

Community Investment Data Training: Questions and Answers

April 8, 2022

RE: Race/Ethnicity Categories

Question: Is it necessary to fill out the “Race/Ethnicity B” and “Race/Ethnicity C” fields if “Two or More Races” is selected?

Answer: Generally, yes.

- Hispanic/Latinx: (Complete)
- Race/Ethnicity A: Complete “Two or More Races” option
- Race/Ethnicity B: (Complete with one of the drop-down options)
- Race/Ethnicity C: (Complete with one of the drop-down options)

Question: If a youth solely identifies as Hispanic/ Latin/e/o/a/x, how do I complete the field?

Answer: Select “Hispanic or Latinx” under both the “Hispanic or Latinx” and “Race/Ethnicity A” columns. Further description may be provided in the “Optional Race/Ethnicity” column on the right.

Question: What do I do with the “Optional Race/Ethnicity” column on the right?

Answer: This is an optional column that you can use to more accurately tell the youth’s story.

Question: What if a youth identifies as Hispanic American? They didn’t like the options and selected “Prefer not to answer”.

Answer: Race/Ethnicity is a mandatory reporting category. Please use the optional column at the far right to accurately reflect the youth’s story.

RE: Grade / Entry Status

Question: We work with the students during the summer before the start of the school year. Should we put “disconnected” or unenrolled at entry, or should we put the grade they will enter in fall?

Answer: Put the grade the youth will enter into in the fall. Here is more detailed guidelines:

- Education Status at Start Date Year 1 (Q1-July 1) and Year 2 (Q5-July 1)
 1. If Program is operating during the summer (non-school year) and the youth was enrolled in school the previous year enter the grade they will be in for the Fall.
 2. If youth is participating in credit recovery during the summer, use the same convention of entering the grade they will be in the Fall.
 3. If youth was not enrolled the previous year and is currently not enrolled, then enter “disconnected”.
 - Note, for younger grades where the youth will not advance to the next level, you can put the same grade if this is known when doing the Q4 reporting. However, if it is unknown, note that you will be able to correct this for Quarter 5 (October) reporting.
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RE: End of program reporting

Question: We are a year round program. What happens on June 30, 2022, for Quarter 4 reporting, if I am still actively serving youth?

Answer: All youth will be end dated (June 30, 2022). Then you will copy them over in as of July 1, 2022, and enter the educational status that corresponds to the 2nd the year of the grant cycle. ****Key: The same ID should be used for the same student for the first year and the second year.**

RE: Youth ID #

Question: Are we supposed to generate a “new” ID for our students? We use the school ID#. Can we use it?

Answer: Typically, ODE uses the SSID or the *secure* student identifier. Please do not use the ODE SSID# for this Community Investment Data Report. However, the schools also use a District ID# or a Local ID#; and those school IDs can be used.

Note: If you need to generate a unique youth ID for the data reporting person, you can use the Data Tool. More information is on the YDD Technical Assistance Website.

RE: Start Dates

Question: What start date should I use--the start of the quarter or the actual start date?

Answer: Put the date the youth start services at the start of the grant. You can use the first date of the quarter for the first quarter you start services to indicate the youth was active in the program prior to the start of that first quarter date (be it July 1 or Oct 1). However, if a youth was not active when the first quarter started, then use the date that they started services.