

**Extending Library Service to the Unserved Grant Program
Library Services and Technology Act FFY2014**

This form is available for download in Microsoft Word on our web site via:
www.oregon.gov/osl/LD/Pages/grantmainalt.aspx. Proposals not meeting the following conditions will be returned. Use 12 point Times New Roman with one inch margins. Hard copy must be **single-sided**. Do not change the words on this form. The deadline for receipt of this proposal is **5:00 pm on Friday April 11, 2014. Funding begins July 1, 2014.**

Part I: General Information

1. Project title: Libraries ROCC! (Reading Outreach in Clatsop County)
2. Applicant: Seaside Public Library, Astoria Public Library, Warrenton Community Library
3. Address:

Seaside Public Library
1131 Broadway
Seaside, OR 97138
4. Contact person: Esther Moberg Phone: 503-738-6742

Email: emoberg@cityofseaside.us
5. Fiscal agent (if different than applicant): City of Seaside
6. DUNS number: 007903727
7. U.S. Congressional District: Congressional District 1
8. Identify currently unserved population that will be served by the project: This project will serve the estimated 7,747 children (birth through high school) that do not have access to library services in rural Clatsop County.
9. Brief paragraph describing proposed project: This project is intended to put a ROCC! Library Card into the hands of every rural County child, provide access to library reading and programs, insure access to public library services in the region including an analysis of a digital library model for serving the unincorporated Clatsop county area(s), and advance plans for local funding to sustain public library services to children in Clatsop County.
10. List partnering organizations. All partnering organizations must also sign part IV.1. The Astoria Public Library, the Seaside Public Library, the Warrenton Community Library.

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PLEASE FILL IN THE FOLLOWING INFORMATION ABOUT THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:
 (Check applicable boxes)
 THIS IS THE 1st YEAR OF A ONE YEAR GRANT PROJECT
 2nd YEAR TWO YEAR

For projects that are multi-year be sure to include an estimate of the funds anticipated to be needed for the future years in the budget discussion.

Part II: Project Budget

Proposed project budget (use this format only – do not alter):
 (Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

Item	Local Cash	Local In-kind	LSTA	TOTAL
Personnel		\$ 75,288		\$ 75,288
Benefits		\$ 28,000		\$ 28,000
Travel		\$ 600	\$ 1,000	\$ 1,600
Equipment				
Supplies	\$ 5,000	\$ 1,500	\$ 4,000	\$ 10,500
Contractual			\$ 84,580	\$ 84,580
Library Materials		\$ 21,700	\$ 11,000	\$ 32,700
Total Budget	\$ 5,000	\$ 127,088	\$ 100,580	\$ 232,668

Proposed first year LSTA amount \$ _____ Proposed second year LSTA amount: _____

Part III: Project Narrative

(Attach additional pages. See the criteria for grant proposal evaluation in the General Information and Grant Guidelines)

A. *Background of Applicant (describe the agency's ability to undertake this project)*

The Seaside Public Library and the Astoria Public Library both have strong support in their jurisdictions. The directors of the two libraries, past and present, have worked together for nearly two decades on many projects to improve library services to residents of Clatsop County. These projects include Clatsop County One Book (the first community public book club in the state), a two-year two-county library district feasibility study in 2004-06, and coordinated county programming for Oregon Reads.

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They have promoted reciprocal borrowing for residents of their cities through the SAS, the Seaside Astoria Share. They have successfully administered the ROCC Project for four successive grant years. The library directors have been leaders in collaboration in the Clatsop County.

In the proposed grant period, the Warrenton Community Library will become a new partner in the project, joining the effort to serve the children of the unincorporated county and will participate with Astoria and Seaside public libraries in resource sharing and fund raising for sustainability of such services.

B. Detailed statement of problem

The main problem is that an estimated 12,733 rural residents of Clatsop County do not have public library service. There is a high level of poverty in Clatsop County and county residents have difficulty understanding which services are funded by county taxes. Although the Seaside, Astoria, and Warrenton city libraries are located within the County, county residents must pay a fee to use these city libraries or go without library services. The concern is that many county residents, particularly an estimated 7,477 children under the age of 18, are without library services. This is of concern because it undermines the children's language development, readiness to read, school success, literacy as adults, and ability to succeed in the world.

