

Mission: To protect the public by supervising occupational therapy practice and assuring safe & ethical delivery of occupational therapy services.

OTLB News



Occupational Therapy Licensing Board

BOARD MEMBERS

- Sybil Hedrick Park, OTR/L, CHT, CSCS, Board Chair
- Max Perkins, OTR/L
- Kari Hill, COTA/L
- Erion Moore, Public Member, Vice Chair
- Clyde Jenkins, Public Member

BOARD STAFF

- Nancy Schuberg
Executive Director
- Rachel Cillo
Licensing Specialist

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December 2020

Filing OTA Supervision with the OT Board

The Oregon Occupational Therapy Licensing Board requires that all OT Assistants keep on file with the Board, the occupational therapist who is providing their supervision. The OT Assistant must file the OT supervisor with the Board prior to starting work.

The OT Licensing Board now has a new procedure for filing OT supervision. No longer are OT Assistants required to send in a signed form. Filing supervision can now be done electronically in the License Portal. For a link to step-by-step instructions: [Click Here](#).

Once the OT Assistant saves their OT Supervisor's name, Site of Supervision, and Start Date into the License Portal, **the OT Supervisor will then need to**

log into their License Portal record and change the approval status to APPROVED and save.

Once this is done, the OT supervision is successfully filed with the OT Licensing Board. If an OT Assistant is no longer being supervised by the OT supervisor in the system, the end date must be added in the portal.

The Board recommends that all OT Assistants and their OT Supervisor review the instructions and check your license portal (that was activated when you renewed your license) to make sure your supervisor information is current. For a link to the License Portal: [Click Here](#).

The Board audits OTA Supervision.

Proposed rule change: Notice filed on 11/16/2020 to all licensees, stakeholders, OTA, state legislature and posted on Board website. Last day for comments is 12/31/20 @ Noon.

339-010-0035

Statement of Supervision for of an Occupational Therapy Assistant

- (1) Any person who is licensed as an occupational therapy assistant may assist in the practice of occupational therapy only under the supervision of a licensed occupational therapist.
- (2) ~~Before an occupational therapy assistant assists in the practice of occupational therapy, he/she must file with the Board a current statement of supervision of the licensed occupational therapist who will supervise the occupational therapy assistant.~~
(2) Before an occupational therapy assistant assists in the practice of occupational therapy:
 - (a) The occupational therapy assistant must log into their online license portal with the board and record the name of the licensed occupational therapist who will supervise them, the site where supervision will take place and the supervision start date.
 - (b) The licensed occupational therapist whose name is recorded in the online license portal with the board must log into their online license portal and confirm their supervision of the occupational therapy assistant by updating the approval status to "approved".
- (3) An occupational therapy assistant always requires at least general supervision.
- (4) The supervising occupational therapist shall provide closer supervision where professionally appropriate.
- (5) The supervisor, in collaboration with the supervisee, is responsible for setting and evaluating the standard of work performed.

The Board Honors Genevieve deRenne for 18 years of Service!

At its meeting on Nov. 6, 2020, the OT Licensing Board honored Genevieve deRenne for her **18 years** of service. Genevieve will be retiring from Board service at the end of 2020.

Genevieve was appointed to the Board in January of 2003 where she was a member and eventually board chair for two, four year terms, until 2010. The Board hired her at that time as a contract clinical consultant and investigator, which she has done faithfully for 10 years!

Genevieve's background in several areas of mental health, her time on the NBCOT disciplinary action committee, her many years of practice, along with her sharp instincts made her an outstanding investigator/clinical advisor for the Board during this time.

Genevieve was often called upon when tough clinical questions came to the office or when a therapist is experiencing an ethical dilemma and needed advice. Whatever it was, she was there and always so willing to help.

The Board thanks Genevieve for her wisdom, dedication and contributions to the Board, to the therapists in Oregon, and to the OT profession.



OT Licensing Board Member Vacancy

The OT Licensing Board is seeking a new OT member to serve on its five member board. The Board is comprised of 2 OTs, 1 OT Assistant and 2 public members. Board members are appointed by the Governor and approved by the Legislature.

OT Member Responsibilities:

- ◇ Attend quarterly Board meetings customarily held in February, May, August and November. The meetings begin at 10:00am on the first Friday of the month and generally last until 2:00pm. Sometimes Special Meetings are called in addition to the four quarterly meetings.
- ◇ Review confidential complaints and complaint investigations, including confidential and protected health information regarding members of the public. The Board then determines whether a licensee has violated Oregon statute or rule in the course of their practice, and if so, imposes discipline.
- ◇ Assist in responding to clinical or scope of practice inquiries that come to the Board.

