



Request for Grant Proposals (RFGP)
2020-2021
Veteran Services Grant

Date Issued: August 19, 2020
Proposals due: Wednesday, 09/30/2020 11:59pm PST
Grant Period: until December 31, 2021
ORPIN Opportunity # 274-1017-20

Please submit an

[INTENT TO APPLY](#)

This will also allow ODVA to send you information regarding this RFGP.

Note to Grant Applicants

*Please read this Grant RFGP
and all requirements carefully.*

This Request for Grant Proposals includes statutory requirements, procedures, instructions, and grant criteria to assist grant Applicants who are applying for a grant under the Oregon Department of Veterans' Affairs | Veteran Services Grant.

***Application Due Date: September 30, 2020
11:59 pm Pacific Standard time
Use this link at **ODVA Active Grants** to apply***

[Link to ORPIN](#)



**OREGON DEPARTMENT
of VETERANS' AFFAIRS**

**STATEWIDE VETERAN
SERVICES**

Table of contents

<u>1.</u>	<u>OVERVIEW OF THE GRANT PROGRAM</u>	<u>4</u>
	1.1 Introduction & Background	4
	1.2 Eligibility & other Requirements	4
	1.3 Definitions	5
	1.4 Primary Point of Contact (PPC)	5
	1.5 Closing Date for Submitting Proposals	6
	1.6 Timeline & Key Dates	6
<u>2.</u>	<u>ALLOWABLE USES, LIMITATIONS & OTHER REQUIREMENTS</u>	<u>6</u>
	2.1 Purposes of the Veteran Services Grant	6
	2.2 Limitations on Use of Funds	7
	2.3 Measurable Outcomes, Data & SMART Goals	7
	2.4 Award Amounts & Funding Period	8
	2.5 Reimbursement Grant	8
	2.6 Records Retention & Disposal of Assets	8
	2.7 Reporting Requirements	9
<u>3.</u>	<u>MODIFICATION, WITHDRAWAL, CANCELLATION OF RFGP OR RESERVE FUNDS</u>	<u>9</u>
<u>4.</u>	<u>PROPOSAL REQUIREMENTS & FORMAT</u>	<u>10</u>
	4.1 Required Document Format	10
	4.2 Required File Name Format:	10
	4.3 Required Elements – Narrative Content	10
	Part 1: Cover page	10
	Part 2: Project Narrative Sequence	10
	Part 3: Budget Narrative & Financial Information	12
	Part 4: Additional Required Documentation	12
<u>5.</u>	<u>PROPOSAL EVALUATION</u>	<u>13</u>
	5.1 Points Structure	13
	5.2 Evaluation & Award Amounts	13
	5.3 Award Notice	14
<u>6.</u>	<u>GRANT AGREEMENTS</u>	<u>14</u>

1. OVERVIEW OF THE GRANT PROGRAM

1.1 INTRODUCTION & BACKGROUND

Overview

In the 2019 Oregon Legislative session, the Oregon Department of Veterans' Affairs was allotted \$1,070,900 in Grant Funds for this current biennium. *However, due to the current economic impact of COVID -19, in a special session of the legislature this allotment was reduced to \$570,900.* This Grant Program is funded with Lottery dollars established under Ballot Measure 96, which provides lottery funds specifically for services for Oregon veterans.

The bill requires ODVA to develop and implement the grant program and award multiple one-time grants on a competitive basis. The individual grant awards will range from \$25,000 up to \$250,000. Each organization may submit only one grant proposal; however, a grant proposal may include more than one project, which may be located at multiple sites. Each project shall have individually identified goals, objectives, outcome measures and a requested award amount. ODVA has developed specific eligibility requirements, that must be met to apply for grant funding.

Oregon Department of Veterans' Affairs

ODVA provides veteran services statewide, including such things as training and certification of County and Tribal Veteran Service Officers, managing appellate federal benefit claims, programs for aging veterans including two Veterans Homes, advocacy programs for traditionally underserved veterans, a home loan program that provides low-interest loans for Oregon veterans, as well as other grant programs. Currently, there are approximately 290,000 veterans that call Oregon home.

Our vision	Veterans and their families thrive in Oregon.
Our mission	ODVA serves and honors veterans through our leadership, advocacy and strong partnerships.
Our values	Respect, Integrity, Stewardship and Excellence.