1. Rural Clatsop County tax support for public libraries

One solution would be for Clatsop County to fund library services for County residents directly and/or to put a tax measure before voters for same, either independently or with the cities. This approach could ultimately provide a stable source of funding for library services throughout the County. We know from a previous comprehensive feasibility study that residents of the unincorporated County want library services. This was resoundingly expressed in well-attended focus groups and independent surveying, all of which is documented in the North Coast Library District Feasibility Study reports, 2004-2006.

At that time, the focus of the feasibility study was to create a library district that would have encompassed both Clatsop and Columbia counties, including the cities and existing library districts therein; the number of local jurisdictions involved totals 11. While elected officials were sympathetic to the needs of the rural public, there was not the willingness to pursue formation of a library district on the proposed scale at the time. The great recession of the last several years has not improved matters.

Recently, however, the Clatsop County Administration has expressed interest in this proven outreach project, now in its fourth year. We are hopeful that in the next grant cycle, we will succeed in getting the on-going support of the County in a significant way.

One of the purposes of this grant has been to identify alternative ways to fund the continuation of library cards to children of the unincorporated County. We feel that the

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time is nearing when the County will help us sustain the reading outreach project, along with the fund-raising partners we are in the process of recruiting. The Seaside Friends of the Library has agreed to be the fiscal agent for funds donated to the ROCC project continuation.

2. Clatsop County Children at Risk

Poverty puts children at increased risk for health, development, and family stability. The rate of poverty affecting children is 13% higher in Clatsop County than in Oregon overall and the situation is worsening. 1,831 (27%) of children, age 0-17, live in poverty. This poverty rate for children in Clatsop County was 6% worse in 2011 than in 2010 and 22% worse than five years ago.¹

Children raised in poverty are more likely than other children to:

- Have limited or no access to adequate and preventive health care
- Have chronic health problems, such as asthma and anemia
- Experience food insecurity and hunger
- Have learning disabilities or developmental delays
- Score lower on standardized tests
- Drop out of school
- Be poor as adults

Supporting and motivating families and children to use libraries can help families gain ground, improve conditions for their children, and help prepare young children to be ready to read, listen, and learn.

3. Misunderstandings surrounding taxation

The Astoria Public Library and the Warrenton Community Library in north Clatsop County, and Seaside Public Library in south Clatsop County are municipal libraries established under the Oregon Revised Statutes (ORS 357.410.) According to the City Charter, Warrenton Community Library also serves the residents of the Warrenton School District. All three libraries are open to non-residents who purchase a non-resident library card. The charge for a card varies across these libraries.

Many rural Clatsop County residents want library service and some elect to pay for a library card at the Astoria, Seaside, or Warrenton libraries. Others go without library services. The rural children, in particular, suffer. For example, previous to this outreach

¹ Children First for Oregon, *Status of Oregon Children, 2014, Clatsop County* <http://www.cffo.org/> The *2014 Progress Report: The Status of Children in Oregon* shows that despite signs of economic recovery, Oregon is in the bottom half of all states for child poverty, with nearly one in four Oregon children growing up poor.

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project, when Astoria and Seaside library personnel were in the schools promoting programs like Summer Reading, children from the unincorporated County have to be told that they must purchase a library card to be able to check out materials they are hearing about in the promotion.

Children and their parents do not understand why they cannot check out library materials without first having to buy a library card. To them, explanations about jurisdictional boundaries, who pays library taxes and who doesn't, sound bureaucratic at best and leave people feeling powerless and hopeless about their government. Since everyone pays taxes, many people do not understand that they aren't paying taxes for library services. It only frustrates and angers people and does not solve the immediate problem of the child who cannot check out books alongside his or her city-dwelling friends.

4. Conundrum for the Libraries

The Astoria, Seaside, and Warrenton library directors understand that resources can be leveraged and that their city residents are better served through interlibrary cooperation. They also see that the absence of tax supported library service in the unincorporated County impacts their libraries. They are torn between serving the unserved rural population and respecting that the libraries are funded by local tax dollars within their jurisdictional boundaries.

