



Instructions can be found at: https://oda.direct/HempGrowerInstructions

1. Licensee's Business Name _____

2. 2021 Hemp Grower Registration Number (if applicable) _____ (example: AG-R1234567IHG)

3. Legal Status of Licensee: Individual LLC Other _____

4. Oregon Secretary of State Registration Number _____ https://sos.oregon.gov/business/Pages/register.aspx (If applicable, NOT your tax ID number)

For Business entities only provide an EIN _____

5. List Key Participants: List members, officers, owners, and any other key participants authorized to make changes to the license. All key participants must complete a background check which includes fingerprinting. Only those with no felony drug convictions in the last 10 years will be licensed to grow hemp. ODA will send an email to the email provided in Section 6 with important steps on how to submit background checks. * Watch for this important next step! *

Name _____ Title _____ Phone _____ DOB _____

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Name _____ Title _____ Phone _____ DOB _____

Name _____ Title _____ Phone _____ DOB _____

6. Main Contact Person: (Person listed on printed license and primary contact for license and inspection appointments)

Name _____ Email _____

Status of main contact: (check all that apply):

Owner Consultant Employee Other (Please list) _____

Primary phone number _____ Title _____

Mailing Address _____

City _____ State _____ ZIP _____

7. Grow Site Information: Address where the hemp is being grown. (Complete if submitting a Grow Site to be licensed.)

Grow site name (Required: Limit to 10 characters of your choosing) _____

Street address: _____ County _____

City _____ State _____ Zip _____

*Required Attachment: copy of a map showing boundaries of this growing site. Keep a copy for your records. Please note: Faxed applications with heavily colored maps can often be too dark to review and will need to be updated.

8. Production Area Information: Hemp grow site location(s) at the Grow Site, list each production area separately. (Production Area names and other information provided must be used on all testing forms).

Area 1. (location of Hemp on Grow Site property)

Provide Area Name (*Required: Limit to 10 Characters) _____

Area: Field Number of acres _____ **or** Greenhouse/Indoor Size _____ square feet

Hemp Intended use (check all that apply):

Flower Fiber Biomass

Hemp seed: self-use or Other Propagation: self-use or Other

How many harvests are planned for this area in 2022? _____

Location of Area 1 on property

Latitude _____ Longitude _____

List Global Positioning System (GPS) coordinates (In Decimal: e.g. 44.123456, -123.123456)

***Required Attachment: copy of a map showing boundaries of this area. Keep a copy for your records.**

Please note: Faxed applications with heavily colored maps can often be too dark to review and will need to be updated.

Area 2. (location of Hemp on Grow Site property)

Provide Area Name (*Required: Limit to 10 Characters) _____

Area: Field Number of acres _____ **or** Greenhouse/Indoor Size _____ square feet

Hemp Intended use (check all that apply):

Flower Fiber Biomass

Hemp seed: self-use or Other Propagation: self-use or Other

How many harvests are planned for this area in 2022? _____

Location of Area 2 on property

Latitude _____ Longitude _____

List Global Positioning System (GPS) coordinates (In Decimal: e.g. 44.123456, -123.123456)

***Required Attachment: copy of a map showing boundaries of this area. Keep a copy for your records.**

Please note: Faxed applications with heavily colored maps can often be too dark to review and will need to be updated.

Area 3. (Location of Hemp on Grow Site property)

Provide Area Name (*Required: Limit to 10 Characters) _____

Area: Field Number of acres _____ **or** Greenhouse/Indoor Size _____ square feet

Hemp Intended use (check all that apply):

Flower Fiber Biomass

Hemp seed: self-use or Other Propagation: self-use or Other

How many harvests are planned for this area in 2022? _____

Location of Area 3 on property

Latitude _____ Longitude _____

List Global Positioning System (GPS) coordinates (In Decimal: e.g. 44.123456, -123.123456)

***Required Attachment: copy of a map showing boundaries of this area. Keep a copy for your records.**

Please note: Faxed applications with heavily colored maps can often be too dark to review and will need to be updated.

9. Are you are storing or drying your own hemp produced at another location? Please provide address

Yes No (If you are commercially drying for others, you will be required to have a Handlers Registration). If yes, provide hemp storage address:

Street Address _____ County _____

City _____ State _____ ZIP _____

10. End of the Year Hemp Crop Report (Do not leave blank)

If you grew hemp in 2021, please provide the following information:

Acres or square feet harvested: _____ Pounds of hemp harvested: _____

or Check box if you did not grow hemp in 2021

11. Irrigation of a commercial crop in Oregon requires a legal source of water for production. Please visit this link <https://oda.fyi/WaterResources> for more information on water use permits.

