



Board of Examiners
For Speech-Language
Pathology & Audiology
(971) 673-0220
(971) 673-0226 fax
800 NE Oregon St
Ste 407
Portland OR 97232
www.bspa.state.or.us

Meeting Minutes

January 28, 2009

Portland State Office Building Conference Room 445 Portland OR

PRESENT:

Ashley Northam, SLP, Chair
Alison Metcalf, Audiologist, Vice-Chair
Carol Clupny, SLP
Evan "Butch" Evans, Audiologist
Charles Murphy, Public Member
Elisa Williams, Public Member
Mark Wax, MD, Otolaryngologist

Sandy Leybold, Executive Director
Jeff Dover, AAG
Nancy Dunn, Audiologist, Investigator

CALL TO ORDER

The meeting was called to order at 10:00 a.m.

WELCOME/APPROVE AGENDA

Chair Northam welcomed the other Board members and asked for members for any suggested changes to the agenda as circulated. No changes were made.

APPROVE MINUTES

November 7, 2008: The Board reviewed the draft minutes for November 7, 2008. Murphy moved to approve the minutes as presented. Clupny seconded. The minutes were approved by unanimous vote.

December 8, 2008: The Board reviewed the draft minutes for the December 8, 2008 phone meeting. Murphy moved to approve the minutes as presented. Wax seconded. The minutes were approved by unanimous vote.

PUBLIC INPUT

There were no members of the public present.

CHAIR'S REPORT

Chair Northam reported that she was pleased with the Board's organization and that she had nothing further to report.

DIRECTOR'S REPORT

Executive Director Leybold reported that as of December, 2008, the Board has brought in \$290,000 of revenue, on track to meet the targeted \$300,000 revenue for the biennium. Leybold also reported that the Board's expenses totaled \$211,000, on track for the estimated \$299,000. She stated that if the Board continued its current level of spending, it was likely that the Board will be over budget on the services and supplies (non-salary) portion of the budget. The Board's accountant and budget analyst will need to explain the variance in rent and indirect costs from the state.

Other updates included:

- BSPA should be ready to accept credit card payments as soon as testing is complete.
- The fall newsletter went out in December.
- Leybold has been in contact with TSPC to forge a relationship for working together.
- Agency Request Budget was submitted; an appeal has allowed for \$7800 additional funds to be included in the Governor's Recommended Budget which is to be submitted soon.

The Board reviewed the Affirmative Action Plan. Wax moved to accept the plan as presented. Metcalf seconded. The motion passed by unanimous vote.

FEE INCREASE PROPOSAL

Leybold presented a fee increase proposal to the Board. She noted that the Budget and Management division recommends raising fees about once every five years to account for inflation, especially related to state government charges. Without a fee increase, there will not be enough revenue to cover the next biennium's expenses and cash flow needs.

The Board discussed the issue of raising fees and decided to discuss further in executive session before making decisions on the actual fee amounts

EXECUTIVE SESSION

The Board entered executive session at 12:15 PM.

MOTIONS FROM EXECUTIVE SESSION

The Board returned from executive session at 2:05 PM.

2007-14:

Metcalf made a motion to revoke the license and give the licensee an opportunity to reapply after 6 months for violation of 335-005-0025 Accurate Representation. Clupny seconded.

Roll-call vote:

Yea: Clupny, Metcalf, Murphy, Northam, Williams

Nay: Wax, Evans

The motion carried.

2008-08:

Clupny moved to close the case, finding no violation. Metcalf seconded.

Motion passed by unanimous vote.

RATIFY LICENSES ISSUED

Wax moved to ratify the licenses issued from Nov 6, 2008 to Jan 22, 2009 with the two administrative errors on expiration dates to be corrected. Murphy seconded. Motion carried by unanimous vote.

FEE INCREASE PROPOSAL

The board discussed further and decided on the following amounts to initiate rulemaking:

SLP/Audiologist Renewal: \$275

SLPA Renewal: \$150

Application Fee: \$175-200 to cover increased staff time for upgraded background and identity checks

Conditional License fee: \$125 to cover increased staff time

Inactive: no change
Permit to supervise SLPA: \$125
Delinquent Fee: \$175 (equal to the app fee)

Leybold stated that she would research fees for fingerprinting and other background checks and add that to the application fee.

LEGISLATIVE UPDATE

Leybold talked to the Board about several bills that have been introduced that have implications for health related licensing boards, among them HB2056, HB2057, HB2345, SB11/HB2143, HB2118. Evans volunteered to represent the Board in Salem if need be.

BOARD GOALS

As the Board was limited in time for discussion of this item, the board agreed to have Leybold send out the list for prioritization by each member, and further discussion at the next meeting.

SET NEXT MEETING DATE

The Board set its next meeting date on March 13, 2008, from 10:00 a.m. to 2:45 p.m., and the following meeting date will be May 22nd.

ADJOURN

The meeting was adjourned at 3:00 p.m.