That is why a critical element of the ROCC! Project in 2013-2015 is to bring to fruition a local funding structure that includes donations by civic, educational, and charitable agencies, organizations, and individuals. For while the libraries' budgets have subsidized free library cards for several years, this manner of serving rural residents is not sustainable.

- C. Describe the proposed solution that the project will implement. Indicate the project goal, and the quantified objectives that will be used to measure whether the goal is accomplished. Describe the activities that will be undertaken to meet each objective. (include timeline) Include a description of how the project will use outcome-based evaluation.*

Proposed Solution

We want to address the problem in a straightforward way by putting a library card into the hands of every willing child in rural Clatsop County. We also must build a partnership within the greater community to sustain reading outreach to children and families in the rural county.

The purpose of this project has been and continues to be to make library services possible for rural Clatsop County children and their families, many of whom are low-income, while building momentum for a permanent solution through partnerships with civic and

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community-based agencies and organizations. We believe that the best way to motivate local giving is to demonstrate the interest and the impact of promoting reading for children and families and thereby to convince local partners to help.

The ROCC grants have enabled rural Clatsop County children and their families to have free library cards and the services of the Astoria and Seaside libraries for the last 4 years. This continuity of funding has given the library card initiative roots in the awareness of rural residents as well as Astoria and Seaside--and this year, Warrenton-- policy makers; time for the library directors and their staffs to build the program; and results-based data that is essential for winning the support of local funders in the future.

Thanks to the LSTA grants to support the ROCC! Project, we have planned, organized, and implemented the library card campaign, improving it in each successive year. We have also strengthened our interlibrary resource sharing intentions and capability; Seaside and Astoria are "in the cloud" and on the same system (TLC) and are poised to make access for the public easier and more efficient for staff. A courier system supports reciprocal borrowing. We also have the experience and the data to show the results and a basis for making our case for funding in our communities.

There have been a total of 1026 cards issued over the 3.5 years of the ROCC grant. There are 513 active cards issued, with a great many more expected during the sign up campaign associated with the summer reading program. In the first half of the FY2013 grant cycle, we have issued 251 new ROCC cards.

We have learned in the course of our planning and analysis over the nearly four years of the ROCC! Project what it takes to provide a library card, the level of response, and how to talk about this program in our communities with potential partners. The cities of Astoria and Seaside have supported this project as have both libraries' Friends. We believe that we will be successful in encouraging our community members and organizations to collectively fund an on-going reading outreach campaign for rural kids and their families. This project and its three related goals allow unserved Clatsop County residents to:

- Obtain library cards
- Participate in library programs
- Access outreach programs offered by the library
- Borrow library materials
- Participate in the Statewide Summer Reading Program
- Have local access to statewide electronic resources

Now that Warrenton Community Library has become a partner in this project, we want to facilitate resource sharing amongst all three of the partner libraries. We have included in our resource sharing goal this year an analysis of the automation options and costs for that library. We have also included an additional goal to establish the approximate cost of an all digital library model. Our reasoning is that a digital library model may be the

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optimum model for economically and conveniently serving the unserved areas of the region. We believe this is the optimal time for encouraging the adoption of such a model directly by the County, as a contractual relationship between the County and one or more of the municipalities, or as a branch of a municipality serving an unserved area.

Goals and Objectives, Activities and Timeline

The measurable objectives and examples of activities for our three goals are described below. See a timeline for these goals and activities in Exhibit A of this application.

1. Put a ROCC! Library Card into the hands of every willing rural County child.

We want to continue to add to the growing numbers of rural children and families with library cards. In the next grant period, we will continue reading outreach to kids primarily through the five school districts in Clatsop County. The youth services staff in Astoria and Seaside, and the Library Director at the Warrenton Community Library, in consultation with LSTA grant funded outreach specialist, Suzanne Harold, will coordinate countywide outreach and a summer reading program.

Measurable Objectives:

- Twenty percent increase in library cards to Clatsop County rural children
- Twenty percent increase in programs, program attendance, circulation of materials, use of statewide databases among the rural user group
- A majority of respondents to a survey for rural library card holders will indicate that using a ROCC! Library card has positively changed their attitudes about themselves and their futures.

