members were invited to add intersectionality considerations.

HUMAN-CENTERING THE STATE ECOSYSTEM TO DECREASE RACIAL DISPARITY via funding structure, needs identification, contract modification redesign





Task Force members were invited to self-select into breakout groups to explore the state ecosystem for decreasing racial disparity. The Facilitator clarified that content on slides 25-27 was derived directly from Task Force member interviews by the Discovery Team – all of which have not been completed – so there may be different and/or contradictory perspectives represented.

<u>HUMAN-CENTERING</u> STATE ECOSYSTEM FOR DECREASING RACIAL DISPARITY

(via funding structure, needs identification, contract modification)

wнo	DO (current state)
Political Representatives	Represent constituents in State's budget and priorities
OHCS	Determine priorities for and approach to funding for housing instability and homelessness
Community Action Agencies (CAA)	Administer funds and provide services to address housing instability and homelessness
League of Oregon Cities Association of Oregon Counties	Represent the interests of county and city governments across the state
Culturally-specific service organizations/departments (CSO)	Provide services to members of one or more specific communities
Community-based service organizations (not culturally specific) (CBO)	Provide services to all persons experiencing housing instability or homelessness
Foundations Governor's Office Criminal Justice	

Task Force members self-selected into breakout groups and were gently reminded members of the Task Force to record their group discussions live on the slide deck so that members of the public could view their insights.

STATE ECOSYSTEM FOR DECREASING RACIAL DISPARITY

(via Interviews - funding structure, needs identification, contract modification)

wнo	GREATEST CHALLENGE TO ADDRESSING RACIAL DISPARITY	GREATEST OPPORTUNITIES TO ADDRESS RACIAL DISPARITY
Group 1: Political representatives	Not representing their vocal/voting constituents' interests Pressure from	No specific opinions Bolstering statewide bridges between community and elected officials
Group 2: OHCS	 Something big needs to change; the system is antiquated. 	Homelessness needs are prioritized in statewide housing plan. Aled a defined seat at the table with authority for 1 or more entities to address equity and racial justice as their core mission Designated partners to create metrics that hold the state accountable

STATE ECOSYSTEM FOR DECREASING RACIAL DISPARITY

(via Interviews - funding structure, needs identification, contract modification)

WHO	GREATEST CHALLENGE TO ADDRESSING RACIAL DISPARITY	GREATEST OPPORTUNITIES TO ADDRESS RACIAL DISPARITY		
Group 3: Community Action Agencies (CAA)	Do not share the opinion that racial disparities exist. Committed to maintaining funding structure the same at recipient level - against deprioritization of CAAs as the only eligible entities Adapting to inclusive state funding structure where CAA's are not the only eligible entities Do not believe that disparities will decrease with other eligible entities at the funding table.? Data system that accurately reports numbers served insufficient resources to pay staff adequate wages to delivery services. Not created as a culturally-specific organization Not required to fund culturally specific services or organizations, nor meeting disparities - too much subjectivity	Adapt to inclusive state funding structure where CAA's are not the only eligible entities Streamline contracting requirements "Grow the pie" by using set asides or pilots for CSO's. Have larger CSO's step in to subcontract instead of cities interagency collaboration Pass through funds to CSO's through the CAA as a contractual requirement. Require CAA's to have a RFP process to allow CSO's to apply for funding Allow CBO's access to state funding ?		
<u>Group 4:</u> Cities Counties Tribes	Not being part of the conversation Lack of data Lack of coordination/disconnect between state policy/funding discussion and decisions and local/regional discussions/funding Missing a targeted approach to homelessness Missing access to resources (tribes) Lack of collaboration across jurisdictions Lack of common goal	Direct contracting opportunities/eligibility to address racial disparities "Grow the pie" by creating special funds for CSO's Improve state grant/application processes, make more accessible across populations Align applications across state agencies (need to layer funding), support collaborative applications Make recommendations for reforming federal rules/requirements		

STATE ECOSYSTEM FOR DECREASING RACIAL DISPARITY

(via Interviews - funding structure, needs identification, contract modification)

