

**Brief Grant Proposal for New Projects
Library Services and Technology Act FFY2011**

This form is available for download in Microsoft Word on our web site via:
http://www.oregon.gov/OSL/LD/grantmainalt.shtml. Proposals not meeting the following conditions will be returned. The form must not exceed this cover page and two pages of proposal content. A page is defined as one side of a sheet of paper. Use 12 point Times New Roman with one inch margins. The deadline for receipt of this proposal is **5:00 pm on Friday April 16, 2010. Use form Appendix D if applying for a second or third year of funding.**

General Information

Project Title: Cooperative Governors' Papers Project: A Planning Grant

Applicant: Consortium of the libraries at Willamette University, Portland State University and Western Oregon University (Willamette University is the lead institution)

Address: Western Oregon University, Monmouth, Oregon

Contact Person: Allen McKiel, Library Dean, Hamersly Library, WOU Phone: 503-838-8886

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Fiscal Agent (if different than Applicant): Western Oregon University

Authorized by: Stan Hagen

Title: Contract and Project Officer

Signature:

Date:

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A

ONE YEAR GRANT PROJECT.

TWO YEAR

THREE YEAR

For projects that are anticipated to be multi-year projects be sure to include an estimate of the funds anticipated to be needed for future years in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY n/a OF THIS ORGANIZATION'S PROPOSALS.

This form must be received at the State Library no later than **5:00 pm on Friday, April 16, 2010. Faxed copies will not be accepted.** Mail or deliver **one copy** of your proposal to:

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, in rtf or Word format, to ann.reed@state.or.us. This does not substitute for the signed, mailed copy.

Project Proposal

Section 1. **Relevant sections from OSL Web site (including the LSTA purposes):**

Purpose 4 – Developing public and private partnerships with other agencies and community-based organizations

- From the OSL Five-Year Plan’s “Summary of Needs” statement: "Oregon lacks a coordinated plan for the digitization of valuable resources."
- High Level Outcome: Access to information is enhanced through the effective use of cost-effective technologies to deliver information/content

Section 2. Describe the problem that will be addressed by the proposed grant project.

This project responds to the recommendations of the report *Envisioning Oregon: Planning Toward Cooperative Collection Development in Oregon’s Historical Repositories*, developed with LSTA funding in 2008. That report details the issues associated with the preservation of Oregon’s documentary history, focusing primarily on the difficulties repositories are facing in dealing with their existing collections and the threat this poses to preserving and making available their existing collections. Not being able to deal with existing materials has the collateral effect of acting as a disincentive for the identification and collection of additional documentary materials that should be preserved before they are lost.

The non-official and personal papers of Oregon governors fall into this latter category. That is, there has been no coordinated effort to identify, locate, collect, make accessible and preserve these materials. The Oregon State Archives fulfills its legislated mandate to collect the official papers of every governor. However, governors leave office with everything else. These non-official, personal papers and artifacts may include memos and communication with staff, diaries and personal journals, schedules and appointment books, videos and interviews, correspondence, briefing books, scrapbooks, photos, campaign materials, files of chiefs of staff, and much more. While the materials in the State Archives provide policy documentation, the personal papers provide tremendous insight into politics, the persona of the individual holding the office, what they value and how they related to the issues. Such papers are a window into the era of the office holder, the cultural environment of the people who elected them, and the values of the period. While the official policy documents tell us about the end result, the personal papers reveal how and why things were done, who the players were, and how the issues were approached, all of which are essential to our historical understanding.

Governors have significant influence on the life and welfare of the state; many of them held a succession of public offices during their career which increased their impact. Thus the gubernatorial non-official papers are worth identifying and preserving in an organized way. This has not been done. As the post World War II era fades into the 21st century, the risk of loss of materials increases. Recognizing that the pre-war materials may well be lost or scarce at best, this project focuses on the 13 governors who have served the state since 1947. Of the 13, three are in repositories: Barbara Roberts in Portland State University Library, Robert Straub in the Archives at Western Oregon University, and Mark Hatfield in the Archives of Willamette University. The disposition of the papers of the State’s current and most recent governors as well as the governors in the years after the war has not been determined. Even for papers of the governors during the middle period (from 1960’s through the 1990’s) improvements in processing and access are needed. As *Envisioning Oregon* stresses, the time to act on these recent materials is now. These gubernatorial materials are of value to the State and its citizens. This project proposes a collaborative effort to determine how to capture and make available this part of Oregon’s documentary history.

Section 3. Proposed solution, project goal, and quantified objectives.

A consortium of three public and private higher education libraries (Willamette University, Portland State University, and Western Oregon University) have set long term goals for cooperatively identifying, soliciting for donation, processing, preserving, and making available online information relating to the non-official and personal papers of the 13 Oregon governors since World War II. The scope of the proposal is all materials other than those collected by the Oregon State Archives in Salem. This project is an identification and proof-of-concept phase that would set the stage for a larger project dependent on the outcome of the discovery portion of this first effort.

The first part of the project will endeavor to identify the locations and ownership of gubernatorial papers and to create a listing of whose papers are where. This information would eventually be incorporated into any fuller finding aids that would be created about specific gubernatorial collections. For those non-official and personal papers of Oregon governors not in repositories, the grant recipients will contact governors, their families or descendents to discuss the value of the materials and propose opportunities for donating their materials to repositories with staff and infrastructure to support those collections, with the intent of a follow-up grant for their processing and digitization and making the materials widely available via the web.

A second goal of the project is the cross training among the three institutions on the processing of political papers, with expertise provided by Willamette University Archives staff, and to determine whether this and other forms of cooperation might extend to other repositories where such collections are held.

This would be followed by a small proof-of-concept project for processing and digitizing select portions of the Straub collection to determine time and resources needed for a larger initiative that would encompass non-official gubernatorial papers across institutions.

Section 4. Provide specifics about the project budget.

The project budget will be used to hire the expertise and time of a part-time coordinator/archivist for the project. In-kind funding will be provided by Willamette University, Portland State University and Western Oregon University by providing staffing, space, equipment and support for the project and hired personnel. The three institutions will provide continuing support for their governors’ non-official and personal papers after the end of the grant cycle.

Section 5. Proposed project budget summary (Use this format – do not alter it):

Item	Local Cash	Local In-kind	LSTA	Total
Personnel		\$20,000	\$43,210	\$63,210
Benefits			\$3,590	\$3,590
Travel			\$1,000	\$1,000
Equipment				\$0
Supplies				\$0
Contractual				\$0
Library Materials		\$2,000		\$2,000
Total Direct Charges	\$0	\$22,000	\$47,800	\$69,800
<i>Indirect Charges</i>	\$0	\$0	\$2,868	\$2,868
Total Budget	\$0	\$22,000	\$50,668	\$72,668

Proposed second year LSTA amount: _____ Proposed third year LSTA amount: _____