

# Provider alert

## CBSA codes required on all hospice claims

To ensure timely claim processing and payment, hospice providers must include the Cost-Based Statistical Area (CBSA) code for their county on both paper UB-04 claims and institutional claims submitted using the Provider Web Portal at <https://www.or-medicaid.gov>.

The CBSA code tells DHS the amount to pay on your claim. **Claims will process without payment (“zero pay”) if this information is missing or invalid.**

### How to enter CBSA information on hospice claims

Enter the CBSA as a value code on paper and Web institutional claims. Required information and CBSA codes are listed below. This information is also listed in the *Hospice Services Supplemental Information* guide.

Value code location		Required values
Paper	Field Locator 39, 40, or 41	Code - 61
		Amount - Enter the CBSA code in the dollar section.
Web	Value Screen	Sequence - 1
		Code - 61
		Amount - Enter the CBSA code as a dollar amount (e.g., code 38 will display as \$38.00).

CBSA Codes	
<b>Bend</b> and Deschutes County	13460
<b>Corvallis</b> and Benton County	18700
<b>Eugene-Springfield</b> and Lane County	21660
<b>Medford</b> and Jackson County	32780
<b>Portland-Beaverton</b> and Clackamas, Columbia, Multnomah, Washington & Yamhill Counties	38900
<b>Salem</b> and Marion & Polk Counties	41420
<b>All Other Areas</b>	38

### How to adjust hospice claims submitted without CBSA information

- **For paper adjustments** - Refer to the DMAP 1036 instructions in the *Hospice Services Supplemental Information*. Enter the CBSA information in the “Other” field.
- **For Web adjustments** - Search for the claim. Once you find the claim, add the CBSA information and then click the “Adjust” button at the bottom of the claim.

### For more information

For full instructions on how to search, adjust or resubmit claims on the Web, go to the Provider Web Portal information page at [www.oregon.gov/DHS/healthplan/webportal.shtml](http://www.oregon.gov/DHS/healthplan/webportal.shtml).

For CBSA codes, value code requirements, billing and adjustment information, refer to the *Hospice Services Supplemental Information* guide at [www.dhs.state.or.us/policy/healthplan/guides/hospice/main.html](http://www.dhs.state.or.us/policy/healthplan/guides/hospice/main.html).

### Questions?

If you have questions about the information in this e-mail, contact DMAP Provider Services at 800-336-6016 or e-mail [dmap.providerservices@.state.or.us](mailto:dmap.providerservices@.state.or.us).

