

**Full Grant Proposal
Library Services and Technology Act FFY 2010**

This form is available for download on our web site via:
<http://www.oregon.gov/OSL/LD/grantmainalt.shtml>. Use 12 point Times New Roman, with one inch margins. The deadline for receipt of the Project Proposal is **5:00 pm on Friday August 14, 2009**.

Part I: General Information

1. Project title: Oregon Poetic Voices
2. Applicant: Lewis & Clark College
3. Address: 0615 SW Palatine Hill Road, Portland, OR 97219
4. Contact person: Doug Erickson Phone: (503) 768-7254
Email: dme@lclark.edu
5. Project URL (if any): oregonpoeticvoices.org
6. U.S. Congressional District: OR-005
7. List geographic target area to be served by the project:
Nationwide, with an emphasis on the State of Oregon.
8. Estimated number of persons benefiting from the project:
The Lewis & Clark College Library website averages 550-600 unique visitors a day. The Oregon Department of Education listed in 2007 that the State served (K-12) 562,574 students in 1284 public schools. All of these students and their teachers, together with a large number of Oregon poets, are potential immediate and long-term users of this site.
9. Description of persons benefiting from the project:
Students, teachers, scholars, educators, and the general public; anyone interested in the rich literary history of Oregon poetry; and Native American poets and their audiences. Another important group of potential users are the visually-impaired, who will be able to access these sound recordings. Partners are listed below (10).
10. Participating libraries and other partners (if any). Note that all participating organizations must also sign section IV.

Fishtrap Writers' Gathering, Wallowa (Rich Wandschneider); KBOO radio (Barbara LaMorticella); Mountain Writers (Sandra Williams).
11. Project abstract (one paragraph):

The state of Oregon possesses an unusually high number of nationally recognized writers, a very high proportion of who are award-winning and otherwise notable poets. In addition, poetry is regularly taught in the language curriculum of most Oregon schools. Yet there is currently no publicly accessible archive of recorded poetry by Oregon poets. Such a resource can be used to maintain a record of poetry in performance, a vitally important aspect of interpretation and a valuable teaching tool. The two-year "Oregon Poetic Voices" project has four separate but

interlocking aims: 1) in the first year, to digitize existing recordings available to Lewis & Clark College Special Collections for which we have copyright clearance; 2) to establish two recording “studios” (one in Portland and the other in Madras/Warm Springs Indian reservation) for the creation of new recordings; 3) to develop a state-of-the art web page, monitored for its effectiveness and use by patrons, where the state’s poets, teachers, and students will have access to all the posted materials, and which will also be available for access by the visually impaired; 4) and in the second year to develop and make permanent the program, with an additional two “studios” and greatly expanded recorded materials. The program will be staffed by Special Collections staff at Lewis & Clark College, with the assistance of a newly hired project fellow in the first year, and a coordinator in the second year to enable coverage across the entire state. We expect the program to be self-sustaining after the second year.

12. List the text of the single most relevant goal and high-level outcome from the *Five-Year State Plan 2008-2012* that will be addressed by the grant project.

Goal #5: Using Technology to Expand Access and to Increase Efficiency: Oregon libraries have and use cost-effective technologies to expand and enhance the access that all Oregonians have to information resources.

Most Relevant High-Level Outcome: Access to information is enhanced through the effective use of cost-effective technologies that enable libraries of all types to share resources.

13. Briefly describe how the LSTA project will continue after the grant ends, especially noting local support:

Lewis & Clark College is committed to the continuation of Oregon’s Poetic Voices (OPV). The website will be hosted by the College, and will continue to have support from the staff at Aubrey Watzek Library Special Collections to maintain the website, add new poets and poetry to the site, advertise and promote the site, and migrate its digital content to the latest standards.

We view OPV as a permanent project that will have time and resources dedicated to it for both maintenance and the addition of new materials. The mobile recording “studios” will also be available to rotate to additional locations around the state, allowing for poets to record and submit their poetry without having to travel long distances.

The expectation is that the site will be increasingly seen as a means of access to the poetry of established poets, and as an invitation for Oregon’s younger readers to preserve and develop the literary legacy of Oregon. It is our hope that this project and website will continue to transform as user needs change and technology evolves.