What legal source of water will you be using for irrigation of your production site?

Groundwater Surface Water Other: _____

If you will be using a water right, please include the permit or certificate number: _____

12. Signature and Acknowledgment:

Applicant for registration acknowledges and agrees that:

- The information provided is true and correct, applicant’s signature is proof of that fact;
- Criminal Background checks will be mandatory for all key participants (No felony convictions related to controlled substances within the last ten (10) years) before applications can be considered for approval.
- Information provided to the Department may be publicly disclosed and may be provided to law enforcement agencies without notice to the applicant;
- The Department may enter any field, facility or greenhouse used for production or handling of hemp or agricultural hemp seed and may take samples and test for total THC concentration of the crop, including agricultural hemp seed, as necessary for the administration of the hemp laws;
- All fees lawfully due to the Department must be timely paid;
- If using irrigation water, applicant has or will obtain the appropriate water use permit. Information concerning water use permits can be found at <https://oda.fyi/WaterUsePermits>;
- If leasing land for hemp production or processing, applicant obtained permission from the land owner prior to applying to grow or process hemp;
- Growers must ensure an authorized laboratory conducts pre-harvest testing for total THC in accordance with OAR 603-048-0600 for each production area before harvest.
- Growers and handlers must meet all laws and regulations pertaining to hemp growers and handlers including ORS 571.260 to 571.348 and OAR Chapter 603, Division 48.
- All production, storing, processing, handling, packaging, labeling, marketing, and selling of agricultural hemp seed must meet all applicable seed laws. Seed laws include ORS 633.500 through 633.996 and seed regulations found in OAR 603-056-0490.
- Individuals must be licensed with the Department as a hemp grower before growing hemp, as required by Oregon Administrative Rule.
- All records associated with your hemp business will be maintained for no less than three (3) years after the total disposition of each harvest lot.

I (print your name) _____ agree to general conditions that in addition to meeting all laws and regulations pertaining to hemp growers and handlers, ORS 571.260 to 571.348 and OAR Chapter 603, Division 48, all production, storing, processing, handling, packaging, labeling, marketing and selling of agricultural hemp seed must meet all applicable seed laws. Regulations as specified in ORS 633.500 through 633.996 and seed regulations OAR 603-056-0490. By signature below I attest that the information in this application form is true, correct, and the above requirements are understood.

Signature _____ Date _____

13. Fee and Payment Information: (if licensing additional grow sites, no additional grower license fee is required)

	FEE	FEES SUBMITTED
<input type="checkbox"/> Hemp Grower Registration	\$250	\$ _____
<input type="checkbox"/> Hemp Grow Site Registration	\$500	\$ _____
<input type="checkbox"/> Key Participant Fee X _____	\$75 each	\$ _____

Licenses for Grower and Hemp Grow Site Licenses are valid for a one-year term beginning January 1, 2022, and ending December 31, 2022, unless revoked. Fees cannot be pro-rated and are non-refundable.

**For checks or money orders,
mail (USPS only) to:**

Oregon Department of Agriculture
PO Box 4395, Unit 17
Portland, OR 97208-4395

For credit card charges, mail or fax to:

Oregon Department of Agriculture
635 Capitol St. NE, Suite 100
Salem, OR 97301-2532
Secure Fax: (503) 986-4746

DO NOT EMAIL CREDIT CARD INFORMATION

Make checks payable to Oregon Department of Agriculture.

All dishonored checks or electronic payments will incur a \$25 administrative fee as per ORS 30.701.

A receipt is available by email or fax for credit card payments ONLY. If you would like to receive a receipt, provide an email address: _____
or a fax number: _____

For Discover, Visa or MasterCard charges complete the following information

Name of Cardholder _____ Phone _____

Address of Cardholder _____ City _____ Zip _____

Signature: _____ Total Charges: \$ _____

Card Number: _____ / _____ / _____ / _____ Expiration Date: _____ / _____

DO NOT EMAIL CREDIT CARD INFORMATION

**Keep a copy of this application and all other records associated with your hemp business as required by Oregon Administrative Rule for three years from disposition of crop.
Registration will not be issued until application has been approved.
Do not plant until License is finalized from the Department of Agriculture.**