The Board pays a stipend of \$30 per meeting plus reimbursement for travel to and from the board meetings. Meetings can also be held via Zoom or by teleconference. We encourage OTs outside of the Portland area to consider applying!

The next opening will begin formally in October, 2021, however the appointment process will begin a few months in advance of that date. For more information, please email the [Board Director](#).

COVID –19 OHA Information

The **Oregon Health Authority** has issued specific guidelines for practice posted on their website at:

[OHA COVID-19 Healthcare Partner Resources](#)

We strongly encourage you to follow the link frequently for new and updated information as content is changing rapidly.

You can also check the OTLB website for COVID-19 updates and information by clicking [here](#).

Here are some recent adds:

[COVID Vaccine Provider Communications Toolkit](#)

[Oregon COVID-19 Vaccine Information for Providers](#)



OHA Guidance

[OHA Guidance on Resumption and Continued Provision of Non-Emergent and Elective Procedures at Hospitals](#)—Updated 7/30/20

[Guidance on Resumption and Continued Provision of Non-Emergent and Elective Procedures in Medical and Dental Offices, and Other Health Care Settings](#)—Updated 7/31/2020

[OHA Provisional Guidance: Clinical Care and Healthcare Infection Prevention and Control for COVID-19](#) - Updated 12/9/20

[Oregon Guidance for Healthcare Personnel on Use of PPE in Resource-Constrained Settings](#) -Updated 9/23/20

Executive Orders

The Governor has issued several Executive Orders relating to the Pandemic. Licensees are expected to comply with all applicable requirements of the orders, relevant to the specific care setting and type of procedure.

All [Executive Orders](#)

MOST RECENT: Governor Brown has issued Executive Order 20-66, effective December 3, 2020, found here: [eo 20-66.pdf \(oregon.gov\)](#). Please continue to review and abide by all guidance and restrictions from Governor Brown and OHA, website: [OHA 3461 Sector Risk Categories](#).

Elective and Non-Urgent Procedures: [Governor's Executive Order 20-22](#)

Telehealth Resources

[Board rules](#) and FAQ's on telehealth

[Oregon Health Plan coverage of Telephone/Telemedicine/Telehealth Services](#)

Recording from the OHA and the Department of Consumer and Business Services [Nov. 17 Telehealth Listening Session for Health Care Providers](#). Learn about the current telehealth landscape and the concerns shared by Oregon providers.

[AOTA Telehealth Resources](#)—available to members and non-members

WHAT'S COMING UP

2021

Feb. 26 Board Meeting
Apr. 26-28 TIES
May 7 Board Meeting
Aug. 6 Board Meeting
Sept. 24 Strategic Planning Mtg
Nov. 5 Board Meeting

State Holiday Closure Schedule

2020

Dec. 25 Christmas

2021

Jan. 1 New Years Day
Jan. 18 MLK Jr. Day
Feb. 15 Presidents Day
May 31 Memorial Day
July 5 Independence Day
Sept. 6 Labor Day
Nov. 11 Veterans Day
Nov. 25 Thanksgiving
Nov. 26 Day after TG
Dec. 24 Christmas

Occupational Therapy Licensing Board

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***New* Cultural Competency CE rule:**

Effective July 1, 2020, ALL licensed Occupational Therapists and Occupational Therapy Assistants are required to complete at least one hour on Cultural Competency per renewal period. This requirement is in compliance with HB 2011 (2019).

Licensee Count:

OT's: 2,178

OTA's: 498

Total: 2,676

**The OT Licensing Board
wishes you a
happy and safe
holiday season!**

Lend your skills in an emergency...

State Emergency Registry of Volunteers in Oregon (Serv-OR)

SERV-OR is a statewide registry system to help health care professionals volunteer their services during emergencies with significant health impacts.

The registry is sponsored by the Oregon Public Health Division in partnership with the Medical Reserve Corps.

For more info, visit:

<https://www.serv-or.org/>

Self-reporting Requirements

If you are arrested you must notify the Board within **10 working days** of a conviction of a misdemeanor, or an arrest for or conviction of a felony. OAR 339-010-0020 (5)(d).



Did your legal name change?

To change your name: Go to www.oregon.gov/otlb for the name change form or send an email to [board staff](mailto:board@otlb.org). Email or fax us the legal document showing the name change. OAR 339-010-0018

Keep your Contact Info Current—It's the Law!

Change your contact information within 30 days: Go to www.oregon.gov/otlb and complete the address change form, send an email to [board staff](mailto:board@otlb.org) or to Log in to the License Portal—click [here](#). OAR 339-010-0018

To order a verification to be sent to another state: click [here](#). **There is No Charge.** We do not need their form. We will email you back when it is done.