14. List letters of support for the project (name, affiliation) that are attached to this application. Do not include letters from project partners listed in #9.

Jarold Ramsey, Jefferson County Historical Society
Joanne Mulcahy, Lewis & Clark College Graduate School of Education and Counseling
Patty Wixon, Retired School Principal, Ashland, Oregon
Vincent Wixon, 1988 Oregon Teacher of the Year, Ashland, Oregon

Mary Szybist, Lewis & Clark College, Assistant Professor of English (letter sent under separate cover)

Jerry Harp, Lewis & Clark College English Department (letter sent under separate cover)

PLEASE FILL IN THE FOLLOWING INFORMATION ABOUT THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A ONE YEAR GRANT PROJECT
 2nd YEAR TWO YEAR
 3rd YEAR THREE YEAR

For projects that are multi-year be sure to include an estimate of the funds anticipated to be needed for the future years in the budget discussion.

OF THE APPLICATIONS SUBMITTED BY THIS AGENCY, THIS ONE HAS A PRIORITY OF: N/A.

Part II: Project Budget

Proposed project budget (use this format only – do not alter):

(Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

| Item | Local Cash | Local In-kind | LSTA | Total |
|-----------------------------|----------------|-----------------|-----------------|-----------------|
| Personnel | | \$17,940 | \$15,000 | \$32,940 |
| Benefits | | \$5,561 | \$3,150 | \$8,711 |
| Travel | \$1,500 | | 0 | \$1,500 |
| Equipment | | | \$5,450 | \$5,450 |
| Supplies | \$1,000 | | \$250 | \$1,250 |
| Contractual | | | \$8,000 | \$8,000 |
| Library Materials | | | \$200 | \$200 |
| Total Direct Charges | \$2,500 | \$23,501 | \$32,050 | \$58,051 |
| <i>Indirect Charges</i> | \$0 | \$6,000 | \$1,500 | \$7,500 |
| Total Budget | \$2,500 | \$29,501 | \$33,550 | \$65,551 |

Proposed second year LSTA amount: \$30,300 Proposed third year LSTA amount: N/A

Part III: Project Narrative (Attach additional pages. See the criteria for grant proposal evaluation in the Grant Guidelines as well as the Grant Application Instructions for more information on this section.)

A. Background of Applicant (describe the agency's ability to undertake this project)

During the past fifteen years the Lewis & Clark College Special Collections (LCCSC) at the Aubrey R. Watzek Library has established itself as one of the premier liberal arts special collections in the Pacific Northwest. These collections are vital to scholars researching Northwest history and literature. Special Collections has over 500 linear feet of rare books, approximately 5,000 linear feet of manuscripts, over 100,000 photographs, and thousands of hours of audio and video recordings. In addition to owning one of the world’s largest print

collections relating to the Lewis and Clark Expedition, the Library also possesses an extensive collection of American poetry books and manuscripts. The poetry collections span the twentieth century and include manuscript materials for Edwin Markham (the populist poet best known for “The Man with the Hoe”), Charles Erskine Scott Wood (a radical lawyer and poet who defended Emma Goldman), a pacifist poetry collection centered on the materials published by William Everson’s Untide Press during World War II, the archives of National Book Award Finalist Vern Rutsala, the personal and professional papers of poet and publisher Vi Gale, and the vast archives of the nationally recognized poet William Stafford.

In addition to possessing an important research collection, the LCCSC has been proactive in public programming and working to make its rich holdings available to the public via the worldwide web. In 2004 LCCSC staff implemented a ContentDM-based Digital Collections Site (<http://digitalcollections.lclark.edu>). The goal of this site was to provide a single searchable database of digital items from the Special Collections holdings, thereby extending our service to researchers beyond our library doors. Since implementation of our Digital Collections site we have provided images to hundreds of researchers. Over the past five years we have gradually added content to the site from our most popular collections. To date we have 2,887 images in the database. All digitization, cataloging, site development, and site management continues to be handled by permanent library staff.