Activities are likely to include:

- Invite ROCC card holders from 2011-2014 to renew their cards via a direct mail piece.
- Provide library card applications in English and Spanish to 3,500 students in five school districts.
- Conduct outreach visits to 5-10 Head Start and Healthy Start Groups
- Collaborate with schools in all five districts on a county-wide Summer Reading Program. Knappa and Jewell schools have agreed to keep their libraries open one day a week during the summer in exchange for the provision of summer reading materials, programming support, and the opportunity to promote reading to the kids in their schools.

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- Encourage children living in the rural areas of Clatsop County to "join the club" and get a free library card. Seaside, Astoria, and Warrenton libraries will be using the same reading logs, and celebrating the same theme as the schools.
 - Offer an incentive to schools in the school districts in the form of an author visit and free book distribution, to increase the percentage of kids signed up for ROCC cards. It is clear from the quantitative outcomes that a small increase across the board in every school would significantly increase the overall numbers of kids with ROCC cards each year.
 - Issue press releases to the media, school and PTO newsletters, and provide outreach at public events. Library representatives and volunteers will be visiting schools in Clatsop County to promote the summer reading program and the ROCC cards in April and May of 2014 and 2015.
 - Commission an end-user outcomes survey to evaluate the impact of the reading outreach program on rural Clatsop County children who have obtained and used a library card.
2. **Library users throughout Clatsop County will be able to conveniently find and borrow items from the library collections of the Astoria, Seaside, and Warrenton libraries.**

The ability to easily access and use the resources of the Astoria, Seaside, and Warrenton libraries is critical to the ROCC Project. This includes local access to statewide electronic databases. The end-user must be able to find and be able to use the libraries' collections easily. The libraries need to be able to manage reciprocal borrowing efficiently, easily, and securely.

With this as our goal, we previously contracted with Kress Consulting, Portland, to evaluate the libraries' satisfaction with their current ILSes (TLC), to survey developments and trends in the current ILS market, and to identify the libraries' current and future ILS needs given the libraries' intent to support resource sharing and reciprocal borrowing.

On the basis of our findings, we determined to retain TLC for the medium term. Subsequently, Seaside Public Library has upgraded to the latest TLC system software version and has replaced servers with cloud technology. As of this writing, Astoria is poised to do the same. This will enable the library directors to improve their interlibrary resource sharing functionality. They are currently investigating a resource-sharing packet.

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The grant proposal asks now for funding for a cost analysis of automating the Warrenton Community Library with the goal of making resource sharing with Astoria and Seaside in the future more convenient for patrons as well as more efficient and cost effective. Currently, Warrenton does their own basic marc record entries.

The library directors want to continue to plan together for maximizing interlibrary resource sharing, particularly for the reading outreach effort. In this cycle, we want to undertake a cost study for a digital library model to serve one or more rural "centers" in Clatsop County.

Measurable Objectives

- A majority of respondents to a survey of rural library users of the Astoria, Seaside, and Warrenton libraries will indicate that they have had success in accessing materials.
- The resource sharing packet will meet at least 80% of optimization standards as determined by library administration and staff in an evaluation survey or focus groups.
- Library directors will collaboratively plan and estimate the cost of "technology advancement" strategies that will benefit rural children and their families:
 - Automation cost study for Warrenton Community Library
 - Cost study for Digital Library model for rural center(s) in Clatsop County

Activities are likely to include:

- Select and operationalize resource sharing package and evaluate effectiveness
 - Collaboratively plan for technology advances that will benefit rural children and their families, including mobile services.
 - Set up new courier service/system between the schools and public libraries.
 - Provide interlibrary loan and weekly courier delivery between Astoria, Seaside, and Warrenton.
3. **Local partners--civic, educational, and charitable--will commit short-term and sustaining funding to support the continuation of the reading outreach initiative into the future.**

We will continue to work together to secure the commitment of local funders and to develop ROCC services that are sustainable. Local funders include the cities, county,

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school districts, as well as the business community and non-profit and foundation and other charitable organizations. We have secured the commitment of the Friends of the Seaside Public Library as our fiscal agent for donations. Our grant proposal includes funding for training for forming a Foundation. The directors of the Astoria and Seaside libraries have and will continue to meet with non-profits, for-profits and government entities to establish sustainable and consistent funding for services to children in Clatsop County.

