

Dear PERS employer,

The August 2010 Employer Monthly Update has a number of items:

- 1) The August MACR “tip” from the Employer Service Center (ESC).**
- 2) Employer Announcement #61: SB 897 and Data Verification.**
- 3) New ESC account representative territories are effective today, Monday, 8/2.**
- 4) Requested update of 3rd party software provider information.**
- 5) Employer EDX training is now available through the internet.**
- 6) Security reminder.**

**1) The August MACR “tip” from the Employer Service Center (ESC).**

2010 is now two-thirds complete, and we suggest that you make sure you have submitted regular reports for all reporting periods thus far in 2010. Contact your ESC account representative if you discover a missing regular report, and make sure your account representative is aware if you have combined two regular reports into one for any reporting period in 2010.

**2) Employer Announcement #61: SB 897 and Data Verification.**

In the Spring 2010 Employer Outreach presentations we reviewed SB 897 and the member data verification mandates outlined in that legislation. We stated that PERS staff would be drafting an OAR (Oregon Administrative Rules) and devising internal procedures to implement SB 897.

Employer Announcement #61 previews the draft OAR and provides the avenue by which you can make comments and express concerns about the draft rule. Please take the time to review the draft OAR and provide your input to the rulemaking process.

A link to Employer Announcement #61 is under the “Employer Announcements” heading on the PERS employer website, [www.oregon.gov/pers/emp/index.shtml](http://www.oregon.gov/pers/emp/index.shtml)

**3) New ESC account representative territories are effective today, Monday, 8/2.**

New ESC account representative territory assignments are effective today, Monday, 8/2. Use this link to find your ESC account representative:  
[http://www.oregon.gov/PERS/EMP/section/er\\_general\\_information/employer\\_account\\_reps.shtml](http://www.oregon.gov/PERS/EMP/section/er_general_information/employer_account_reps.shtml)

**4) Requested update of 3rd party software provider information.**

The quarterly update is designed to keep both employers and software vendors aware of any forecast EDX changes affecting how member demographic and financial data is reported through EDX.

If you are an employer who uses a 3rd party software package to report member data through EDX and wish to add your organization and your provider to our quarterly e-mail list, or update existing information on that list, we will need:

- 1) Your employer name,
- 2) Your employer number,
- 3) The name of the software package you use to report data through EDX,
- 4) The software vendor name,
- 5) The name, phone number and e-mail for your vendor representative.

Please e-mail that information to: [pers-employer.info.services@state.or.us](mailto:pers-employer.info.services@state.or.us)

**5) Employer EDX training is now available through the internet.**

We will offer EDX employer training simultaneously through the Internet and in person at the Tigard headquarters computer lab beginning with the Friday, August 13, 2010 training session. We'll have six seats available in the PERS Tigard headquarters computer lab and five internet links available for each scheduled EDX employer training session.

Registration for either EDX training format is done only online. Use this link to review dates and times for employer EDX training and to register for any training session:

[http://www.oregon.gov/PERS/EMP/section/er\\_training/schedule.shtml](http://www.oregon.gov/PERS/EMP/section/er_training/schedule.shtml)

**6) Security reminder.**

Please remember only the EDX online environment is secure, allowing exchange of detailed member information between PERS staff and employers. Our e-mail, however, IS NOT SECURE so please NEVER include member sensitive data or full SSNs in either the body of an e-mail or in e-mail attachments.

Best regards,

**In compliance with the Americans with Disabilities Act, PERS will provide this document in an alternate format upon request. To request this, contact PERS at 888-320-7377 or TTY 503-603-7766.**