WHO	GREATEST CHALLENGE TO ADDRESSING RACIAL DISPARITY	GREATEST OPPORTUNITIES TO ADDRESS RACIAL DISPARITY
<u>Group 5:</u> Culturally specific service organizations/ Departments (CSO)	Not having access to funding Being able to attract staff due to lack of funding Reporting requirements from funders Work is focused on the symptoms and not the sources of the issue (houselessness) Resources are not proportional to the reality of need Lack of cultural understanding - the fear of being seen as "racist" gets in the way of moving the conversation forward The system will fight change unless power holders cede their power The process of change as it currently exists is devoid of time/resources - weaponizing the viewpoints of CBOs	Need for equity approaches - more time and consideration to overstretched people. Direct contracting is to address racial disparities. Lots of capacity building for CSO's Reduction or reimagining of reporting for CSo's and the communities they serve Opportunity for funding in general - some never get the opportunity due to lack of information or lack of relationships with CAAs
Group 6: Community based service organizations (not culturally specific) (CBO)	Not having access to funding Not enough funding to begin with-thus, scarcity leaves little room for innovation and can hold back progress on prioritizing BIPOC communities within non CSOs Constrained relationships with CAAs Need for more comprehensive understanding of racial disparities, how they affect our work, and how to address them/ what our responsibility is to address them Need for non-culturally specific organizations to be accountable for providing culturally "responsive" services and develop better/ more collaborative relationships with CSOs Significant underfunding leads to racial disparities with regard to wage/compensation - we end up asking BIPOC to do heart work while still struggling "Parallel process" in many CBOs - frontline workers contend with stark inequalities within organizations in which leadership heavily skews white - and the push to address disparities often comes from frontline workers themselves	Direct contracting is to address racial disparities. Operationalizing racial equity strategies and using a targeted universalism approach Creating opportunities for collaborative applications, especially between white/ dominant culture CBOs and CSOs Removing the "middle man" creates opportunities better funding Creating robust accountability structures that require and monitor progress towards addressing racial disparities Incorporating values of transparency and collaboration into systems and processes

Task Force members were invited by the Facilitator to share insights and surprises after emerging from self-selected breakout groups. Feedback included:

Insights / Surprises

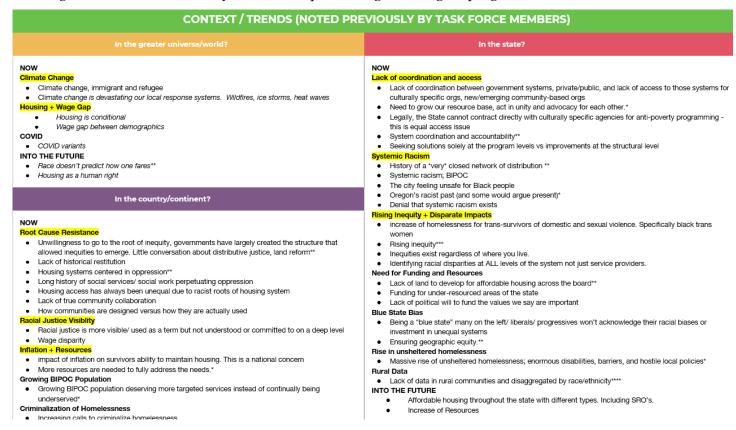
- AOC to Cities, Counties and Tribes local jurisdictions
- Political representatives about communication and how people feel heard, how do people find their elected officials, do outreach across the state, how do we connect those lines across the perfect
- When dealing with white progressives who have the best of intentions, sometimes
 their need not be seen as racist can get in the way of talking about what the
 disparities are impediment to the work. A lot of energy making that person feel
 better. We need to have a transparent conversation. Because there is a need and a
 problem. How do we set their egos

Agenda topic: Design |

The Facilitator shared HB 2100 Goals:

TASK FORCE GOALS	HB 2100 SECTION 7.3. The task force shall:
① Decrease Disparity	Identify and investigate methods by which the state may decrease rates of racial disparity among people experiencing homelessness and receiving services.
② Identify Needs	Consider existing methods and recommend additional methods by which the Housing and Community Services Department and Oregon Housing Stability Council may receive advice and information about needed services for individuals experiencing homelessness and housing insecurity.
③ Change Funding Structure	Identify and investigate potential changes in this state's funding structure to address racial disparities among people experiencing homelessness and housing insecurity, including consideration of how housing transition of services delivery could be implemented to avoid service disruptions among people experiencing homelessness or housing insecurity.
④ Modify Contracting	Identify and investigate methods by which the Housing and Community Services Department and Oregon Housing Stability Council may modify contracting process and eligibility for providers of services for individuals experiencing homelessness and housing insecurity.
⑤ Policy Recommendations	Recommend solutions regarding the funding of services for individuals experiencing homelessness or housing insecurity, including legislation or rulemaking and modifications to: (A) The delivery and eligibility requirements for federal and state funds; (B) The receipt and distribution of information about homelessness and homelessness services by the state; and (C) Methods for addressing racial disparities

The Facilitator reviewed context and trends noted previously by Task Force members in the 11/29/2021 meeting and noted the breath synthesis completed to generate grouping titles for the feedback.



