How to produce a General Service Benefit Estimate in Online Member Services (OMS)

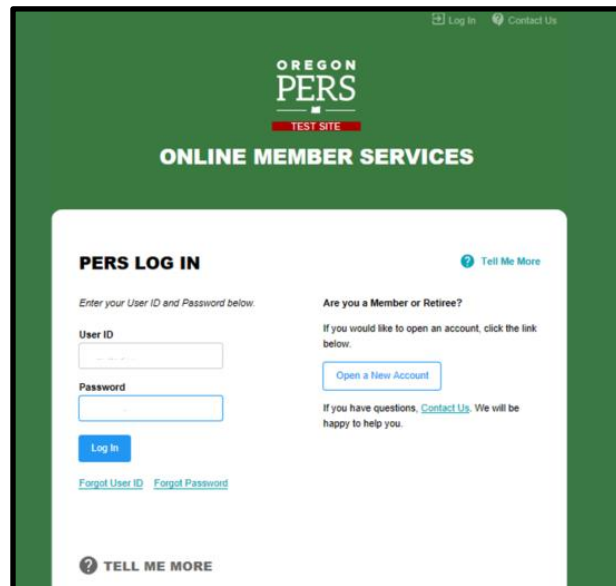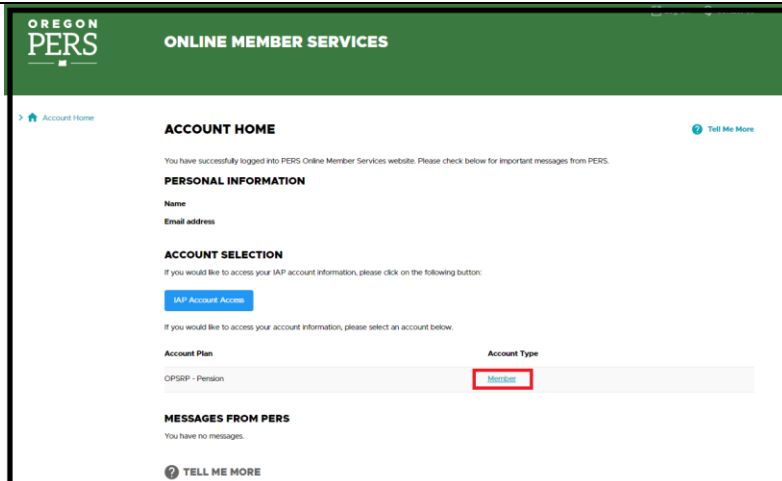|	
Step One Access Online Member Services (OMS) by going to the PERS website: https://www.oregon.gov/PERS Click on the green "OMS Login" button under Online Member Services (OMS)	
Step Two Login to your Online Member Services Account (OMS) by entering your User ID and Password	
Step Three Your "Account Home" page will now appear on the screen. To access your PERS account, click on the "Member" link under "Account Type". This will now take you to the "Account Summary" page	

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Step Four While on the "Account Summary" page, click on the "Benefit Estimate" option on the left-hand side. This will take you to the "Benefit Estimate" page	
Step Five Click on the "Create New Benefit Estimate" button	
Step Six In the "Retirement Date*" box, please enter the Retirement Date you are wanting to produce the estimate for and click the "Next" Button.	

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Step Seven Fill out the information needed in this step and hit the "Next" button. An explanation of each field can be found at the bottom of the page under the "Tell me more" section.	
Step Eight Review the information in this page and once confirmed is correct, click the "Next" button.	
Step Nine Your Payment Options based on the information entered will display. If you want to create a new Benefit Estimate, follow the steps again starting with Step Four	