



State Interoperability Executive Council Meeting Minutes

May 13, 2014 – 1:30pm

Department of Public Safety Standards & Training | Hall of Heroes Conference Room
4190 Aumsville Hwy SE | Salem, Oregon 97317

<http://www.oregon.gov/SIEC/> | RadioProjectInfo@odot.state.or.us

On Tuesday, May 13, 2014, at 1:34 p.m. Council Chair Rock Rakosi called the State Interoperability Executive Council to order.

ATTENDEES INCLUDE (Quorum)

Rock Rakosi, Chair

Dave Ferre

Mike Smith

Lonny Macy

Rob Reish for Luci Moore

Rick Iverson, *non-voting member*

Bob Cozzie

Jeff Dickerson

Tom Johnston

Eulus Newton for Paul Bell

Scott Riordan for Alex Pettit

Steve Noel, *non-voting member*

Mike Duyck

Joel Lujan

Tim Moore

Mary Ann Jenson for Brian Henson

Tom Lauer, *non-voting member*

COUNCIL MINUTES

Staff: Chief Rock Rakosi, Chair

Chair Rakosi inquired whether there were any changes to the draft minutes for the Feb. 11, 2014 meeting. Hearing none, Chair Rakosi requested a motion. Chief Mike Duyck motioned to approve minutes from the February session. Councilmember Tom Johnston seconded the motion; all were in favor. The minutes will stand.

CHAIRS REPORT

Staff: Chief Rock Rakosi, Chair

Since the February session, House Bill 4301 has been approved and signed into law April 1. This bill transfers the council from the Oregon Department of Transportation to the Department of Administrative Services Chief Information Office. Both departments have agreed the move will be effective July 1, 2014. Chair Rakosi added that given the expectations set forth by FirstNet, the transition is a step forward and will position the state to better respond to future requests at the federal level.

Chair Rakosi participated in a webinar Friday May 9 which showcased activities taking place in Maryland and Texas. Chair Rakosi found the discussion to be informative; making note of how distinct the systems were from each other, given unique geographic factors and population density.

STATE RADIO PROJECT MANAGEMENT REPORT

Staff: Tom Lauer – Major Project Branch, State Radio Project

Tom Lauer reported the radio project continues to progress toward its objectives. Narrowband activities are complete for the existing system; efforts will continue this year to increase coverage in select areas. Operation of the system has been quite successful and credit is due to Rob Reish, Wireless Communications Section manager, and Richard Upton, State Radio Project manager. One third of the microwave system has been installed. Decommissioned equipment will be used for spare parts, as needed, to maintain continued operation of the analog system until the digital transition is complete.

The summer of 2014 will be a significant construction season for the project with 63 sites open for bid. The radio project plans to transition approximately a dozen sites into 2015, due to external constraints such as permitting requirements. Another ten to 12 sites will transition to the Wireless Communications Section to complete with its future budget. These sites primarily include maintenance work that is not considered

mission critical work for the radio project. Trunked radio system installations will take place in 2015; initial testing will occur this summer with a small section of the system operational, including switches installed in Salem and Bend.

The radio project has approximately \$80 million of its budget remaining, which is as planned.

FirstNet and broadband activities continue to progress as well. An intergovernmental agreement is pending to address the pending transition to DAS; staff have targeted early June for execution of this IGA. Some outstanding work related to consultant contracts and ownership of the eFOG applications remain.

COUNCIL CHARTER REVIEW

Staff: Bob Cozzie

Bob Cozzie directed attendees to the second page of the agenda packet, reviewing the proposed updates to the council charter document. Cozzie noted that Ed Arabas of DAS was a great help to the Strategic Planning Committee in moving this effort forward. Included in the proposed update includes the removal of redundant content, the addition of HB 4301 content and other applicable statutory language. Chair Rakosi reminded attendees that HB 4301 added new council positions, including one for a local Chief Information Officer.

Cozzie made note that it is the goal of the Strategic Planning Committee to review the charter on an annual basis to ensure the content remains current.

Chair Rakosi inquired whether there are were any comments or questions from the panel. Hearing none, Chair Rakosi requested a motion. Chief Duyck motioned to approve the proposed changes to the council charter. Commissioner Mike Smith seconded the motion; all were in favor. The charter revisions will stand.

STRATEGIC PLANNING COMMITTEE REPORT

Staff: Bob Cozzie, Committee Chair

Cozzie reported the Strategic Planning Committee has nothing additional to report beyond the charter update.

PARTNERSHIP COMMITTEE REPORT

Staff: Commissioner Mike Smith, Committee Chair

Commissioner Smith reported his primary committee efforts have been focused on restarting regular activities since Commissioner George's departure. Please contact Commissioner Smith if anyone is interested in joining.

TECHNICAL COMMITTEE REPORT

Staff: Rick Iverson, Committee Chair

As Rick Iverson was not in attendance, no report was provided.

BROADBAND COMMITTEE REPORT

Staff: Mike Duyck, Committee Chair

Chief Duyck reported that preliminary conversations have taken place to discuss possible areas of focus and desired objectives. Chief Duyck plans to hold the first committee meeting in June, working to establish a schedule similar to that of the other committees.

The initial task will be to develop a charter document; the base structure has been established and it is Chief Duyck's goal to have a draft for the council to review in August. Particular attention will be paid to review of existing committee materials to ensure that duplication of responsibilities across committees is minimal.

Additional members are still needed for this committee. If interested, please contact Chief Duyck or Kourtney Largent to participate.

