



1. Licensee's Business Name _____

2. 2022 Hemp Handler License Number (if applicable) _____
(example: AG-R1234567IHH)

3. Legal Status of Licensee: Individual LLC Other _____

4. Oregon Secretary of State License Number _____
<https://sos.oregon.gov/business/Pages/register.aspx> (NOT your tax ID number)

5. Main Contact Person: (Person listed on printed license and primary contact for license and inspection appointments)

Name _____ Email _____

Status of main contact: (check all that apply): Owner Consultant Employee

Primary phone number _____ Title _____

Mailing Address _____

City _____ State _____ ZIP _____

6. Handling Site Information

Street address: _____ County _____

City _____ State _____ Zip _____

7. End of the year commodity/product report

If you processed hemp in 2022, please provide the type and amount of hemp commodities and products produced:

a. Type _____ Amount Produced _____

b. Type _____ Amount Produced _____

c. Type _____ Amount Produced _____

or Check box if you did not process hemp in 2022

8. Signature

Applicant for license acknowledges and agrees that:

- Any information provided to the Department will be publicly disclosed and will be provided to law enforcement agencies without notice to the licensee.
- The Department may enter any field, facility or greenhouse used for handling of hemp or agricultural hemp seed and may take samples of the crop, including agricultural hemp seed, as necessary for the administration of the hemp laws.
- All fees lawfully due to the Department are timely paid.
- The information provided is true and correct and the applicant's signature is an attestation of that fact.
- All appropriate testing will be conducted before selling or transferring hemp processed under this License.
- All production, storing, processing, handling, packaging, labeling, marketing, and selling of agricultural hemp seed must meet all applicable seed laws. Seed laws include ORS 633.500 through 633.996 and seed regulations found in OAR 603-056-0490.
- All records associated with your hemp business will be maintained for no less than three (3) years after the total disposition of each process lot or each harvest lot

I (print your name) _____ agree to all of the above.

By signature below I attest that the information in this application form is true, correct, and the above requirements are understood.

Signature _____ Date _____

***Keep a copy of this application and all other records associated with your hemp business as required by Oregon law for three years from disposition of crop.
License will not be issued until application has been approved.***

10. Fee and Payment Information

Check box **A** or **B** do not check both. Check box **A** for hemp handler license, check box **B** for hemp handler reciprocity license. **Reciprocity licenses only apply to marijuana processors with a hemp endorsement. If licensing via reciprocity attach a copy of your marijuana processors license and hemp endorsement.**

SUBMITTED	FEE	FEES SUBMITTED
<input type="checkbox"/> A. Hemp Handler License	\$2,275	\$ _____
<input type="checkbox"/> B. Hemp Handler Reciprocity License	\$875	\$ _____

Marijuana processors license and hemp endorsement required for reciprocity License.

Licenses for Handler License and Handler Reciprocity License are valid for a one-year term beginning January 1, 2023, and ending December 31, 2023 unless revoked. Fees cannot be pro-rated and are non-refundable.

For checks or money orders, mail (USPS only) to:
Oregon Department of Agriculture
PO Box 4395, Unit 17
Portland, OR 97208-4395.

For credit card charges, mail or fax to:
Oregon Department of Agriculture
635 Capitol St. NE, Suite 100
Salem, OR 97301-2532
Secure Fax: (503) 986-4746

DO NOT EMAIL CREDIT CARD INFORMATION

Make checks payable to Oregon Department of Agriculture.

All dishonored checks or electronic payments will incur a \$25 administrative fee as per ORS 30.701.

Receipt is for proof of payment only.

License will not be issued until application has been approved.

A receipt is available by email or fax for credit card payments ONLY. If you would like to receive a receipt, provide an email address: _____

or a fax number: _____

**Please note: A receipt is for proof of payment only,
License will not be issued until application has been approved.**

For Discover, Visa or MasterCard charges complete the following information

Name of Cardholder _____ Phone _____

Address of Cardholder _____ City _____ Zip _____

Signature: _____ Total Charges: \$ _____

Card Number: _____ / _____ / _____ / _____ Expiration Date: _____ / _____

DO NOT EMAIL CREDIT CARD INFORMATION

LAND USE COMPATIBILITY STATEMENT (LUCS) FAQs

WHAT IS A LUCS? The LUCS is the process the ODA uses to determine if the ODA licenses and other approvals that affect land use are consistent with a local government comprehensive plan.

WHY IS A LUCS REQUIRED? Oregon law required that state agency activities related to land use be consistent with local comprehensive plans in accordance with ORS Chapter 197.

WHEN IS A LUCS REQUIRED? A LUCS is required for many ODA licenses and certain approvals for plans for related activities that affect land use. These activities are listed in this form. In cases where a source needs more than one ODA license or approval, a single LUCS may be used.

If you submitted a completed LUCS with a previous hemp license application and have not made any changes to the location or hemp activities: Attach a copy of the completed LUCS to your current license application.

As long as the LUCS you submitted in previous application has not been revoked or expired and none of the four modification factors listed above apply, you do not need to acquire a new LUCS.

HOW TO COMPLETE A LUCS:

- The LUCS form is included in the ODA license application or approval packet.
- The applicant fills out Section 1 of the LUCS and then submits it to the city or county planning office.
- The local planning office determines if the business or facility meets all local planning requirements.
- The local planning office must attach written findings of fact for local reviews or other necessary planning approvals that are required of the applicant.
- The applicant includes the completed LUCS and attachments with the license application.

WHERE TO GET HELP: Questions on the LUCS are to be directed to ODA, Hemp Program, at 503-986-4652.



THIS FORM MUST ACCOMPANY THE HEMP HANDLERS LICENSE APPLICATION

SECTION 1: TO BE FILLED OUT BY APPLICANT

- Business Name (Must match business name on Handler Application) _____
 Contact Person _____
 Phone _____ Cell Phone _____
 Mailing Address _____
 City _____ State _____ ZIP _____
 Location Address _____
 City _____ State _____ ZIP _____

2. Describe the type of hemp business or facility and the services or products provided:

SECTION 2: TO BE FILLED OUT BY CITY OR PLANNING OFFICIAL

- The facility proposal is located: Inside city limits Outside UGB Inside UGB
- Name of city or county that has land use jurisdiction: _____
 (Jurisdiction means the legal entity that is responsible for land use decisions for the subject property)
- The business or facility complies with all applicable local land use requirements: Yes No

5A. List all local reviews or approvals that were required of the applicant before the LUCS consistency was determined.
(This does not include past requirements that do not relate to the pending ODA license request).

5B. If no, identify reasons for noncompliance or list requirements that the applicant must comply with before LUCS consistency can be determined.

5C. Is local government currently processing remaining requirements to attain LUCS consistency?

Yes No

6. Planning official reviewer's telephone number: _____

Signature of Planning Official

Print name

Title

Date

(Depending upon city/county agreement on jurisdiction outside city limits but within UGB)

ATTENTION: A LUCS approval cannot be accepted by ODA until the following:

- All local requirements have been met.
- Written findings of fact for all local decisions addressed under 5 through 5B must be attached to the LUCS.
- Question 5: The business or facility complies with all applicable local land use requirements is marked Yes.