



Board of Examiners
For Speech-Language
Pathology & Audiology
(971) 673-0220
(971) 673-0226 fax
800 NE Oregon St
Ste 407
Portland OR 97232
www.bspa.state.or.us

Meeting Minutes

July 20, 2006

Portland State Office Building Conference Room 415 Portland OR

PRESENT:

Nancy Dunn, Audiologist, Chair	Joyce Erickson, Public Member
Ashley Northam, SLP, Vice-Chair	Carolyn Dowd, Public Member
Carol Clupny, SLP Member	Brenda Felber, Executive Director
Gloria Schnell, Audiologist Member	Tim Anderson, Administrative Assistant
Harold Kim, MD, Otolaryngologist Member	Johanna Matanich, AAG

CALL TO ORDER

Dunn called the meeting to order at 12:09PM.

APPROVE AGENDA

Felber requested the addition of the budget report to the agenda before executive session. Clupny requested addition of discussion of videoconferencing telepractice for speech-language pathologists for the October meeting. Dunn requested to add an update from Northam on forming a committee to review the speech assistant rules.

APPROVE MINUTES

Clupny moved to approve meeting minutes of April 28, 2006. Erickson seconded. All Board members were in favor.

PUBLIC INPUT

There was none.

ACTION ITEMS

Ratify Licenses for April 2006 through June 2006

The Board reviewed a report of licenses issued from April through June 2006. Schnell moved to ratify licenses. Kim seconded the motion. All Board members were in favor.

Budget Report

Felber presented a report to the Board on the current Budget. Per Chair Dunn's request, Felber also reviewed the state budgeting process.

Per Diem Rate

Dowd asked about the per diem rates for other Boards. She expressed that the rate of \$30 seemed very low and felt that it was something that should be looked into. Felber stated that the rate is set in another State law and suggested that Ms. Dowd contact her representative about it.

Policy decisions regarding next renewal and audit processes

Felber recommended to the Board that professional development audit selection be done before sending out renewals and that notice be included with the auditee's renewal that they need to return the supporting documentation. Felber continued that the licensees not audited not be required to return the PD report, only sign an affidavit that they completed the required hours. Dunn stated that she would recommend that the licensees continue to be required to complete the PD report but only auditees have the report reviewed, for

the reason that writing down the hours forces licensees to be conscious of how many hours they have. The Board supported Dunn's recommendation.

Felber also requested that next audit period the Board designate a subcommittee to meet and review the professional development reports. Northam stated that she'd be more than happy to be part of a subcommittee for this review.

Review Proposed Rule Changes

The Board reviewed revisions in OAR 335 and drafted changes. See attached draft rules for changes.

Electronic Recordkeeping

The Board briefly discussed the need to address paperless recordkeeping in the administrative rules. The Board decided to see how other state Boards are addressing the issue.

EXECUTIVE SESSION

The Board entered executive session at 2:29PM to discuss complaints and disciplinary cases as specified in the ORS 192.660(2)(k).

Motions from Executive Session

06-10

Erickson made a motion to send a letter of warning about the rules regarding accurate reporting on license renewal. Northam seconded. All Board members were in favor.

06-09

Northam made a motion to send a letter of warning about the rules regarding accurate reporting on license renewal. Clupny seconded. All Board members were in favor.

06-11

Northam made a motion to send a letter of warning about the rules regarding accurate reporting on license renewal. Clupny seconded. All Board members were in favor.

05-02

Clupny moved to send letter to attorney that the Board was taking request under consideration. Dowd seconded.

06-20

Schnell moved to send letter of caution about following the rules regarding maintaining licensure. Dowd seconded. All Board members were in favor.

Removing notice of disciplinary action for previous professional development infractions from the Board website

Northam moved to update website to remove the notifications of discipline for professional development infractions and to notate website that only certain discipline shows on licensee records. Clupny seconded. All Board members were in favor.

06-05

Erickson moved to close this case. Northam seconded. All Board members were in favor.

06-01

Erickson moved to close this case. Dowd seconded. All Board members were in favor.

04-04

Northam moved to send notice to revoke license. Dowd seconded. All Board members were in favor.

06-08

Erickson moved to close this case. Northam seconded. All Board members were in favor.

06-21

Erickson moved to issue notice of proposed discipline for \$1000 fine for failure to complete professional development a second time. Northam seconded. All Board members were in favor.

Failure to respond to audit

Northam moved to send a letter to those licensees who did not respond to audit that if they fail to respond within 14 days that the Board will take disciplinary action on their licenses. Erickson seconded. All Board members were in favor.

SET NEXT MEETING DATE

The Board set their next meeting for October at the OSHA/WASHA conference.

ADJOURN

The meeting was adjourned at 5:30 p.m.