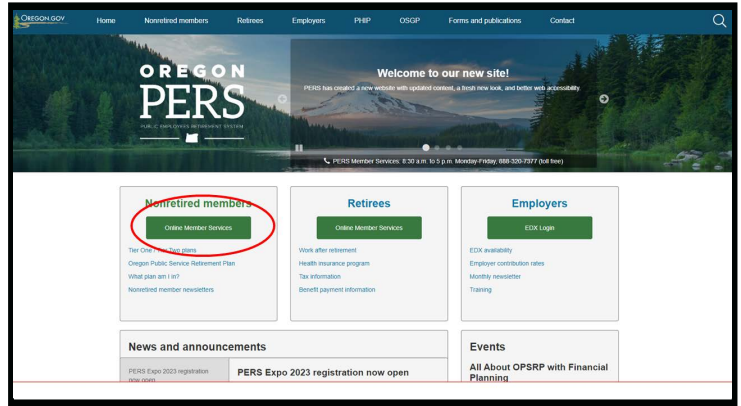# How to create and use your Online Member Services (OMS) account

Step One

Access Online Member Services (OMS) by Clicking on the green "Online Member Services" button as shown in the middle of the page at:
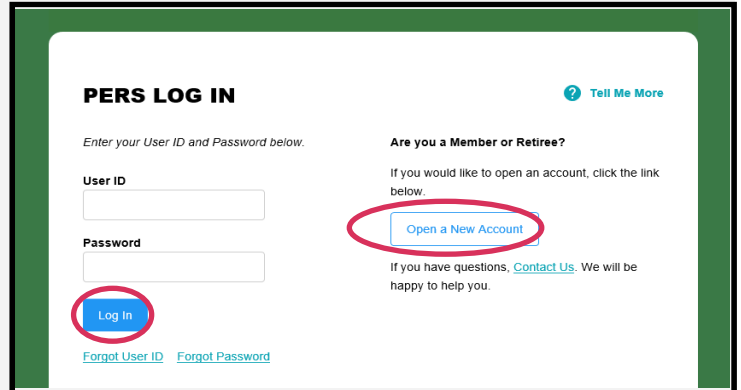
https://www.oregon.gov/pers

Step Two

A login screen will appear. If you do not have an OMS account, you will need to create one. Click on "Open a New Account."

If you already have an OMS account, enter your user ID and password and click "Log In."

Step Three

On the "To Access Online Member Services" page, choose a user ID and a password. If you need to review the rules for creating a user ID or password, click the provided links.

Make a note of the user ID and password you create.

