



Board of Examiners
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Meeting Minutes

June 19, 2008

Portland State Office Building Conference Room 445 Portland OR

PRESENT:

Nancy Dunn, Audiologist, Chair
Ashley Northam, SLP, Vice-Chair
Carol Clupny, SLP Member
Alison Metcalf, Audiologist Member (via
phone executive session)
Elisa Williams, Public Member
Harold Kim, MD, Otolaryngologist

Sandy Leybold, Executive Director
Jeff Dover, AAG
Benjamin Boyd, Administrative
Assistant

Charles Murphy, Public Member
was on excused absence.

CALL TO ORDER

The meeting was called to order at 11:07 a.m.

WELCOME/APPROVE AGENDA

Clupny asked for the Board to discuss an issue that has arisen in her rural area, whereby the shortage of speech-language pathologists makes it difficult for speech-language pathology assistants to obtain necessary supervision. Chair Dunn suggested that the topic be added following the Executive Session. Northam moved to approve the agenda as amended. Clupny seconded the motion. Motion passed by unanimous vote.

INTRODUCTION OF NEW EXECUTIVE DIRECTOR

Sandy Leybold gave highlights of her past experience in health care administration, including over 13 years at OHSU, and recently working in higher education administration at Lewis & Clark College. She is happy to take on her new position with the Board. Board members introduce themselves and shared their professional background.

EXECUTIVE SESSION

The Board entered executive session at 12:20 p.m. to discuss complaints and disciplinary cases as specified in the ORS 192.660(2)(k).

The Board returned to public session at 2:03 p.m.

ACTION ITEMS

Approve 4/4/08 meeting minutes

Clupny moved to approve the minutes. Northam seconded the motion. Motion passed by unanimous vote.

Key Performance Measures

Chair Dunn handed out copies of the Department of Administrative Services and Legislative fiscal office Budget note Report of Performance Measures for Boards and Commissions as updated in August 2006. These performance measures represent best practices regarding governance oversight.

Board members reviewed the measures and commented on ways in which we meet these guidelines, and some areas for improvement.

Three other key performance measures were previously legislatively adopted for the 2007-09 budget cycle. These measures targeted the number of Oregon school districts whose speech-language assistants are certified; the percentage of licensees audited who are in compliance with continuing professional development requirements; and the percentage of customers who rate their satisfaction with the agency's customer service as good or excellent. These measures continue to be relevant for the Board's work.

Leybold will collate the Board's responses into a baseline assessment that can be included in the Board's budget submission for 2009-11. In addition, this self-evaluation will be included in the Annual Performance Progress Report due September 30, 2008.

Application Form Revision

Based upon discussions during Executive Session, the Board reached consensus regarding a recommended change to the licensure application form. The question, "Have you ever been the subject of an investigation since your last renewal?" would be changed to "Have you been the subject of any state or any federal agency investigation that you have not previously reported to the Board?" Leybold will follow up to make this change on electric and paper versions of the application form.

Election of Officers

Chair Dunn is leaving the Board at the end of her second term, effective 7/1/08. A new audiologist member will soon be appointed by the Governor.

Chair Dunn asked for nominations for Chair. Clupny nominated Vice Chair and speech-language pathologist Ashley Northam. Kim seconded. The motion passed by unanimous vote.

Chair Dunn then asked for nominations for Vice Chair. Clupny nominated Board member and audiologist Alison Metcalf. Williams seconded. The motion passed by unanimous vote.

Supervision of SLPAs

Clupny raised her concern regarding the difficulty in finding SLPs to supervise SLPAs in rural settings. Northam suggested that the use of video-conferencing or other technology could be helpful in extending professional supervision into remote areas of the state. This is an issue that will impact SLPAs working in rural school districts at the beginning of the school year this fall. The Board discussed the possibility of creating a temporary rule to address the need for appropriate supervision within the constraints presented by rural settings.

Clupny and Northam agreed to work together to draft some language that could be used to create a temporary rule. Dover offered to supply information regarding the process for creating temporary rules.

Public Input

There was no public input at this meeting.

SET NEXT MEETING DATE

The Board will hold a telephone meeting on Friday, August 1, at 3:00 p.m.

ADJOURN

The meeting was adjourned at 2:20 p.m.