1.2 ELIGIBILITY & OTHER REQUIREMENTS

The following are eligible organizations and entities:

1. Tribal, regional or local governments; or other state agencies under programs established under state or federal law;
2. Oregon quasi-public agencies;
3. Oregon intergovernmental agencies formed under ORS 190;
4. Private nonprofit organizations designated as a 501(c)(3) tax exempt organization; and
5. Private Veterans organizations designated as a 501(c)(19) or 501(c)(23) tax exempt organization;

As well as:

6. Demonstrate proof of current (active) business registration with Oregon Secretary of State Corporation Division;
7. Demonstrate proof of registration with the Charitable Activities Section of the Oregon Department of Justice Oregon if the organization is a 501(c)(3), 501(c)(19) or 501(c)(23) and the most recent Oregon Form CT-12 report filed with the Department of Justice; and
8. Demonstrate proof of at least a one-year operational history.

1.3 DEFINITIONS

Definitions As used in OAR chapter 274, division 38, unless the context of the rule requires otherwise, the following definitions apply:

1. "Agreement" means a legally binding grant agreement between the Department and the applicant that contains the terms and conditions under which the Department is providing grant funds from the Request for Grant Proposals (RFGP).
2. "Applicant" means an organization that has submitted a proposal to the Department.
3. "Asset" means non-capital assets tangible or intangible property used in organization operations having a useful life beyond a single year and an initial cost (inclusive of ancillary charges) of less than \$5,000.
4. "Authorized Representative" means a person authorized by the applicant to make all representations, attestations, and certifications required in the grant proposal and to submit a proposal on behalf of the applicant.
5. "Capital Assets" means tangible and intangible property that have initial estimated useful life beyond a single year and have an initial cost of at least \$5,000 and does not include items below \$5,000.
6. "Capital Improvement" means an action that increases the useful life of a capital asset or adapts a capital asset to a new use.
7. "Department" OR "ODVA" means the Oregon Department of Veterans' Affairs.
8. "Evaluation Committee" means a committee selected by the Department to evaluate and score eligible grant proposals and make recommendations to the Department director for approval.
9. "Grant Program" means the Veteran Service Grant Program.
10. "Policy" means specific guidelines used by the Department in the decision-making process.
11. "Proposal" means a grant proposal submitted to the Department in response to the Request for Grant Proposal (RFGP.)
12. "Quasi-Public Agency" means a publicly chartered body that provides a public service and is controlled by a government appointed board.
13. "Recipient" means an applicant that was selected as a recipient of grant funds by the Department and that enters into a written agreement with the Department to receive funds from the grant program.
14. "Supplant funds" means to use grant funds to replace funds that were previously appropriated by another entity for the same purpose.
15. "Veteran" has the meaning given in ORS 408.225

1.4 PRIMARY POINT OF CONTACT (PPC)

All communications concerning this RFGP must be directed to the Primary Point of Contact. Any oral communications will be considered unofficial and non-binding. Any additional information received in writing from the PPC is considered official.

Jacqueline Kemp, Grants Coordinator Statewide Veteran Services

Oregon Department of Veterans' Affairs | 700 Summer St NE | Salem, OR 97301-1285

Office (503) 373-2290 | Cell (503) 580-9049

All questions are to be directed to Jacqueline via email at kempj@odva.state.or.us

1.5 CLOSING DATE FOR SUBMITTING PROPOSALS

All proposals must be submitted by Wednesday, September 30, 2020 at 11:59 pm PST
ODVA will only accept Proposals via a secured link on the ODVA website.
The Proposal Narrative, Budget and all attachments must be uploaded at the same time.

1.6 TIMELINE & KEY DATES

August 2020

- Release RFGP, post on ORPIN & post on ODVA website
- Send Invitation to organizations that submitted an Intent to Apply form
- Webinar Grant Guidance
- Reach out to potential evaluators

September 2020

- **Wednesday, 09/30/2020: Proposals are due by 11:59 pm.** *Link to ODVA grant page*
- ODVA Staff review of Proposals for format and completeness
- Grant Proposal Evaluation Committee independent review proposals

October 2020

- Evaluation Committee conversations and recommendations.
- Recommendations submitted to ODVA Director for approval to fund.
- Award letters sent to Awardees
- Grant Agreements are finalized
- Grant Agreements signed and returned to organization

