

DOCUMENT REQUEST

Important Submission Instructions

Please include this completed DOCUMENT REQUEST with Hazard Insurance binder and any invoices, and send the documentation to the ORVET Loan Program via secured e-mail at: submissions@odva.state.or.us. As an alternative, you may mail the documents to: ORVET Loan Program, 700 Summer Street Northeast, Salem, OR 97301-1285; or fax the required documentation to the ORVET Loan Program at 503-373-2393. NOTE: Please do not send submissions and/or conditions to any other ODVA e-mail address or via unsecured e-mail. Use the Submissions e-mail address only. ODVA will disclose the Loan Estimate (LE).

Date: _____

ODVA Loan #: _____

Broker Information				
Company Name				
Address		City		State
				Zip Code
Loan Officer		Phone	E-Mail	
Contact Person		Phone	E-Mail	
Loan Information				
Borrower		Co-Borrower		
Loan Number		Loan Amount		
		\$		
Rate (%)		Origination (%)		
Closing Date		First Payment Date		
Property Address		City		Zip Code
Title Information				
Name(s) In Which Title Will Be Held				
Fees				
Fees	Due	POC	Fees	Due
Origination			Settlement Or Closing Fee	
Broker Comp/Credit (1.6% + \$600)			Owner's Title	
ODVA Processing Fee	635.00		Lender's Title	
Flood Cert	19.00		Endorsements	
Credit Report			Courier	
Appraisal			Recording	
Appraisal Re-Inspect			Transfer Tax (WA County)	
Re-Draw	35.00		E-Recording Fee	
Other			Other	
Escrow/Title Information				
Company			Escrow Number	
Agent			Phone	
Address			Fax	
City	State	Zip Code	E-Mail	
Special Instructions				
Completed By			Date	