The future funding model for the library card campaign includes drawing attention to the in-kind contributions of the cities and cash donations of our respective friends of the library. This will be a concrete incentive to other local funders. The activities associated with this goal will document results data and create the content for presentations for elected officials, the news media, and the general public.

We envision finalizing a memorandum of understanding (MOU) formalizing collaboration between the cities, and with the Friends of the Seaside Public Library, as fiscal agent for the ROCC funds raised.

Measurable Objectives

- Astoria and Seaside library directors will secure \$30,000 collectively in funding commitments from local partners for FY 2014-15.
- A funding fiscal agent is identified for the ongoing program.
- MOU is developed by Astoria, Seaside, and Warrenton libraries and their cities and with the Friends of the Seaside Public Library, as fiscal agent.

Activities

- Bi-monthly meetings of Astoria, Seaside, and Warrenton library directors to coordinate and advance the project
- Longitudinal data about the ROCC! Results collected, analyzed, key findings and conclusions
- Funding prospectus developed for potential partners
- Potential partners identified and approached to contribute
- Fiscal agent specifications and protocols developed by the library directors
- MOU's developed with partners and fiscal agent

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- Develop, and administer survey instrument and provide written report on end-user impact evaluation

D. Budget narrative

Local cash: \$5,000 in supplies to support the summer reading program; this includes funds of the Astoria and Seaside friends of the library for the ROCC Project and other funds raised in the communities for the summer reading program.

Local In-kind Contribution: \$127,088, including:

Personnel: \$74,288 is the estimated minimum in-kind personnel costs

Benefits: \$28,000 in benefits related to the goals.

The library directors will be contributing an estimated 5 hours weekly. Local library staff will also be contributing hours in coordinating the summer reading program and providing direct services to rural kids;

\$600 in travel to project meetings;

\$1500 in supplies, including processing and printing

\$21,700 in library youth materials (collections)

LSTA Contribution: \$100,580 total, as follows:

Travel: \$1,000 for outreach trips for library personnel

Supplies: \$4,000 for print and publicity materials.

Contractual: \$84,580 as follows:

	Contractual Summary	Amount
1	Rural outreach specialist subcontractor; coordinates countywide summer reading program, outreach, and the Share Program (courier)	\$ 25,000
2	Technology cost studies for Warrenton automation and digital library model	\$ 8,500
3	Training for Foundation Formation/Operation	\$ 2,500
4	Grant coordination and evaluation	\$ 24,480
5	Summer Reading Performers	\$ 2,500
6	Library cards subsidy for Astoria, Seaside, and Warrenton	\$ 20,000

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7	LSTA evaluator (required)	\$ 600
8	Produce five-year output and results publicity	\$ 1,000
	Total contractual	\$ 84,580

Contractual Description

1. \$25,000 for youth outreach contractor, to assist the libraries' youth services staff at Astoria and Seaside and staff at Warrenton to conduct outreach in rural Clatsop County. This does not supplant local library staff, but; and cumulative project evaluation.
2. \$8,500 for an ILS/IT consultant to assist in planning technology advances as noted in the grant narrative: cost analysis for automation at Warrenton Community Library and cost analysis for digital library model.
3. \$2,500 for training for the library directors and library boards related to intergovernmental agrees and MOUs and foundation start up.
4. \$24,480 for a project consultant to coordinate the project, to develop strategies with the library directors for developing sustaining partnerships for future funding of the ROCC! Project, and to develop, conduct, and analyze with the directors the evaluation of the project.
5. \$2,500 for summer reading performers
6. \$20,000 total for the three library's costs associated with providing free library cards.
7. \$600 LSTA evaluator (required)
8. \$1,000 5-year output and results publication

Library Materials: \$11,000 in library materials, including:

1. \$9,000 (\$3,000 per partner library) to support the county-wide summer reading program collections for youth
2. \$1,000 each for Jewell and Knappa school districts which are cooperating with us to help kids access library resources, issuing cards, and hosting the courier service pick up.