*** Final Dates for Grant Spending & Reimbursement ***

October 2021 – March 2022

10/31/2021 – Final Date to incur costs (this may include a Purchase Order as proof of expenditure)

11/30/2021 – Deadline to submit reimbursement requests

12/31/2021 – Deadline for any ODVA issued payments

03/01/2022 – Final reports with all data due

2. ALLOWABLE USES, LIMITATIONS & OTHER REQUIREMENTS

** Services provided using Grant Funds must be provided at no cost to veterans. **

2.1 PURPOSES OF THE VETERAN SERVICES GRANT

Grant Funds must be used to provide services to Oregon veterans by expanding outreach and services, or to promote:

1. Mental health care or physical health care;
2. Housing security;
3. Employment opportunities and employment stability;
4. Education and training opportunities;
5. Transportation accessibility and availability;
6. Critical services for veterans within a community or region or on a statewide basis provided by a veteran organization; or
7. Supporting existing programs identified by the Oregon Department of Veterans' Affairs Advisory Committee.

2.2 Limitations on Use of Funds

Administrative costs may not exceed 10% of the total grant award

Grant Funds may not be used for the following purposes:

1. To supplant other current funding.
2. Capital costs, capital renovations or capital campaigns.
3. Deficit financing and debt retirement.
4. Memorials or tributes.
5. Grants or direct payments of monies to veterans or other individuals.
6. Grants to other entities or organizations.
7. Endowments.
8. Fundraising.

2.3 Measurable Outcomes, Data & SMART Goals

One of the measurable outcomes must be the number of veterans served by the grant

An important component of a Grant Proposal is the identification of measurable outcomes, and how they will be documented, must be included in the Grant Proposal.

- An outcome is a statement of a specific result the Applicant intends to achieve with the Grant funding. State a specific objective(s) (*rather than the process for achieving the objective*), as the intended result that can be measured.
- State the method to be used to measure and document the outcomes, and the timeline for measuring outcomes (*at least quarterly*). Describe what this data will be, and how it will be collected.
- Include an outline of the data log sheet with the proposal.
- Identify how the Applicant will reach out to those that are traditionally underserved in the community.

Required Data: ODVA wants specific data to show how the grant is helping the Veterans in your community.

- One of the measurable outcomes must be the number of veterans served by the program.
 - Keep track of how many veterans use the service or program including the number of traditionally underserved (eg: black, Indigenous and people of color (BIPOC), LGBTQ, Women, Tribal, etc.).

Depending on the programs in your organization, here are some *possible* data points that would be good to include:

- What do they contact the grantee for: peer mentoring, help with forms, job search, use of computer, transportation, etc.?
- How many veterans attend events sponsored by the grantee?
- What type of events are offered? Social? Job fairs? Community Service Projects? Outreach?

ODVA highly recommends using the SMART Goal System shown here. When writing the proposal, use SMART to guide your narrative.

S Specific	What EXACT goal(s) do you wish to accomplish?
M Measurable	How will you measure progress or know you have reached your goal(s)?
A Attainable	What skills or outside help will you need to reach your goal(s)?
R Relevant	Is the goal worthwhile? Is it the right time to accomplish it?
T Timely	When will you complete the goal(s)? When will you work on it?

2.4 AWARD AMOUNTS & FUNDING PERIOD

The total amount available for the 2020 - 2021 ODVA Veteran Service Grant awards is up to \$570,900. ODVA will award one-time grants to successful Applicants. *Funds must be spent and reimbursed by December 31, 2021.* Grants will be awarded in amounts ranging from \$25,000 up to \$250,000 per recipient, regardless of the number of offices/locations the Applicant operates. An Applicant may have multiple projects, but may only submit one proposal. The proposal must individually identify each project's goal(s), objectives, measurable outcomes and a specific funding amount needed.

ODVA shall award grant funds to a successful Applicant in an amount equal to the least of:

- *The amount supported by the Applicant's proposal; or*
- *Any other amount determined by the Department to further the purpose of the Veteran Services Grant.*

2.5 REIMBURSEMENT GRANT

The Veteran Services Grant is a reimbursement grant. *ODVA will provide a template to be used for submission of reimbursement (claim) requests.*

- All expenses must be detailed on the ODVA Claim form with proper supporting documentation.
- ODVA will review each claim for allowable expenses, then submit to accounting for payment.
- Claims received by the 15th of each month will be reviewed for payment by the end of that month.
- Reimbursement claims will be paid on a monthly basis.