Following the implementation of our Digital Collections site, the Watzek Library’s digital program’s staff began work on a collaborative project with the College’s art department called “accessCeramics” (<http://accessceramics.org>). accessCeramics is a growing collection of images of contemporary ceramics by recognized artists. It is designed for use by artists, arts educators, scholars and the general public, and is intended to fill a void in contemporary ceramics digital image collections on the web. The images and metadata are held within the Flickr photo sharings system, and are accessible through this website as well as the Flickr interface. Submissions are juried by a curatorial board. Since the site’s unveiling in 2008, accessCeramics has garnered widespread praise and was the recent (June 2009) recipient of a National Endowment for the Arts “Access to Artistic Excellence” grant to expand the scope of the collection. In addition, through their 2008 Instructional Innovation Fund, NITLE provided grant support for accessCeramics; NITLE is a non-profit initiative dedicated to promoting liberal education.

In 2008, Library staff embarked on our most ambitious web-based digital project to date, a site dedicated to presenting the wide range of materials from the William Stafford Archives; this can be found at: <http://www.williamstaffordarchives.org/test>, the login/password are guest/guest. This site currently features digital content relating to William Stafford’s first two poetry collections: *West of Your City* and the National Book Award winner *Traveling through the Dark*. Users have the ability to browse the site by poem and view all related manuscript materials, images, and audio/video materials. This site has already proven to be valuable in assisting teachers with the development of writing and literature curricula, as well as scholarly study of Stafford’s writing. Digital content, site architecture, and site design was developed entirely through the efforts of existing library staff.

Expertise for all three of these projects was drawn from a range of talented professionals at the Aubrey R. Watzek Library. The Watzek Library staff has distinguished itself in the area of web design and digital projects. In addition to creating each of the three sites described above, in March 2007 the Aubrey R. Watzek Library website was recognized as a “website of the month”

by the College Libraries Section of the Association of College and Research Libraries. The citation for this award notes “a website which provides excellent access to its services and collections,” and among the “notable digital features” is “an impressive archives—high-quality digital resources of specialized collections including the most extensive collection of printed materials known to exist on the Lewis and Clark Expedition.” The library also received an award for its online catalog from Innovative Interfaces in 2008. More recently, during a 2008 site visit for its ten-year accreditation, the Northwest Commission on Colleges and Universities (NWCCU) gave a special commendation to the Library for its work in promoting its collections to students, faculty, and scholars through its digital collections web portal.

B. Detailed statement of problem

Oregon is a state with a high level of readership and library use, and a correspondingly large population of original writers. This includes, but is certainly not limited to, such nonfiction luminaries as Barry Lopez and William Kittredge, nationally recognized novelists Ursula LeGuin and Ken Kesey, and an unusually prominent constellation of award-winning poets, including William Stafford, Lawson Inada, Judith Barrington, Vern Rutsala, William Everson, Elizabeth Woody, Gary Snyder, Paulann Petersen, and a host of other widely published Oregon poets. While readers of prose are well served by published volumes in libraries, the poets’ wider audiences are more often met in live poetry readings, where the direct delivery of the poems in performance is a significant interpretative element. Not everyone has access to such performances, due to location and availability, and unfortunately, unless they are recorded and preserved, these valuable performances are lost. The small surviving fragments of readings by Tennyson, Browning, Whitman, and Yeats are now regarded as national treasures, and large collections of twentieth century recorded poetry at the Library of Congress, Harvard, Yale, and Buffalo are much used by literary historians. There is no comprehensive publicly accessible library of recordings by poets connected to the state of Oregon.

Poet Laureate Lawson Inada and State Librarian Jim Schepcke have laid a strong foundation for a comprehensive library of published Oregon poetry collections at the State Library. This print library will ideally be accompanied by a comparable archive of audio recordings. Making this available to schoolteachers, scholars, and poets will enable them to continue Oregon’s century or more of remarkable poetic creativity. Such a library of recordings will serve three purposes not currently met in any systematic form: 1) in the case of established poets, the recordings will provide a unique record of interpretation-in the readings themselves and in the poets’ introductory and follow-up comments- that will enormously enhance the evidence presented in published texts. 2) For younger and beginning poets, the chance to be recorded and archived alongside their predecessors and established contemporaries will act as an important form of recognition and peer-reviewed publication, and as significant encouragement of their commitment to the craft of poetry. 3) Finally, two major categories of poetry audience (schoolteachers and their students, and library patrons interested in poetry in particular) will enjoy a greatly expanded level of educational opportunity and interpretative experience.

