

# VISITING DRCI

**Deer Ridge Correctional Institution**

**3920 E. Ashwood Road**

**Madras, Oregon 97741-3703**

**(541) 325-5999**

The Oregon Department of Corrections encourages visits between inmates and their relatives and friends. This information is designed to assist in making the visiting process a more positive experience. Please read and become familiar with this guideline regarding the visiting program. Both you and the inmate population are required to follow the DOC visiting rule which can be found on the web site:

[http://arcweb.sos.state.or.us/rules/OARS\\_200/OAR\\_291/291\\_127.html](http://arcweb.sos.state.or.us/rules/OARS_200/OAR_291/291_127.html)

## **Visiting Hours Effective October 24, 2009**

### **Fridays**

7:00 p.m. – 9:30 p.m.

### **Saturdays, Sundays and Holidays**

7:15 a.m. – 10:15 a.m.

1:00 p.m. – 4:00 p.m.

- Please do not arrive more than 30 minutes prior to the start of the visiting session.
- Visitor processing stops 30 minutes before the end of each visiting session. Prior to that, visitors may begin a visit at any time during the session.
- Due to the location of DRCI and our commitment to enhancing inmate/family communication, visitors will be allowed to visit both visiting sessions per day if they so choose. The inmate must have sufficient visiting points and the visit may be terminated if, at security staff's discretion, the visiting room is overcrowded and/or visitors who did not visit during the earlier session are not getting an opportunity to visit.

#### **Directions to Deer Ridge Correctional Institution (DRCI):**

**Driving North on Hwy 97 into Madras:** You will drive through Madras until you get to the second street light and turn right onto B Street.

**Driving South on Hwy 97 into Madras:** Pass the Safeway store going down the hill. Turn left at the second light onto B Street.

**Once on B Street:** You will proceed approximately four miles going past the Jefferson County Middle School on your right as you go up the hill. Pass Juniper Park on your left at the top of the hill. Turn left at the "Deer Ridge Correctional Institute" sign and drive to the top of the hill. The DRCI Administration building will be on your left. The minimum-security facility is at the far end

OREGON DEPARTMENT  
OF CORRECTIONS

The mission of the  
Oregon Department of Corrections  
is to promote public safety by  
holding offenders accountable for  
their actions and reducing the risk of  
future criminal behavior.

## **General Visiting Information**

You will be allowed to visit once your application is approved and entered into the DOC computer system. Please know that the approval process takes time and plan accordingly.

It is the sole responsibility of the inmate to request that you be added to or removed from his visiting list, including the application process. DOC runs a criminal background check on all applicants for visiting. It will be the inmate's responsibility to inform requested visitors if they have been approved or denied.

- Visiting time is allocated to inmates using a point system. For you to visit you must be on the inmate's approved visiting list and the inmate must have sufficient points to cover your visit. Inmates have a minimum of 24 points on the first day of the month.
- At the minimum facility, one point is deducted for each visitor for each visit. No points are deducted for children under the age of two.
- Currently, only the DRCL minimum facility is open. When the medium and minimum facilities are both open, they are considered one prison. Visitors may not be on more than one inmate's visiting list per prison unless they are immediate family.
- Any special visiting arrangements must be made and approved prior to the visit. Inmates should work through their counselors or Mr. Fritz for special requests.
- Inmates assigned to special housing (DSU) in the minimum facility may not have visits.
- No more than three visitors may visit at a time. Infants and small children under the age of three who are being held on a parents lap will be allowed in addition to the three visitors.
- No person or animal is allowed to wait in vehicles on institutional property. Visitors are not allowed to loiter on facility grounds. Vehicles must be secured, with windows rolled up while parked on institution property.
- The Department of Corrections visiting rule states "no physical contact, except a brief kiss and embrace upon meeting and leaving". Only holding hands above the table and holding of small children under eight years of age is permitted.
- Visitors and inmates are not allowed to escort each other to and from the bathrooms.
- All items purchased from the vending machines must be consumed or disposed of in the visiting area. Nothing is to be removed from the visiting area by the visitor or the inmate. At the conclusion of visiting, the visitor must discard all trash and beverage containers.
- Cell phones, pocket computers, pagers or any other communication devices are prohibited from being carried into the visiting room.
- Neither you nor the inmate you are visiting are allowed to become involved in any other visit except your own. No table to table conversations are allowed. Once you and the

inmate you are visiting are seated, you cannot move to another seating location without the approval of the Visiting Room Officer.

