PERS Oregon Public Employees Retirement System

September 2014 PERS Employer Monthly Update.

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5) Employer EDX training dates for the remainder of 2014.

6) Now posted: FAQ About Changing Employee Contribution Type.

1) September reconciliation processing 'tip'.

We suggest you begin review of your part-time employee records to identify those on track to meet or exceed 600 hours of service in calendar year 2014. If those part-timers have completed a waiting time this calendar year or in a previous calendar year AND 2014 service totals 600 hours or more, then all positions in this calendar year become qualifying, overriding "non-qualifying" position type for 2014. That 600 hour total represents combined service with you and other PERS employers, and the Year-to-Date Wage and Contribution Summary screen and the Eligibility reports will show your part-time employees' total service with all reporting PERS employers thus far for 2014. These aids can be accessed through links by the same name in the Site Navigation area of any EDX page. Contact your ESC Account Team if you have employees currently in non-qualifying positions and on track to reach 600 hours combined service in the near future.

2) Reminder: Immediately return to PERS any completed Designation of Beneficiary forms received from employees.

Employers are reminded to **immediately return to PERS any completed Designation of Beneficiary forms received from employees.**

Although employees may give an employer completed Designation of Beneficiary forms to submit to PERS, it still remains **the member's responsibility** to make sure a change of beneficiary designation is received by PERS**. A change of beneficiary designation is not considered effective until the form is stamped as received by PERS.**

3) Use of PERS alphanumeric IDs began August 20, 2014.

During EDX batch processing Wednesday evening, August 20, 2014, PERS exceeded PERS ID 999999 and began use of alphanumeric IDs. The PERS alphanumeric ID format is A0000N and the first ID number in the new format was A00001.

4) Revised PERS employer statement/invoice format installed August 14, 2014.

The revised PERS employer statement/invoice format was installed August 14, 2014. The revised format expands employer invoice and remittance information into three separate areas: 1) IAP: Member IAP account invoice and remittance information, 2) Pension: Tier One/Tier Two and OPSRP normal cost and Unfunded Actuarial Liability (UAL) and Side Account invoice and remittance information, and 3) RHIA/RHIPA invoice and remittance information. RHIA and RHIPA are health insurance subsidies available to qualified PERS retirees. The new format affects Current Statement, Un-billed Activity, and Historical Statements.

The revised statement/invoice format, and activity surrounding installation of the new format, is described in Employer Announcements #86 and #87.

Please contact your ESC Account Team representative if you have questions on the revised statement/invoice format.

5) Employer EDX training dates for the remainder of 2014.

Employer EDX training is available the second Friday of each month, offered simultaneously through the Internet via iLinc, the PERS distance presentation platform, and in the PERS Tigard headquarters computer lab.

Registration for remaining 2014 EDX employer training is done online.

6) Now posted: FAQ About Changing Employee Contribution Type.

An FAQ (Frequently Asked Questions) on the subject of changing employee IAP contribution type is now available on the PERS employer web page. This FAQ provides information on the different types of IAP member account contributions and the notification that employers must provide to PERS before changing their IAP account contribution type for all employees or a specific class of employees. Please contact your ESC Account Team representative if you have further questions on IAP account contribution types or changing the type of contributions for all of your employees or a specific class of your employees.

Best regards,