After you have filled in the required fields, click on the "Next" box at the bottom left of the page.
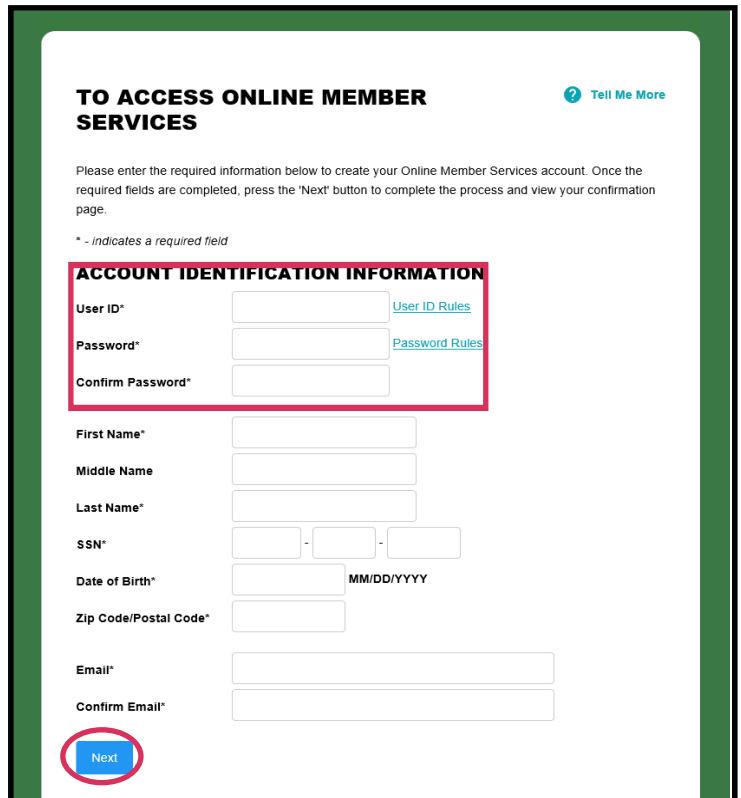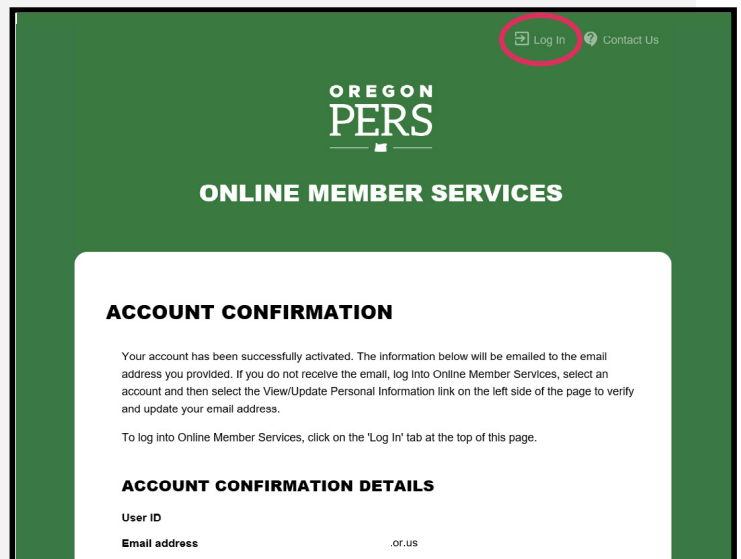
Step Four

You will see an "Account Confirmation" page displaying your user ID and email address.

To log in, click on the "Log In" link at the top of the page.

Verify that the user ID you see matches the one you created in Step Three.

See additional steps on reverse side.

Updated July 2023

Step Five

Next you will see the "PERS Online Member Services Transactions Agreement" page, which explains the terms and conditions that apply to the OMS website. If you agree, click the blue "I Agree" box to use OMS.

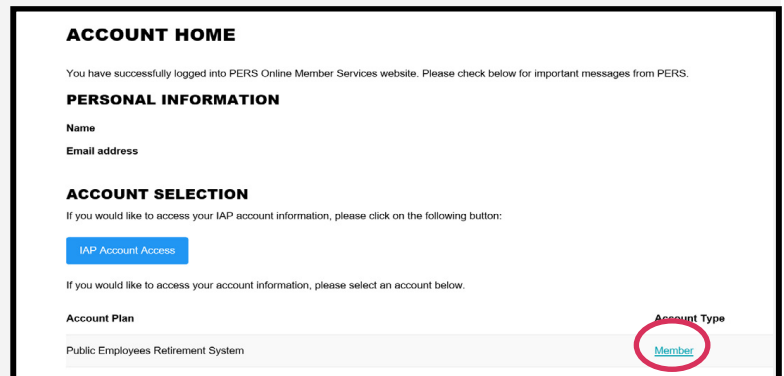If you are a Tier One or Tier Two member, continue to Step Six.