C. Goal, quantified objectives, and activities to address problem (include timeline)

Project Goal:

To create a comprehensive digital archive of poetry readings that will complement existing print collections of poetry across the state. This sound archive will be available online to Oregonians of all ages and geographic locations, via libraries, in schools, at home, or by a visit to the State Library Poetry Room. This will be made possible through an interactive web interface that will provide recordings and accompanying curriculum guides. An editorial fellow will be hired to work with Lewis & Clark College (LCCSC) staff to oversee the curatorial and selection process. The specific objectives and activities are as follows:

Objective #1: Digitization of Existing Recordings

The Library has been offered the use of three major collections of recorded Oregon poetry: the two decades of sound archives of the Fishtrap Writers' Gathering in Wallowa County, collected by Rich Wandschneider; the fifteen years of weekly interviews conducted by Barbara LaMorticella at KBOO radio; and the recorded archives at Sandra Williams' long-running Mountain Writers project. Between them, these three archives contain recordings of almost every significant Oregon poet of the last quarter of the twentieth century, along with a wide selection of recent innovators and creative spirits in the increasingly diverse world of Oregon poetry. The College already possesses the entire sound archives of William Stafford (around 125 separate complete readings housed on ninety CDs), and thousands of feet of raw videotape shot by Michael Markee and Vincent Wixon for their two documentary films of past poet laureate William Stafford and one film of current laureate Lawson Inada. During the first year of the project, we will draw on the many poets in these collections for which we already possess copyright clearances, while developing clearances for other poets as the project moves forward. The task of obtaining copyright clearances will comprise a major portion of the work of the editorial fellow.

Objective #2: Creation of Recording "Studios"

This grant will allow us to set up a field-recording platform for the recording of poetry. This will allow for established poets, K-12 students, educators, and other Oregonians to record their poetry for inclusion on the OPV website without the burden of traveling long distances. We hope that approximately 50-75 Oregonians will record poetry in the first year of the project, with a substantial increase in recorded poets during the second year. This will create long lasting archival quality recordings for inclusion in the OPV database. These field recordings must meet an appropriate audio standard (maintained by the editorial fellow) for inclusion in the collections. To maintain archival quality, we will purchase and plan to maintain appropriate equipment and manage the availability of equipment and facilities for studio and field recording.

This will help to preserve the recorded information as accurately as possible for a long lasting carrier that can be stored securely, and provide a back-up copy in case of unexpected damage to the preservation copy. We will use the backup as a working copy to be filtered and used to produce publication and access copies if required. This technique will help to provide an inexpensive and easy to use access copy that can be duplicated.

Objective #3: Development of a Custom-Designed Web Page

In the first year we will also develop a custom-designed web page that will deliver audio and visual content, and provide links to curriculum guides for the writing and reading of poetry. This will allow poets, teachers, and students to hear the poems being read while simultaneously following the poem texts online. In support of this activity, the page will also host guides for the use of these materials in the classroom, both for the study of poems in the database and for the creation of new poetry. This digital resource, hosted by L&C Special Collections, will be unique in scope and depth, and will provide access to currently unavailable information and resources.

Objective 4: Participation, Evaluation, Dissemination

Within two years, opportunities will be created for established and emerging poets in Oregon to be heard. In the first year we will establish a high-quality archive of poems by a select number of writers for whom we already possess recordings and permission for their use. In the second year, this activity will be greatly expanded, with the addition of two more “studios” and extra oversight, to initiate a permanent set of locations where new recordings can be created. After the close of the second year, we expect a number of regional “studios” to remain in permanent use, ideally through the commitment of regional libraries.