The Facilitator reviewed emergent themes across all Task Force domains for consideration as a framework for design as the Task Force moves forward with prelimary recommendations.

EMERGENT THEMES A framework for design

- **A. Shared power** those with lived experience included in every step of the process, and at the table for all decision-making processes (policy, funding, program design, implementation)
- B. Standardize and require **demographically robust practices** to accurately reflect impact of racial disparities
- C. Require **affirmative marketing and culturally specific outreach** for folks least likely to respond or participate
- D. Flexibility and Continuous Improvement statutes and rules that support agency learning, experimentation and iteration that result in outcomes that are positive in reducing racial disparities

Task Force Continuation: What will take more time to do? What else will need to be done and by when? What must this TF recommend to ensure successful outcomes from these efforts?

No concerns were noted by Task Force members for using this design approach to potential solutions. Task Force members were pre-assigned to breakout groups to explore Task Force goals 1-4 as a small group. Task Force members were asked to document their small group discussions on the slides so that members of the public could see group insights.

TASK FORCE GOALS	DISCOVERY TEAM	SMALL GROUP 11/29	SUBCOMM 12/20	TODAY
① <u>Decrease</u> Disparity	Brittani Manzo Kenisha Bryant	Alan Evans Ariel Nelson	Marisa Espinoza Jennifer P. Taylor Senator Dick Anderson ?	Marisa Espinoza Andrea Bell Senator Dick Anderson
② Identify Needs	Jeff Olivet Donald Whitehead .	 Jennifer Parrish Taylor Jimmy Jones 	Ariel Nelson Andrea Bell Vanessa Timmons ? .	Ariel Nelson Jennifer P. Taylor Xan Augerot
(3) Change Funding Structure	Abby Miller Michael Thomas	Katrina Holland Lizzy Atwood Wills	Xan Augerot Sami Jo D. Winsvey Campos	Sami Jo D. David DiMatteo Katrina Holland
4 Modify Contracting	Abby Miller Michael Thomas	1. Marisa 2. Sami Jo 3. Paul	Paula Hall Marcus Mundy ?	Representative WLnsvey Campos Paula Hall Representative Jack Zika

Task Force members were provided working slides inclusive of notes from the 12/20/2021 meeting to begin to develop draft recommendations based on the corresponding design framework. For brevity of the meeting summary, all slides are posted publicly on the Task Force website to reflect the small group discussions (goal 1: slides 35-39, goal 2: slides 42-46, goal 3: slides 49-53, goal 4: slides 56-60).

Upon returning from pre-assigned breakout groups, Task Force members were asked to continue to develop thoughts collectively via Slack or independently and note in the working slide deck.

Agenda topic: Reflections |

The Task Force was asked to offer reflections for today's meetings which included:

Quick Reflections

- On a bright point, some things we're confident we can identify by the 15th as recommendations. We started to realize this is really clear we can articulate by then. "Audit" and "assessment"
- No way everyone's going to come out on the same page in this process pretty real in putting in our recommendations. That the legislature needs to recognize that nobody is going happy.

Agenda topic: Recommendations Criteria |

Task Force members were invited to make "target" and "reach" criteria for drafting recommendations:



Criteria for Drafting Recommendations

- "Findings and recommendations" per Section 3 (goals)
- To be submitted by 1/15/21

TARGET Aim for	REACH Great to get
 E.g. Expands resources w/o jeopardizing funding E.g. Just like this (insert sample) E.g. Add more Task Force time for structural change (change management, testing, data-driven evals) - two years Expands resources without jeopardizing funding, for a limited transitional period Recommend clear DEI expectations for all grantees/funding recipients, that are operational and not check-box Readily available tech assistance 	E.g. No Task Force sunset - longitudinal work over 10 years Even if taskforce does not feel comfortable moving forward after this allocated time for discussion, OHCS change the funding structure beginning FY22-23 anyway as a first attempt. Experimentation must begin right away instead of asking BIPOC to continually wait until everyone (especially dissenters) is comfortable or ready Targeted universalism funding approach that avoids subjecting BIPOC orgs to systemically racist and inequitable practices of competitive funding procurement processes

Agenda topic: Next Steps & Closing |

Next steps that Task Force members could anticipate included:

- Synthesize Session 3 and Share Back
- Session 3- Session 4 Prework (complete draft recommendations)
- Survey Report/Discovery Report Draft
- Postwork/Prework (continuation)
- Sign onto Slack, join Subcommittees, and give feedback (Task Force Members)

The Task Force meeting was concluded at 9:58 a.m.