STATE RADIO USERS GROUP REPORT

Staff: Rob Reish for Committee Representative Luci Moore

Rob Reish reported the SRUG continues to meet monthly to discuss the progress of the State Radio System. The first SRS quarterly report has been developed and presented to the committee for review. The report includes discussion of areas of concern, budget overview including future biennia, system performance, and agreements entered into during the reporting period.

Agreements of note include an IGA between the SRS and Lane County, which will allow Oregon State Police to be part of the Lane County system as a cooperator for mutual aid. There is no cost to use the system, but the agreement included checks and balances for radio programming, and so on. An IGA between the SRS and the Department of Justice Criminal Justice Division was established allowing the Wireless Communications Section to provide radio equipment service and maintenance to DOJ-CJD for three years. The DOJ-CJD received surplus radios from the radio project for use in its day-to-day operations.

Reish added that he appreciated Richard Upton's continued efforts to advance the radio project, beginning in 2010, after the OWIN project transitioned to ODOT for completion.

700 MHz REGIONAL PLANNING COMMITTEE REPORT

Staff: Joe Kuran, Committee Representative

As Joe Kuran was not in attendance, no report was provided.

STATEWIDE INTEROPERABILITY COORDINATOR'S REPORT

Staff: Steve Noel

Bruce Richter discussed the March 22 mudslide that occurred in Snohomish County Washington which resulted in the death of 43 people and the destruction of 49 homes. The Washington SIEC will hold an in-depth review of the event during their upcoming meeting scheduled for June 19. At this time, an after-action report has not been released in final draft, but initial notes have been shared.

Successes: The affected area was well-covered by the state's radio system. Grant funds had been used to procure emergency equipment used by first responders. A radio technician was geographically located near the area, allowing for quick response. The state also had an established key-sharing agreement which allowed for technicians to rapidly reprogram and deploy emergency cache radios.

Areas of improvement: While the state has many certified COMT and COML staff, contact information was not easily accessible. Contact information stored on an individual's computer, rather than a shared database or other medium, proved inefficient. Mobilization of the response teams took time; it required 24 – 48 hours for teams to reach the affected area. Teams also struggled to determine the magnitude to the event. Staffed primarily by volunteers, more personnel were needed to support the ongoing recovery efforts and allow for shifts of work and rest periods. Also, given the area and the scope of the event, there was a need for logging resources to support debris removal. Personnel reported that additional exercise opportunities would be especially helpful to maintain skill set learned in COMT/L training. Also, laptops included in caches had not been updated in some time, and required multiple software updates prior to full deployment.

Karl Larson reported the City of Portland's system update is in its final week of detailed design review with Motorola. The system includes 14 sites and \$10.5 million of mobile and portable radios, some of which will include dual-band capabilities for specific user groups. The city is coordinating with the Port of Portland for console updates and with Washington and Clackamas counties for microwave link upgrades. Clark County,

Wash. has an RFP open currently; once additional details have been determined, the city will determine what coordination can be made with Clark County.

Larson also announced that he has been named Deputy Statewide Interoperability Coordinator for the state and will act as the FirstNet representative for the Portland area.

Steve Noel reported the Field Operations Guide has been updated, in coordination with the Oregon Office of Emergency Management. This will be an ongoing effort annually to update material to ensure it is current and users remain informed. The Public Safety Library mobile application is available for download on iTunes or Google Play. Provided by the federal Office of Emergency Communication, Oregon's SCIP and FirstNet information is available for retrieval.

Noel shared a FirstNet info-graphic with the council. This poster provides an overview of the project; see Noel for copies. The FirstNet in Oregon website is also operational and can be found at www.firstnetinoregon.org/firstnet. In-state outreach and education tours continue to ensure FirstNet information is fully disseminated. Ed Parkinson, Director of Public Affairs for FirstNet, will conduct a visit in Oregon during the week of May 19.

FirstNet released an initial consultation package, including a readiness checklist, to each state on April 30. The material is intended to provide FirstNet with a better understanding of each state's needs as it prepares to conduct the state-by-state consultations. Oregon has submitted its response and is working with FirstNet to schedule its consultation, which is anticipated to be held in October. As details are established, information will be disseminated to the council.

Kristi Wilde reported that Oregon has done well in collaborating with the respective organizations and agencies within the state, and expressed appreciation for possessing the vision and forethought to move the effort forward. The FirstNet board recognizes the efforts of the state and will use an info-graphic with Oregon data at its June board meeting as representative of a best practice.

Tom Johnston noted that technology is changing rapidly, and inquired whether the state will be able to leverage the investments implemented today for what will be needed in the future. Wilde responded that this effort will take time. In Oregon today, voice capabilities are considered mission critical, while for many, data capabilities are mission support. The shift of data usage from mission support to mission critical is expected to be a long term transition and will vary geographically. Chief Duyck noted that the vendor community understands this as well; there is an expectation that system updates will be required to maintain the system. Chair Rakosi added the price point of applicable technology has reached a level in which hardware updates are considered the norm; an example of this is cell phone upgrades conducted on a biennial basis for most people.

OPEN DISCUSSION

Reish reminded the council and attendees that regional training on the state's emergency cache equipment, the Strategic Technical Reserve, is ongoing and occurring regionally throughout the state. Scheduled from mid-April through early July, information on locations and times can be found on the SIEC website.

Eulus Newton noted that fire season has begun and for people to be aware of applicable restrictions that may be in effect.

ADJOURN

Chair Rakosi queried the group and the audience for additional discussion topics. Hearing none, Chair Rakosi adjourned the May session of the SIEC at 2:55 pm.