- You may not bring purses or carrying cases into the visiting room. Small lockers may be rented for 25 cents for storing such items during your visit.
- The following baby care items are allowed per child: two diapers, one clear plastic bottle, one single layer blanket, one pacifier and diaper wipes in a clear plastic bag. ***All items shall be subject to search.***
- \$15 in coins is allowed for vending machines and should be contained in a clear plastic bag.
- Five non-Polaroid photographs or five sheets of commercially processed photos are allowed for each visitor but cannot be left with the inmate. Photos will be reviewed before you enter the visiting room and they must be in compliance with ODOC rules.
- DRCI will permit basic visits for all General Population Inmates or approved visitor on basic visiting status in the minimum facility as follows:
  - Visits will last up to a maximum of 60 minutes
  - No more than two adults and one child may visit at a time
  - Inmates will have no physical contact with their visitors
  - Inmates will be assigned seating at a table immediately adjacent to the Visiting Room Officer's work station
  - A maximum of two basic visits will be allowed to occur in the Visiting Room at a time

The conduct of all visitors is expected to conform to the standards of common decency, consideration and concern that we would expect from others.

***Any visitor who exhibits indication of the use of alcohol, narcotics or other intoxicants shall not be permitted to visit.***

## **Contraband**

**Visitors shall not possess or carry onto the ground of any Oregon Department of Corrections facility:**

- Explosive devices
- Firearms or ammunition
- Alcoholic beverages
- Narcotics
- Dangerous drugs
- Objects and materials of any kind that might be used to compromise the safety and security of the facility

- Tobacco in any form is prohibited from coming into the facility.

## **Identification**

Upon arrival at the visiting desk/reception area, visitors must sign a registration form and present proper identification (ID). Visitors must keep this ID with them throughout their visit.

- **Minor Children:** To visit, minor children must be on the inmate's approved visiting list. Each child must have proper ID and be accompanied by an adult visitor. Minors must behave appropriately and never be left unattended while on the grounds of or inside the facility.

## **Proper ID**

**To protect the safety and security of the institution, all visitors must present proper identification upon arrival for visiting, or the visit will be denied.**

- Ages 16 and older: Current driver's license or state identification (state employee or Division of Motor Vehicles), passport, military identification, student identification card or other official government identification.
- Under age 16: Birth certificate or registration, Social Security Card, Oregon Health Plan ID card, student body card or state identification card (Division of Motor Vehicles).

## **Screening and Metal Detectors**

- All visitors must successfully pass through the metal detector; unless a visitor has a medical condition or disability that would preclude the visitor from passing through the detector (Exception may only be granted with written documentation from the visitor's physician prior to visiting).
- Additional screening will occur when an individual sets off the alarm of the metal detector. The additional screening may include either a hand-wand inspection in conjunction with a frisk search of the visitor's body, including the torso; or a frisk search alone. All frisk searches will be conducted by a security staff member of the same gender.
- Please expect a delay if you can't make it through the walk through metal detector.
- Be prepared to remove jewelry, belts, suspenders, hair accessories and shoes for inspection to pass the walk through metal detector.

## **Visitor Clothing**

The Oregon Department of Corrections has established a reasonable clothing standard to help maintain a positive environment for all inmates and visitors:

- Visitors are not allowed to wear blue denim or other clothing similar to inmate attire (this includes blue and lime green T-shirts and blue chambray/denim shirts). Children less than three feet tall will be permitted to wear blue denim. Camouflage clothing is prohibited.
- Clothing that is unduly suggestive or form fitting is prohibited.
- Dresses, skirts, jumpers, culottes and shorts shall not be worn more than two inches above the middle of the kneecap. Slit dresses/skirts shall be permitted only if the slit is not more than two inches above the middle of the kneecap. Clothing that exposes an undue amount of flesh (e.g., exposing chest, back, thighs or midsection) is prohibited. Examples of clothing that will be prohibited include: halter tops/dresses, tube tops, see-through clothing, sheer fabrics, mini-skirts, shirts with low-cut neck lines, wrap-around skirts and crop tops.
- Visitors are required to wear undergarments.
- Umbrellas, hats, outer garments (raincoats, ski jackets and other garments that protect against rain and other inclement weather) may either be hung on the coat rack provided or secured in a locker.
- Light-weight sweaters are permitted but must be worn by the visitor during the entire visit. Jackets and coats must be kept in a locker or hung on the coat rack outside the visiting room.
- Footwear must be worn.
- Clothing, hairstyles, insignias or other paraphernalia associated with security threat groups or that create undue attention or conflict are prohibited (including camouflage clothing, slogans and suggestive or controversial statements).
- Accommodations may be made on a case-by-case basis for religious head wear consistent with security practices.

## **Safety Risks and Emergencies**

- All people are warned that there is inherent safety and security risks in visiting a correctional facility and the possibilities of personal assault or of being taken hostage do exist.
- If an emergency occurs you will be expected to stop and listen for instructions from the staff in the area. One of the first things to expect would be the separation of inmates and visitors. You will be expected to comply with all instructions.