E. *Evaluation and Publicity*

In addition to the output measures noted above, this project will survey ROCC Project end-users, in particular children and their family members, through an online or mail out survey. The survey will be structured to measure the end-users perception of impact on attitudes. A consultant will help us structure the process, administer the evaluation, and draft the evaluation report, with recommendations.

The Library Directors, staff, and project consultants will develop several publicity pieces throughout the year, including:

- Press releases for the library card campaign and summer reading program
- Prospectus for funding partners and donors
- Talk radio and articles for the local newspapers
- Five-year summary promotional brochure for donors and partners

We understand that our results data is critical to bringing committed sustaining donors on board.

ROCC! Project Year Five Activity Sets and Timeline	1st Qtrtr	2nd Qtrtr	3rd Qtrtr	4th Qtrtr
	July-Sept	Oct-Dec	Jan-March	April-June
Goal 1: Put a ROCC! Library Card into the hands of every willing rural Clatsop County child.				
Invite ROCC card holders from 2011-2014 to renew their cards via a direct mail piece.	X	X	X	X
Provide library card applications in English and Spanish to 3,500 students in five school districts.		X	X	
Conduct outreach visits to 5-10 Head Start and Healthy Start Groups		X	X	
Collaborate with schools in all five districts on a county-wide Summer Reading Program. The schools have agreed to keep their libraries open one day a week during the summer in exchange for the provision of summer reading materials, programming support, and the opportunity to promote reading to the kids in their schools.	X	X	X	X
Encourage children living in the rural areas of Clatsop County to "join the club" and get a free library card. Seaside, Astoria, and Warrenton libraries will be using the same reading logs, and celebrating the same theme as the schools.			X	X
Offer an incentive to schools in the school districts in the form of an author visit and free book distribution, to increase the percentage of kids signed up for ROCC cards. It is clear from the quantitative outcomes that a small increase across the board in every school would significantly increase the overall numbers of kids with ROCC cards each year.	X	X	X	X
Issue press releases to the media, school and PTO newsletters, and provide outreach at public events. Library representatives and volunteers will be visiting schools in Clatsop County to promote the summer reading program and the ROCC cards in April and May of 2014 and 2015.	X	X	X	X
Commission an end-user outcomes survey to evaluate the impact of the reading outreach program on rural Clatsop County children who have obtained and used a library card.				
Goal 2: Library users throughout Clatsop County will be able to conveniently find and borrow items from the library collections of the Astoria, Seaside, and Warrenton libraries.				

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ROCC! Project Year Five Activity Sets and Timeline	1st Qrtr		2nd Qrtr		3rd Qrtr		4th Qrtr	
	July-Sept	Oct-Dec	Jan-March	April-June				
Select and operationalize resource sharing package and evaluate effectiveness	x							
Collaboratively plan for technology advances that will benefit rural children and their families	x	x	x					
Conduct automation cost analysis for Warrenton Community Library	x							
Conduct cost analysis for digital library model for applicability to the region	x	x						
Set up new courier service/system between the schools and public libraries	x	x						
Provide interlibrary loan and weekly courier delivery between Astoria, Seaside, and Warrenton.	x	x	x					
Goal 3: Local partners--civic, educational, and charitable--will commit short-term and sustaining funding to support the continuation of the reading outreach initiative into the future.								
Bi-monthly meetings of Astoria, Seaside, and Warrenton library directors to coordinate/ advance ROCC!	x	x	x					
Longitudinal data about the ROCC! Results collected, analyzed, key findings and conclusions	x	x	x					
Funding prospectus developed for potential partners	x	x						
Potential partners identified and approached to contribute								
Fiscal agent specifications and protocols developed by the library directors	x	x						
MOU's developed with partners and fiscal agent	x	x						
Develop, and administer survey instrument and provide written report on end-user impact evaluation	x	x	x					

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Part IV: Certification of Application

1. Documentation of project support. Partners listed in part I.10 must sign. The grant applicant signs part IV.4. If the fiscal agent is different than the applicant, they sign part IV.5.