2.6 RECORDS RETENTION & DISPOSAL OF ASSETS

1. Records Retention: Recipients are to maintain a complete file of all records for this grant for 5-years after the grant period closes.
2. Disposal of Assets:
 - Any *asset* purchased under this grant shall remain an asset in service of the Organization for at least 3-years.
 - Any *capital asset* purchased under this grant shall remain an asset in service of the Organization for at least 5-years.
 - If the Recipient should discontinue providing services to veterans prior to the above retention schedule, then the recipient must notify the Oregon Department of Veterans' Affairs in writing at least 30 days in advance. ODVA will determine the disposition of assets, purchased with grant funds, in consultation with the recipient.

2.7 REPORTING REQUIREMENTS

Templates for all reports will be provided by the Department

Quarterly Reports: Recipients will be required to submit quarterly reports on a template provided by ODVA. Reports shall include data on outcomes and provide details on expenditures of grant funds as laid out in the Grant Proposal. Reports are due 30-days after the end of each calendar quarter.

Quarter End Dates:

December 31, 2020

March 31, 2021

June 30, 2021

September 30, 2021

December 31, 2021 (closing date for grant period)

Final Report: Recipients will be required to submit a final report on a template provided by ODVA. Reports shall include a summary on outcomes, data as identified in *Section 2.3* above and a budget reconciliation on expenditures of grant funds, as laid out in the Grant Proposal. A detailed log of all assets purchased with grant funds to include description, serial number and dollar amount of item.

Reports are due 60-days after close of the grant period and ODVA may hold up to 5.0% of the total award amount until all reports are submitted.

3. MODIFICATION, WITHDRAWAL, CANCELLATION OF RFGP OR RESERVE FUNDS

Modifications: An Applicant may modify its Proposal prior to the RFGP closing. An Applicant must first email the PPC to notify and request an *UPDATE* link. The Applicant must mark its email subject line "Proposal Modification - VSGrant." Any modification to a Proposal must be submitted to ODVA via the specific link. Any modification must also include the Applicant's written statement that the modification amends and supersedes its prior Proposal.

Withdrawals: An Applicant may withdraw its Proposal by a written notice submitted signed statement by an authorized representative and emailed to the PPC. The Applicant must mark its email subject line "Proposal Withdrawal - VSGrant."

Cancellation Of RFGP; Rejection of Proposal; No Damages: ODVA may reject any or all Proposals in-whole or in-part, or may cancel this RFGP at any time when the rejection or cancellation is in the best interest of the State or ODVA, as determined by ODVA. Neither the State nor ODVA is liable to any Applicant for any loss or expense caused by or resulting from the delay, suspension, or cancellation of the RFGP, award, or rejection of any Proposal. All Grant awards are subject to availability of funds.

Reserve Funds: The Department may require recipients to not spend a percentage of their grant award to be held in reserve for a period of time during the grant period, based on the Department's availability of funding, or other budgetary factors.

4. PROPOSAL REQUIREMENTS & FORMAT

Grant Proposals shall include the items listed here in Section 5 and must address all required elements and the required document formatting. ODVA will review the overall Proposal for the document formatting. Only Proposals, that meet these requirements, will be moved to the Evaluation Phase. The Department may return the proposal to the organization, to make the necessary changes to meet the formatting requirements in advance of the deadline submission date. ODVA may, in its sole discretion, reject any application that fails to meet the formatting requirements. ODVA may, in its sole discretion, waive any irregularities or failure to comply with formatting requirements for good cause shown. Submission must be made via the link provided on the ODVA website.

****Please let the grants coordinator know if you do not understand any of the requirements****

4.1 REQUIRED DOCUMENT FORMAT (25-page maximum, not including attachments)

- All pages must be standard letter size (8.5" x 11")
- Use a 12-point Times New Roman or Calibri font, double line spacing, and 1-inch margins. Tables may be in 11-point font.
- The Narrative and Budget Narrative must be in one document. List in sequence each section listed below. State each Part & Element number and Title in bold and all in one document.
- Number all pages
 - Do not use a Table of Contents or divider pages
 - Do not add any graphics and photos

4.2 REQUIRED FILE NAME FORMAT:

The following format must be used when naming the files for submission. All files must be uploaded via the submission link, at the same time.