If you are an Oregon Public Service Retirement Plan (OPSRP) member, skip to Step Eight.
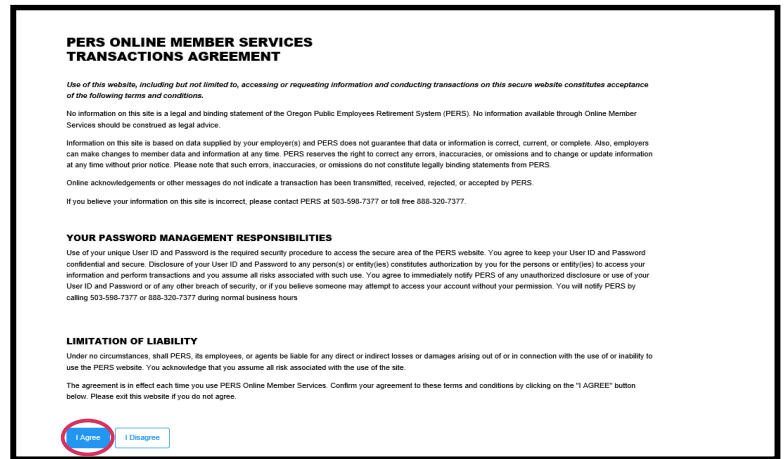
Step Six (Tier One/Tier Two)

Your "Account Home" page will now appear on the screen. To access your PERS account, click on the "Member" link under "Account Type."
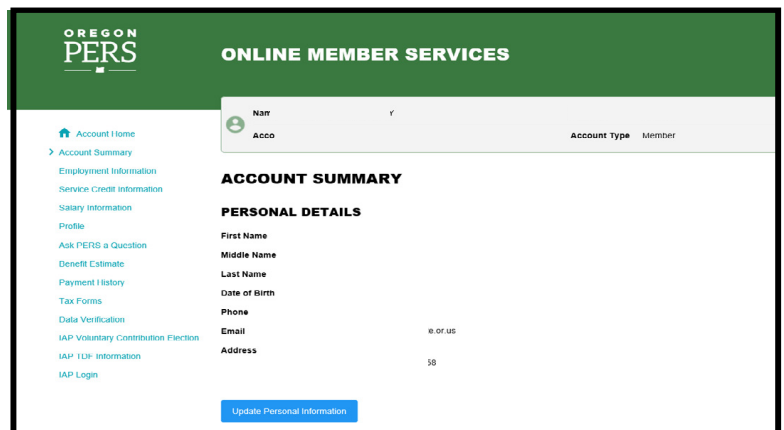
Proceed to Step Seven.

Step Seven (Tier One/Tier Two)

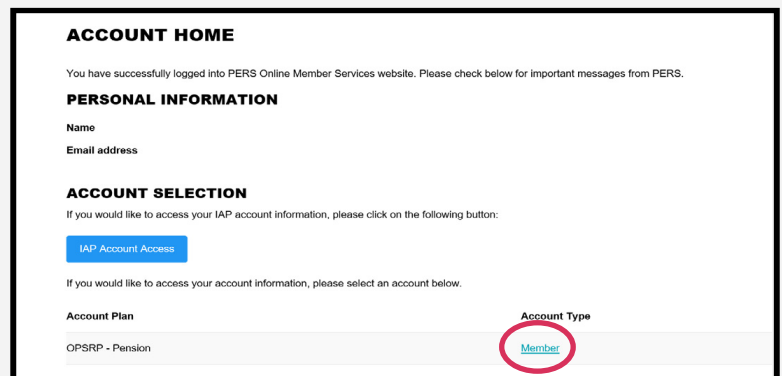Your "Account Summary" page will now appear on the screen.

From this page, you can generate an estimate and access information about your PERS membership, including service credit, salary details and personal information.

After you retire and begin receiving pension payments, this page will give you access to your payment history, tax withholding elections and other retiree information.

Step Eight (OPSRP)

Your "Account Home" page will now appear on the screen. To access your PERS account, click on the "Member" link under "Account Type."

Step Nine (OPSRP)

Your "Account Summary" page will now appear on the screen.

From this page, you can generate an estimate and access information about your PERS membership, including employment details, salary history and personal information.

After you retire and begin receiving pension payments, this page will give you access to your payment history, tax withholding elections and other retiree information.

If you are locked out or need assistance, call
888-320-7377