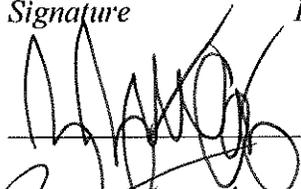
I HAVE READ THE PROPOSAL PRESENTED ON THE PRECEDING PAGES. I AM AWARE OF THE OBLIGATIONS THAT PARTNERSHIP IN THE PROPOSED PROJECT WOULD ENTAIL. BY MY SIGNATURE I CERTIFY MY ORGANIZATION'S COMMITMENT TO SUPPORT THE PROPOSED PROJECT AS DESCRIBED IN THE PRECEDING PAGES.

<i>Name</i>	<i>Library/Organization</i>	<i>Signature</i>	<i>Date</i>
Esther Moberg Library Director	Seaside Public Library	Esther Moberg	4/4/14

Certification of Application

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<i>Name</i>	<i>Library/Organization</i>	<i>Signature</i>	<i>Date</i>
Brett Estes, City Manager Pro Tem	City of Astoria		4/8/14
Jane Tucker, Director, Astoria Public Library	City of Astoria		4/8/14

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Proposal # _____

Part IV: Certification of Application

1. Documentation of project support. Partners listed in part I.10 must sign. The grant applicant signs part IV.4. If the fiscal agent is different than the applicant, they sign part IV.5.

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<i>Name</i>	<i>Library/Organization</i>	<i>Signature</i>	<i>Date</i>
Kurt Fritsch	City of Warrenton	Kurt Fritsch	4/4/14
Nettie-Lee Calog	Warrenton Community Library	Nettie-Lee Calog	4/7/14

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2. Certification for Children’s Internet Protection Act

Public and public school library applicants, and consortia with public or school members **must** check one of the options below (a, b, or c).

a.	The applicant public or public school library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. Every computer connecting to the Internet, public and staff, is filtered. The filter can be disabled upon request of adults.
b.	<i>(for consortia only)</i> Prior to using any LSTA funds to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or a public school library, the applicant consortium or group will collect and retain a duly completed Internet Safety Certification from every constituent public library or public school library in accordance with requirements of Section 9134(f) of the Library Services and Technology Act. Every computer connecting to the Internet, public and staff, is filtered. The filter can be disabled upon request of adults.
c. X	The requirements of Section 9134(f) of the Library Services and Technology Act do not apply to the applicant library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.

3. Certification of the grant applicant and/or fiscal agent (if different than applicant)

- a. I affirm that the jurisdiction or organization (henceforth, ORGANIZATION) is the designated fiscal agent for the project described in this application and is empowered to receive and expend funds for the conduct of the proposed grant project.
- b. I affirm that the information contained in this application is true and correct and that the ORGANIZATION for which I am an official has authorized me to submit this application for LSTA grant funds.
- c. I affirm that if this application were to result in the ORGANIZATION being awarded grant funds to carry out the project described in this application, that the ORGANIZATION would comply with all of the federal and state requirements for the administration of LSTA grants, including part IV.2 above and allowable costs described in Appendix B of the General Information and Grant Application Guidelines, Library Services and Technology Act.

Application- Extending Library Service to the Unserved

4. Signature of grant applicant

 Mark J. Winstanley

Name of official authorized to enter into contractual agreements for the ORGANIZATION

City Manager (Seaside)

Title  4/4/14

Signature m.winstanley@cityofseaside.us Date

Email 503-738-5511

Phone number (as above)

5. Signature of fiscal agent (if different than applicant or if applicant is not a 501(c)3 or legally established entity or if applicant does not have contract authority for the ORGANIZATION)

Name of official authorized to enter into contractual agreements for the ORGANIZATION

Title

Signature Date

Email

Phone number

This form must be received at the State Library no later than 5:00 p.m. on Friday April 11, 2014.

Faxed copies will not be accepted. There are no exceptions. If requesting indirect costs, attach appropriate sections of a federally approved indirect cost plan. Pages should be **single-sided**. Email electronic version to <mailto:mamm.reed@state.or.us>.

Mail or deliver **one copy** of your application to:

Library Development Services
Oregon State Library
250 Winter St., NE
Salem, OR 97301-3950