OrganizationName_Narrative_VSgrant (Example: YMCA)

Name_Narrative_VSgrant

- YMCA_Narrative_VSgrant
- YMCA_ApplicantCertification_VSgrant
- YMCA_Budget_VSgrant

For attachments and exhibits use the following (Example: business registration with Secretary of State)

- YMCA_business_registration

4.3 REQUIRED ELEMENTS – NARRATIVE CONTENT

Part 1: Cover page Applicant Certification Form provided by ODVA

The certification form must be signed by an **authorized signer** for the organization.

Part 2: Project Narrative Sequence (25-PAGE MAXIMUM, NOT INCLUDING ATTACHMENTS)

A. Executive Summary. (1-page limit)

Use the Executive Summary to give a high-level overview of the current support for veterans if any, and then how the grant will help to make positive changes to meet the needs of veterans. Note these ideas should be expanded upon throughout the Proposal.

- a. Briefly identify and describe the need for the services to veterans in your community.
- b. Describe what the project is going to accomplish and how the Applicant will achieve these goals through the implementation plan.
- c. Describe how the project will directly impact and meet the needs of veterans.

B. Project Narrative: What is the need for Veteran Services in your community?

Here is where the narrative must give details on the need for the services and/or supplies. *State this in terms of the benefits to veterans.*

Grant funds are intended to expand and enhance veteran programs in Oregon. The Grant Proposal may have one or more distinct projects; however, each project's purpose should be separately described, identifying the goals, objectives, outcomes and amount of funds requested. The narrative of the work plan must be specific on how the Applicant is going to accomplish the project(s) identified in the proposal. Describe how the organization has identified or will identify the veteran population and then how the organization will reach these veterans. The Grant Proposal must include details on the scope of work, the timeline, the plan and the process.

- a. The narrative must clearly describe how the Applicant will meet the veteran's needs in at least one of the following target areas:
 1. Mental health care or physical health care;
 2. Housing security;
 3. Employment opportunities and employment stability;
 4. Education and training opportunities;
 5. Transportation accessibility and availability;
 6. Promoting veterans' organizations that provide critical services for veterans within a community, region or on a statewide basis; or
 7. Supporting existing programs identified by the ODVA Advisory Committee.
- b. The proposal's plan should also clearly answer the following questions:
 1. How will the project(s) meet the needs, directly impact and benefit veterans?
 2. How will the organization improve upon or include a new focus on Equity, Diversity and Inclusion? (Black, LGBTQ, women, etc.)
 3. How will the organization fill a gap in existing services provided to veterans, including specific objectives such as geographic diversity, demographic diversity, or serving an underserved veteran population.
 4. What is the expected number of veterans that will be served by the program?
 5. What is the implementation timeline?
- c. Applicant's organizational capacity and fund administration is a key component to the success of the grant. In this portion of the narrative, **all** of the following components should be addressed:
 1. The Applicant's Mission and Vision Statements.
 2. A brief history of the organization's current efforts in providing services and how the organization will support the veterans.

3. A statement about the Applicant's business structure to support the proposed work, and use of grant funds awarded in compliance this RFGP and all applicable federal and state laws. As well as providing the following information:
 - a. How long the organization has been serving the community; and
 - b. The type of organization or entity as listed in Section 1.2 *Eligibility; and*
 - c. A list of the Board members (or organizational leadership) and their capacity to oversee the grant's implementation; and
 - d. A list of the key person(s), in the organization, that will have a significant role in overseeing operations for the project or administering the grant; and
 - e. Financial ability to pay for grant related expenses, prior to reimbursement.
- C. Measurable Outcomes: In this part of the narrative, describe the measurable outcome(s) the Applicant wants to achieve and explain if the project expands current work or if this is a new initiative. In *Section 2.4* Measurable outcomes and required data were introduced. Reminder to use the SMART system to guide your writing and include the following:
 - a. Description of measurable outcomes based on goals and objectives; and
 - b. Describe how Applicant will track and collect the data required for quarterly reporting, including the number of veterans and their families serviced; and
 - c. Include a sample form or log, etc, that may be used to track the data.

