



Board of Examiners
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Meeting Minutes

December 14, 2007

Portland State Office Building Conference Room 445 Portland OR

PRESENT:

Nancy Dunn, Audiologist, Chair
Ashley Northam, SLP, Vice-Chair
Carol Clupny, SLP Member
Alison Metcalf, Audiologist Member
Charles Murphy, Public Member
Elisa Williams, Public Member

Brenda Carley, Executive Director
Jeff Dover, AAG
Benjamin Boyd, Administrative
Assistant

Harold Kim, MD, Otolaryngologist was
on excused absence.

CALL TO ORDER

The meeting was called to order at 10:00 a.m.

WELCOME/INTRODUCTIONS/APPROVE AGENDA

Chair Dunn introduced new public members Charles Murphy and Elisa Williams, and new administrative assistant, Ben Boyd, and welcomed them to the Board!

Chair Dunn requested that some time be added to discuss follow up on yellow pages ads.

EXECUTIVE SESSION

The Board entered executive session at 10:15 a.m. to discuss complaints and disciplinary cases as specified in the ORS 192.660(2)(k).

The Board returned to public session at 11:45 a.m.

MOTIONS FROM EXECUTIVE SESSION

The Board agreed to issue a license to speech-language pathology assistant applicant Cox-Esqueibel.

07-09 Northam moved to send letter of advisement to licensee and close the case. Metcalf seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.

07-13 Northam moved to close the case with no finding of violation. Clupny seconded. Metcalf seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.

07-08 Clupny moved to ratify issuance of the consent agreement. Northam seconded. Metcalf seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.

ACTION ITEMS

Draft Revised Rules

Dunn explained the history of how these rules were drafted. A subcommittee organized by OSHA leaders met to draft recommended rule revisions. Last month a subcommittee met to finalize the draft being considered today. See *Exhibit A* for the revisions proposed for Division 95, Speech-Language Pathology Assistants.

At the last meeting AAG Dover presented a draft of revised and new rules for Division 1 and 5 for the Board's consideration. The Board briefly discussed the revisions at the last meeting but tabled the decision. Carley will re-send these rules from Division 1 and 5 for the Board's review. AAG Dover had also suggested that the Board consider adding a schedule of civil penalty amounts for false advertising. The Board discussed past practice and agreed that at this point they will be more diligent in making consistent decisions in lieu of writing it into rule.

The Board reviewed the draft of Division 95 and tested the definition of clinical interaction. A recent Speech Assistant applicant had requested that the Board consider research hours spent testing; the Review committee explained that the applicant could not use those hours as they were spent performing a task that would not be within a Speech Assistant's scope of practice.

Northam agreed to create a log for documentation of the 100 clinical interaction hours. Board noted that the SOAP item listed on the Competency Checklist needs to be deleted.

Carley stated that the March 1st publishing deadline could reasonably be met.

Approve 8/8/07 meeting minutes

Murphy moved to approve the minutes as written. Metcalf seconded the motion. Motion passed by unanimous vote.

Ratify Licenses Issued from May 1, 2007 Through November, 2007

Carley explained that the office staff review and issue licenses but depend on the Board to ratify licenses. Complete application files are kept in the office and any Board member can view the files at any time.

Metcalf moved to ratify the licenses issued. Clupny seconded. Motion passed by unanimous vote.

Budget Report

Carley presented a report on the current status of the budget to the Board. Carley explained that the report shows 4 months into the biennium. She explained that the fiscal period is from July 1 of odd-numbered years through June of odd-numbered years. Since most licenses expire in January of even-numbered years, the Board collects most revenue during November of odd-numbered years through February of even-numbered years. Felber also explained that budget planning for the 2011 biennial budget will begin the summer of 2008.

Dex and Yellow Book Ads

Dunn shared that the Board had looked into Yellow Book and Dex listings under "Audiology" a year ago after new Division 5 rules were adopted. At that time office staff verified for each Yellow Book or Dex listing that there was an audiologist on staff. For those listings in Dex where the owner must review and pay for the listing on an annual basis, the Board assessed civil penalties. Dunn asked that Carley provide all Board members with the findings from a year ago. Carley will follow up on the Portland area listings.

New, professional development limitation OAR 335-070-0020(5), regarding maximum of 50% in any one activity or course

Carley explained that this issue will probably be more of an issue for the Audit Committee to deal with since online renewals will capture what is reported without consideration for this particular rule requirement.

The Board decided that if a licensee completed or had special approval for an activity prior to the 2/1/07 effective date of this new rule, the Board would honor it. The Audit Committee will review documentation using this same decision as a guideline.

Newsletter

Next newsletter will go out to coincide with the Proposed Rules Notice. Carley suggested an article explaining what happened with our first offering of online renewal. Carley explained that she has concern about the impact of being the first to offer online renewals on the Agency's customer service rating.

Carley asked that new Board members provide a photo to be included in the newsletter.

Public Input

There was no public input at this meeting.

SET NEXT MEETING DATE

The Board set the next meeting tentatively for Friday, April 4th, 10 AM to 2 PM.

ADJOURN

The meeting was adjourned at 1:30 p.m.