To advertise the project to potential users, rack cards will be printed and distributed to the 160 libraries in the state library system. We will also work closely with the state poet laureate (Lawson Inada) to promote the Oregon Poetic Voices project. Further, as educators are expected to be major users of these audio materials, we will reach them through electronic information on the state Department of Education list serves. The web site’s usage will be tracked by the number of web hits, by setting up an interactive blog for feedback and requests for recording opportunities, and through the implementation of other analytical tools.

D. Budget narrative

To accomplish the goals and tasks of the OPV, Lewis & Clark College has committed \$2,500 in cash, and \$29,501 as in-kind support. In-kind support includes the salary and benefits of existing staff and \$6,000 in waived indirect costs.

With the LSTA grant funds, Lewis & Clark College will hire a part-time Project Fellow for this project (\$18,150). Our increased request from our original proposal reflects the expanded hours required for the Project Fellow from 10-12 to 20 hours per week, to take account of the additional time for the activities listed below. The position is part time, at an annual salary of \$15,000, with benefits now calculated at 21% rather than 31%.

The Fellow will be in charge of gathering the recorded poetry, verifying or obtaining necessary copyright clearance for the material, migrating it to a current format, digitizing it, and loading it on the OPV website. The Fellow will make sure that all necessary permissions are in place and on file for each of the poets whose work will appear on the OPV website. Five existing L&C staff members will support this project for approximately three hours per week each during the project year; L&C will contribute the labor and benefits of existing staff (\$23,501).

The travel costs (\$1500) associated with the OPV project will be covered by Lewis & Clark College in year one. Travel will include visiting and setting up the recording center in Madras, Oregon, and collecting poetry recordings at Fishtrap in Enterprise, Oregon.

LSTA support is requested for computer and recording equipment needed for the OPV project. Grant monies will go towards purchasing two Apple® laptop computers (\$3,000) and a dedicated Apple® desktop computer for digital conversion (\$2,000). The Apple® computers have excellent editing and recording capabilities, and are most compatible with our present systems. The grant will also enable us to purchase new microphones for the recording “studios” (\$200) and accompanying software (\$250).

Shipping expenses are estimated at \$250. Archival CD/DVDs and Hard Drives (\$1,000) for digital conversion will be local cash contributions.

Contractual services (\$8,000) include LSTA support for website design (\$3,000) and stipends for the facilitators in Madras (total \$5,000). On the OPV website, users will have access to recordings of Oregon poets. This will involve website encoding to make this as seamless as possible for the end user; new programs will be written for the website to run successfully.

The lead coordinator for OPV in Madras (Jarold Ramsey) will host workshops, work with student-poets, and facilitate the local recording sessions (\$4,000 stipend). In addition to the Madras events, the project will also be expanded to include workshops and recording of Native American voices from the Warm Springs Indian Reservation as an encouragement of creativity in this underrepresented community. The workshops will focus on teaching poetry to K-12 students and adult learners, using the practices of reading, imagination, writing prompts and listening. Joanne Mulcahy will lead documentary literacy workshops in Central Oregon (two sessions; \$500 per session). Participants in these workshops will gain practical skills for working with audio in different contexts, develop expanded writing skills, and take home tools that use writing and recorded sound to foster leadership, learning, and inspiration. From developing writing workshops and recording sessions to sharing these formats with the wider world, the coordinator will guide participants in creating a catalogue of resources and an active network of supportive peers.

Some library materials will be purchased with LSTA funds. We will purchase tutorials on developing oral histories (\$200) that will be made available for reference at the drop-in recording sessions. These titles will include: Perks and Thomson, eds., *The Oral History Reader*, Ritchie, Donald D., *Doing Oral History*, Gray, Sommer, & Quinlan, eds., *The Oral History Manual*.

Indirect costs: As approved by the Department of Health and Human Services on April 23, 2007, Lewis & Clark College’s current Facilities and Administrative Expense rate is 50% of salaries and wages. Salaries and wages of the fellow will be \$15,000, which results in \$7500 eligible indirect costs. We are requesting LSTA support \$1,500 in indirect costs and will waive the remaining \$6,000 as in-kind cost share.

Year Two: A request of approximately \$30,000 is anticipated for the second year of the project. See Timeline for a description of the activities planned for the second year.