Part 3: Budget Narrative & Financial Information

Administrative costs are limited to 10% of the total Grant Funds awarded

In the Budget Narrative the Applicant will specifically identify the cost of the project(s) to be funded from the grant. Give specifics aligning expenses to projects, services, large purchases, etc. (The *templated provided by ODVA must be used for this purpose*). You may want to also include a statement about any other fund sources, that will be used to further support the grant project(s). *Limit: 1-page.*

The *Grant Funds* budget form includes a line item detail for (*at a minimum*), personnel salary, benefits, administrative costs, travel, outreach, education, electronic equipment, services and supplies.

HINT: A table is often a helpful tool to effectively align expenses with the corresponding project work.

Part 4: Additional Required Documentation

Each of the following documents must be attached/uploaded with the proposal submission. When naming the documents, use the File name format as indicated in Section 4.2 above.

- A. Licensing - Nonprofits organized under 501(c)(3), 501(c)(23) or 501(c)(19) must attach:
 - a. Proof of current (active) business registration with Oregon Secretary of State Corporation Division; and
 - b. Proof of registration with the Charitable Activities Section of the Oregon Department and the most recent Oregon Form CT-12 report (*entire report*) filed with the Department of Justice.
- B. Employer Identification Number (EIN) IRS W-9 form, *Request for Taxpayer Identification Number and Certification*.
- C. Financials
 - a. Current annual operating budget; and
 - b. Previous 2-years of filed federal tax return (eg: IRS 990, S-Corp); and
 - c. Previous 2-years annual Income & Expense Statement; or

- d. Previous year Fiscal Audit report.
- D. Letters of Support – *OPTIONAL* - Attach no more than three letters of support, each letter must be no more than one page in length.

5. *PROPOSAL EVALUATION*

Proposals shall be complete at the time of submission and include all required documents.

ODVA will review the Proposals received to verify whether or not each Proposal meets the Proposal Requirements and Format in Section 5, and determine whether the Proposal is responsive. Those Proposals meeting the requirements will be moved forward to the Evaluation Phase. Those Proposals that do not meet the formatting requirements, may be returned to the applicant to be reformatted prior to being moved into the evaluation phase.

5.1 *POINTS STRUCTURE*

The Evaluation Committee will score each proposal using a 89-point maximum scoring rubric.

Rubric Heading	Points
Executive Summary	5
Purpose(s) of the Grant & Meeting the Needs of Veterans	10
Work Plan: timeline, data, outreach, equity in filling the gap	15
History, Organization Capacity & Business Structure	20
Measurable Objectives, Outcomes & Data	15
Budget Proposal	15
Financials & Letters of Recommendation	
Letters of Support	3
Financials	6

5.2 *EVALUATION & AWARD AMOUNTS*

ODVA will verify whether or not each Proposal meets the General Proposal Requirements. Those Proposals that do not meet the formatting requirements, may be returned to the applicant to be reformatted prior to being moved into the evaluation phase. Proposals meeting these requirements will be presented to an Evaluation Committee.

Evaluation Phase:

- ODVA will select an impartial Evaluation committee. The committee will conduct a comprehensive and impartial evaluation of the Proposals using the criteria in the scoring rubric.
- When determining the funding amount, the Evaluation Committee will consider the scored results of all Proposals, the amount of available grant funds and the total dollar amount requested, in all grant proposals.
- When determining which grant proposals to fund, the Department shall make funds available statewide and may give priority to:
 - Those proposals that the Department determines is best designed to help veterans in their community; or
 - Concentrate funds and resources in those areas of the state with the greatest need for veteran assistance programs.
- The Director of ODVA will have the final approval for all grant awards.

The Department may award Grant Funds for all or some of the dollar amounts requested in an individual Proposal.

Note: ODVA may receive grant applications that exceed the amount of available funds and, therefore, may not be able to fund all applications that meet grant proposal requirements.

5.3 AWARD NOTICE

ODVA will send a written Notice of Award, to all grant Recipients for the Veteran Services RFGP. The notice will indicate the award amount, the performance period, and any next steps. In addition, the organization names will be published on the Oregon Department of Veterans' Affairs website.

6. GRANT AGREEMENTS

The Grant Agreement is a contract between ODVA and the Recipient that describes the contractual relationship and responsibilities of the parties. The Agreement authorizes the project to begin on a specified date, or after the date signed by all parties including ODVA and the authorized signer for organization. The Grant Proposal, Budget and other required documents submitted may be exhibit(s) to the Agreement.

No funds will be disbursed until a fully executed Grant Agreement is in place. All project costs shall be incurred during the project period, or as identified in the Grant Agreement.