

Food Safety Program www.oregon.gov/ODA (503) 986-4720

# One or more food safety licenses may be needed for your business:

- Bakery
- Retail
- Dairy
- Food processing
- Meat

Postrooms

Storage warehouse

#### **Special circumstances for marijuana:**

- No domestic kitchens
- Edibles may not be processed in the same facility as conventional foods
- Meat and dairy may present an issue due to federal law
- Standards of identity exist for certain foods such as ice cream

## Marijuana

**Step 1:** Apply for an OHA or OLCC license.

**Step 2:** Once approved by OHA or OLCC, the ODA Food Safety Program will contact you.

### **Industrial hemp**

**Step 1:** Contact your local ODA Food Safety Inspector.

Find contact information for your local food safety inspector online:

https://oda.direct/FindFoodInspector

Note: Some licenses may have additional requirements from ODA. Low acid canning and acidified foods have specific requirements. You must also meet your city and county requirements.

## License requirements for all food facilities

☐ Packages and ingredients 6 inches off of the floor.

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	Toilet and hand washing facilities plumbed to the state plumbing code, in good repair, and conveniently located. Self-closing doors that do not open directly into a room where foods are exposed for sale.		
	Public does not pass through food preparation, storage, or utensil washing areas.		
Dis	h washing facilities		
	Commercial dishwasher or a 3-compartment sink large enough to immerse most equipment and utensils.  Adequate drain boards, racks, or utensil tables for storage and handling of soiled utensils.  Adequate racks/tables for air drying of sanitized utensils and equipment.		
Har	Hand washing facilities		
	Properly plumbed hot and cold water. Hand soap and single-serve towel dispensers. Garbage can.		
	Hand sink located to allow convenient use by employees in food prep, food dispensing, and dish washing areas in addition to hand sink identified above.		
Garbage			
	Garbage containers, dumpsters, and compactor systems located outside are on or above a smooth surface of nonabsorbent material that is kept clean and in good repair.		
	Wastewater from these units flows into a sanitary sewer, not into storm drains.		
Floors			
	Easily cleanable, smooth, and of tight construction. Nonabsorbent materials.		
	If subject to flood-type cleaning, floors are sloped to drain with drains compliant with Oregon Plumbing Code. Joints at wall/floor junctions coved and sealed.		
Wa	lls and ceilings		
	Surface of walls and ceilings in all display, storage, and processing/preparation rooms in good repair, of a light color, and smooth and easily cleanable.		
Foo	od storage		
	Sanarated from chemicals		

Do	ors/windows
	Outside openings protected from entry of rodents.
	Outside openings protected from entry of insects by tight fitting, self-closing doors, closed windows, screening, controlled air currents, or other means.
	Screens for windows and other openings to the outside are tight fitting and free of breaks.  Screen material not less than 16 mesh to the inch.
Lic	phting
_	Permanently fixed artificial light sources installed to provide at least 50-foot candles (540 lux) of light on all food
	preparation surfaces and at ware-washing work levels.  Light bulbs, fixtures, skylights, or other glass fixtures suspended over exposed foods, and over equipment cleaning and storage facilities, are either shielded, coated, or otherwise shatter resistant.
Ve	ntilation
	Sufficient ventilation in all rooms so they are free of excessive heat, steam, condensation, vapors, obnoxious odors, smoke, and fumes.
	Ventilation systems installed and operated according to law and when vented to the outside do not create a harmful or unlawful discharge.
	All systems comply with State Fire Marshal codes.
Eq	uipment installation
	Installed as movable or designed to be cleaned in place (CIP).
	Storage shelves are smooth, impervious, easily cleanable, and 6 inches off the floor. No unfinished wood.
Ex	terior
	Free of shrubs, vegetation, debris, and equipment around the exterior of the building to prevent harboring of pests
Mi	scellaneous
	Separate storage area for mops, brooms, and cleaning supplies.  Mop/utility sink installed.
	Adequate clothing, lockers and/or dressing rooms for storage of soiled linens, clothes, and employees' personal items (shoes, coats, bags, etc.).
Pla	an review requirements for retail/dispensary stores
	Submit a copy of construction plans and specifications with a statement of expected completion date for review and comment by the Food Safety Program.
	Contents of the plans and specifications:
	Intended foods to be prepared/sold.
	<ul> <li>Anticipated volume of food to be stored, prepared, and sold or served (ballpark estimates).</li> <li>Floor plan, drawn to scale. Include location and finish of any tables and counters, plumbing plan with fixture list and location, mechanical schematics, construction materials, and finish schedules as appropriate or</li> </ul>
	requested.  Proposed equipment types, manufacturers, model numbers, locations, dimensions, performance capacities, and
	installation specifications as appropriate or requested.
	☐ Floor, wall, and ceiling finish schedule and material list.
	□ Water source (i.e. city, private, or other). If private or other, provide a brief description.
	Schedule a pre-operational inspection to determine compliance with the reviewed plans, specifications, and rule requirements. Please contact your area Food Safety Inspector at least 5 business days before you are ready for inspection.

More info from ODA: https://oda.direct/Cannabis • Find your local food safety inspector: https://oda.direct/FindFoodInspector