E. Evaluation method

Evaluation of this project will be ongoing. Monthly meetings of project staff will allow us to monitor and evaluate progress during each phase of the grant, including local progress reports by Joanne Mulcahy and Jarold Ramsey. Formal usability assessments by Special Collections will begin after the website design is complete. This testing will draw on a volunteer panel of at least ten users including undergraduate students, non-academic affiliated adults, and K-12 educators, invited by the OPV project team. The study group will be asked to complete a list of ten tasks, including simple and complex database searches, subject-based tutorials, and one exercise requiring users to post their own materials on the website. This task list will be designed to take approximately 10-15 minutes to complete. We will track the movements of the users through automatically-generated user logs. After completion of the scripted tasks, users will be asked to provide feedback concerning the interface and the operability of the website through a 15-20 minute group discussion with the project staff members. The feedback and discussion of each session will be recorded and will be written up as a project report and will be used to appropriately modify the site as needed.

After usability testing is complete and the site has gone live, we will implement Google analytics to track usage and abnormalities in the way users interact with the website. Our digital services coordinator will be responsible for compiling website data and meeting with Special Collections on a monthly basis to review data. Staff will adjust the functionality of the website when statistics indicate a need for change. All Google analytics data will be compiled and included with project reporting. The website itself will also feature a variety of ways for users to provide feedback on the website, including a prominent feedback link on the main page. All feedback will be compiled for grant reporting.

During the final months of the initial grant period, Special Collections staff will focus on publicizing the Oregon Poetry Voices website. The first step in this process will be establishing links to the collection from other websites and research databases. For example, links will be established to important websites focusing on poetry, including the websites of the Oregon Poet Laureate, the Oregon State Poetry Association, Literary Arts, and other organizations.

The Watzek Library will publicize the collection with the assistance of a number of project friends and collaborators including the Friends of William Stafford, *Poetry* magazine, Suffolk University Poetry Center, the Oregon State Library, and Graywolf Press (publisher of record for William Stafford). Library staff will also promote the collection at professional conferences for organizations such as the Association of Writers and Writing Programs, American Library Association, and Society of American Archivists.

The final formal aspect of promotion will be the integration of the Oregon Poetry Voices into the curricula of writing programs at Lewis & Clark College and beyond. Library staff is already engaging in conversations with Lewis & Clark faculty members about how the collection can be utilized in teaching undergraduate students, and graduate students through the Northwest Writing Institute. Writing instructors nationwide such as Fred Marchant at Suffolk University and Rob Whittemore at Western Connecticut University have expressed interest in integrating the William Stafford Archives into their local writing programs. This kind of usage is expected to grow when the collection is made available online.

Timeline for Oregon Poetic Voices Project

| Grant Activities 2010-2011 | Pre-grant Activity | Year 1 of Project | Year 2 of Project |
|--|---------------------------|--------------------------|---|
| <i>Objective 1: Digitization of Existing Recordings</i> | | | |
| 1.1 Select "Project Fellow" to start March 1 | Jan. - Feb. 2010 | | Select 2nd fellow |
| 1.2 Send out copyright clearance forms to partners who will be providing recordings for the project. | | Mar. 1 - 31 | |
| 1.3 Purchase digital conversion equipment | | March 1 - 31 | |
| 1.4 Gather recordings for which copyright has been cleared, and convert to proper digital format. | | Apr 1- Aug 31 | Solicit 2nd round of existing recordings. |
| 1.5 Convert all recordings held at Lewis & Clark College to proper digital format | | Apr 1- Aug 31 | Convert 2nd round of recordings to digital. |
| <i>Objective #2: Creation of Recording "Studios"</i> | | | |
| 2.1 Send out memoranda of understanding for initial setup of recording studios | | March 1 - 31 | |
| 2.2 Purchase all recording equipment | | March 1 - 31 | Purchase equipment for expanded recording. |
| 2.3 Gather new poetry recordings at studios around the state. | | April 1 - Nov 31 | Expand studios and gathering process. |
| <i>Objective #3: Web Page Development</i> | | | |
| 3.1 Meet with staff at L&C to begin planning for website | | April 1-April 30 | |
| 3.2 Develop site architecture and design | | May 1-Aug 31 | |
| 3.3 Begin to add recordings to the site and initiate cataloging process | | Sept. 1 - Dec 31 | Add and catalog new recordings to website. |
| 3.4 Go live with website | | Jan. 1 | |
| <i>Objective 4: Participation, Evaluation, Dissemination</i> | | | |
| 4.1 Compile monthly progress reports | | Mar 31- Feb 28 | March 2011 - |
| 4.2 Conduct usability testing for website | | Jan 1-Feb 28 | |
| 4.3 Compile data for website usage | | Jan. 1-Feb. 28 | March 2011 - |
| 4.4 Create and distribute print publicity materials | | Nov. 1 - Feb 28 | |
| 4.5 Contact cultural and educational institutions to establish links to website | | Jan 1-Feb 28 | |
| 4.6 Begin extensive outreach to schools for use of website and recording of new poetry | | | March 2011 - |

