



State Interoperability Executive Council Meeting Minutes

May 12, 2015 – 1:30pm

Department of Public Safety Standards & Training | Hall of Heroes Conference Room
4190 Aumsville Hwy SE | Salem, Oregon 97317

<http://www.oregon.gov/SIEC/> | RadioProjectInfo@odot.state.or.us

On Tuesday May 12, 2015, at 1:32 p.m. Council Chair Rock Rakosi called the State Interoperability Executive Council to order.

ATTENDEES INCLUDE (Quorum)

Rock Rakosi, Chair
Troy Bowser
Brian Henson
Andrew Phelps
Rob Reish for Tom Lauer, *non-voting member*

Bob Cozzie
Tom Johnston
John Hartsock
Nancy Hirsch for Paul Bell
Rick Iverson, *non-voting member*

Joel Lujan
Mike Duyck
Luci Moore
Eric Schmidt for Mike Smith
Dave Soloos, *non-voting member*

COUNCIL MINUTES

Staff: Chief Rock Rakosi, Chair

Chair Rakosi inquired whether there were any changes to the draft minutes for the Feb. 18, 2015 meeting. Hearing none, Chair Rakosi requested a motion. Chief Mike Duyck motioned to approve minutes from the February session. Eric Schmidt seconded the motion; all were in favor. The minutes will stand.

CHAIRS REPORT

Staff: Chief Rock Rakosi, Chair

Chair Rakosi reported he attended a conference in Washington, DC at the end of February and was afforded the opportunity to speak with representatives about the SIEC and FirstNet-related issues. He felt the discussions were positive, noting his conversation with Senator Walden was well-received.

For those who have not heard, Steve Noel, Oregon's SWIC left state service at the end of March, taking a position with FirstNet. Dave Soloos has taken on the role of SWIC in the interim.

Late last year, the council discussed attending the League of Oregon Cities annual conference. While this commitment fell through, the City and County Managers' Association has invited representatives of the SIEC to attend its conference in Bend. On July 7 from 2-3p, a discussion panel is scheduled for SIEC to speak. If you are interested in participating, please follow up with Chair Rakosi.

With the passing of the most recent legislation, HB 4031, the council has new represented positions that have yet to be filled. The Oregon Broadband Advisory Council has a vacant position and has proposed that Chris Tamarin, staff to OBAC, fill this vacancy. Chair Rakosi asked for any comments or concerns about this nomination; none were noted. The legislation also introduced two Chief Information Officer positions; one for a city representative and one for a county representative. Tony DeBone, Commissioner for Deschutes County has been nominated to fill the county position. Chair Rakosi asked for any comments or concerns about this nomination; none were noted. Chair Rakosi will follow up with both parties to have formal applications submitted.

STATE RADIO PROJECT MANAGEMENT REPORT

Staff: Rob Reish, ODOT Wireless Communications Section

Rob Reish deferred to State Radio Project Manager Dick Upton for the radio project report. Of the four project goals, narrowbanding, consolidation, infrastructure improvements and interoperability enhancements, the narrowbanding and consolidation efforts are complete. Infrastructure improvements are broken into four categories and each is underway.

- Civil construction upgrades: Of the 213 sites included in the total system, 157 sites require upgrades. Currently 119 of those sites are complete. There are a few sites that will push into 2016 due to issues at the federal level.
- Microwave modernization: Of the 188 microwave sites, 144 upgrades are needed. Eighty-four sites are complete.
- Trunked radio system: Of the 43 sites slated for TRS installation, 21 are complete, including both TRS switches.
- Consoles: Factory acceptance testing takes place this week, and the project is on track to complete the work on schedule.
- Wireless Infrastructure Management System: This section of work will include installation of monitoring equipment that will allow the Wireless Communications Section to observe system functionality from its network operations center in Salem. Implementation of this work has not yet begun.

As the current system must stay active while the new system is installed, integration is a key component of the radio project's work effort. As installations are completed this fall, integration work will begin, allowing for system testing beginning in January.

INTEROPERABILITY FUND PROPOSAL

Staff: Rob Reish

Rob Reish reported the \$2.3 million included in the State Radio Project budget for interoperability must be spent by next year or the funds will be returned. Given the short timeline, the SRUG developed the criteria for the SIEC to use as a basis to allocate these funds. Included in the agenda packet is the SRUG's proposal to help determine how these funds should be allocated. Some of the highlights include:

- Funds would not be used to replace infrastructure.
- Funding would be limited to \$250,000.
- The work would benefit more than one entity.
- Funds cannot supplant existing funding for the same effort.
- Associated work must be complete by no later than March 31, 2017.
- Acceptance of funds requires regular progress reports to the SIEC to ensure funds are used appropriately.

During the Executive Committee meeting held prior to the full council meeting, the following edits were identified:

- Bullet # 2: Currently reads "The work must benefit at least two public safety entities in the state." Revise to "The work must benefit at least two public safety entities in the state or one in state and another across the state border. Oregon funds must be used to complete enhancements to the Oregon-based system only."
- Bullet # 5: Currently reads "Funding for each request is limited to \$250,000." Revise to "Funding for each request is typically limited to \$250,000."
- Bullet # 9: Currently reads "The funds may not be used to upgrade an existing switch to support interoperability, other than limited software upgrades to support the latest ISSI." Revised to "The funds may not be used to upgrade an existing switch to support interoperability, other than limited software upgrades to support the latest P25 ISSI."

Bob Cozzie motioned the proposal be adopted, as amended. Luci Moore seconded the motion; all were in favor.

STRATEGIC PLANNING COMMITTEE REPORT

Staff: Bob Cozzie, Committee Chair

Bob Cozzie reported the Strategic Planning Committee continued to efforts to participate in the development of the interoperability RFP proposed by the Technical Committee.

PARTNERSHIP COMMITTEE REPORT

Staff: Eric Schmidt for Commissioner Mike Smith, Committee Chair

Eric Schmidt of the Association of Oregon Counties reported that efforts to coordinate a multi-user conference are underway. Staff from AOC will handle coordination of the event, titled the Oregon RADIO Conference, which will be sponsored by the SIEC. Tentatively scheduled for Sept. 15, 2015 in Hood River, the conference is designed to bring together public safety radio system managers statewide to develop a shared understanding of the existing systems, to discuss challenges and opportunities for establishing interoperability among those systems and exploring ways in which communications could be enhanced through collaborative efforts. Additional information will be shared as it is finalized; however at this time it has been determined that lunch will be provided for attendees, but travel expenses will not be reimbursed.

TECHNICAL COMMITTEE REPORT

Staff: Rick Iverson, Committee Chair

Rick Iverson reported the Technical Committee held a teleconference last month to review progress associated with the Technical Interoperability RFP currently under development. Many questions were posed about what was included and excluded from the effort, initiating additional review of other similar state plans. The first draft of this assessment is due in early June from third-party contractor AECOM.

BROADBAND COMMITTEE REPORT

Staff: Chief Mike Duyck, Committee Chair

The Broadband Committee met prior to the full council meeting on May 12. The primary agenda item was finalization of the committee charter document. The version included in the meeting announcement was updated by the committee during its meeting [held May 12] and the copy included in the agenda packet includes those additional edits, which are noted in blue font. Chief Duyck requested the council consider the charter document for formal adoption. Councilmember Tom Johnston motioned to adopt the committee charter, with identified edits. Brian Henson seconded the motion; all were in favor.

STATE RADIO USERS GROUP REPORT

Staff: Luci Moore, Committee Representative

Luci Moore reported the SRUG continues to meet monthly. The most recent discussions have been related to the interoperability fund criteria, as discussed earlier.

700 MHz REGIONAL PLANNING COMMITTEE REPORT

Staff: John Hartsock, Committee Representative

John Hartsock reported the Region 35 700 MHz Committee most recently met on April 30. Discussion was held about the 24 additional frequencies that will be added to the pool of available general use frequencies. Documentation supporting this change is still under development. The committee also discussed how best to clarify the appeals process. Outreach to other states found that Oregon was the only state that used its SIEC as part of its appeal process; all others referred disputes to the national committee, then to the FCC. The committee is also waiting to receive recommendations from the Partnership Committee on how the appeal process could be revised.

STATEWIDE INTEROPERABILITY COORDINATOR'S REPORT

Staff: Dave Soloos

Dave Soloos noted that FirstNet has released its draft Request for Proposal and the comment period opened April 27 and will be open for 90 days.

FirstNet Phase II data gathering efforts have also progressed and Soloos' team is in the early stages of conducting outreach to the regional Public Safety Answering Points (PSAPs). Initial outreach will begin in the coming weeks.

FIRSTNET BRIEFING

Staff: Rock Rakosi

Chair Rakosi reiterated that FirstNet has released its draft RFP; for those who are interested in reviewing and providing feedback, the public comment period is open.

OPEN DISCUSSION

Shawn Halsey of the Umatilla Morrow Radio Data District noted to the group that FirstNet scheduled a webinar for Thursday May 14 to review the draft RFP that is currently open for comment.

ADJOURN

Chair Rakosi queried the group and the audience for additional discussion topics. Hearing none, Chair Rakosi adjourned the May session of the SIEC at 2:11 pm.