Part IV: Certification of Application

1. Documentation of project participation (signatures below for each participating library and other partner listed under Part I, number 9 above):

I HAVE READ THE PROPOSAL PRESENTED ON THE PRECEDING PAGES. I AM AWARE OF THE OBLIGATIONS THAT PARTICIPATION IN THE PROPOSED PROJECT WOULD ENTAIL. BY MY SIGNATURE I CERTIFY MY LIBRARY'S COMMITMENT TO PARTICIPATE IN THE PROPOSED PROJECT AS DESCRIBED IN THE PRECEDING PAGES.

| <i>Name</i> | <i>Library/Agency</i> | <i>Date</i> |
|------------------------------|------------------------------------|--------------------------------------|
| <i>Barbara LaMorticella</i> | <i>KBOO/Talking Earth</i> | <i>7/6/09 (please see attached)</i> |
| <i>Richard Wandschneider</i> | <i>Joseph Library at Fish Trap</i> | <i>7/13/09 (please see attached)</i> |
| <i>Sandra E. Williams</i> | <i>Mountain Writers</i> | <i>7/20/09 (please see attached)</i> |

2. Certification of the fiscal agent

Fiscal Agent (if different from applicant):

Name and address: _____

Contact person: _____ Phone: _____

Email: _____

- a. I affirm that the jurisdiction or agency (henceforth, AGENCY) is the designated fiscal agent for the project described in this application and is empowered to receive and expend funds for the conduct of the proposed grant project.
- b. I affirm that the information contained in this application is true and correct and that the AGENCY for which I am an official has authorized me to submit this application for LSTA grant funds.
- c. I affirm that if this application were to result in the AGENCY being awarded grant funds to carry out the project described in this application, that the AGENCY would comply with all of the requirements for the administration of LSTA grants described in Appendix D of the General Information and Grant Application Guidelines, Library Services and Technology Act.

Jane Monnig Atkinson _____

Name of official authorized to enter into contractual agreements for the AGENCY

Interim President _____

Title

Signature Date

pres@lclark.edu _____

Email

3. Certification for Children’s Internet Protection Act
 Public and public school library applicants, and consortia with public or school members **must** check one of the options below (a, b, or c). **NOT APPLICABLE**

| | |
|----|--|
| a. | The applicant public or public school library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. |
| b. | <i>(for consortia only)</i> Prior to using any LSTA funds to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or a public school library, the applicant consortium or group will collect and retain a duly completed Internet Safety Certification from every constituent public library or public school library in accordance with requirements of Section 9134(f) of the Library Services and Technology Act. |
| c. | The requirements of Section 9134(f) of the Library Services and Technology Act do not apply to the applicant library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended. |

Jane Monnig Atkinson_____

Name of official authorized to enter into contractual agreements for the AGENCY

Interim President_____

Title

 Signature Date

This form must be received at the State Library no later than 5:00 p.m. on Friday, August 14, 2009.

Faxed copies will not be accepted. There are no exceptions. If requesting indirect costs, attach appropriate sections of a federally approved indirect cost plan.

Mail or deliver **one copy** of your application to:

Library Development Services
 Oregon State Library
 250 Winter St., NE
 Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, without letters of recommendation and appendixes, to ann.reed@state.or.us. This does not substitute for the signed, mailed copy.