

**Adult Mental Health Initiative  
AMHI Policy and Procedure for  
MHO Enrollment**

***Policy for Determining AMHI MHO Enrollment***

The Addictions and Mental Health Division's (AMH) enrollment policy, for individuals in the Adult Mental Health Initiative (AMHI) targeted population, will assist individuals in maintaining, or developing, close ties to their community. The goal is to assist the individual in returning to the community of their choice when the individual is ready for the next step in their independence.

MHO enrollment will be consistent while the individual is receiving services in any licensed care setting regardless of the address of the licensed care setting. This will ensure that MHOs provides consistent and ongoing assistance to the individuals from their community. When the individual leaves a licensed setting, they will be enrolled in the MHO in the community in which they choose to reside. The original MHO will help the new MHO in assisting the individual to ensure continuity of care.

***Procedure for Determining AMHI MHO Enrollment***

**For Individuals in a Licensed Community Setting and meet the criteria of the target population:**

- For those individuals whose state hospital discharge occurred prior to March 1, 2010 and are currently enrolled in an MHO, AMH will maintain that enrollment.
- For those individuals whose licensed treatment placement occurred on or after March 1, 2010 and are currently enrolled in an MHO:
  - If the individual came directly from a state hospital or was on the state hospital waitlist, AMH will re-enroll that individual in the MHO serving the County of Responsibility.
  - If the individual is being transferred from another licensed residential setting, AMH will re-enroll the individual with the MHO serving the geographic area of the residential setting in which the individual lived on February 28, 2010.
- For individuals currently not enrolled in an MHO, AMH will follow the procedure outlined for state hospitals residency below to determine the MHO enrollment or responsibility.

**Adult Mental Health Initiative  
AMHI Policy and Procedure for  
MHO Enrollment**

- For those individuals not Medicaid eligible and who are in licensed community settings, the responsible MHO will be determined as stated above for Medicaid enrolled individuals.

**For Individuals in the State Hospital on or after August 31, 2010:**

- If MHO enrollment was with a MHO for the 90 days prior to admission, AMH will enroll the individual with that MHO upon discharge.
- If an individual was not enrolled in a MHO in the 90 days prior to admission, enroll the individual with the MHO serving the geographic area including the County of Responsibility.
- If a change of residence occurred within the 90 days prior to admission, AMH will base the determination of which MHO to enroll the individual with upon discharge on a case by case basis based on:
  - The choice of the individual for a home community;
  - MHO Enrollment history; and
  - MHO request.
- If the individual has never established a residence in Oregon, the individual will be enrolled with the MHO serving the geographic area including the county through which admission to the state hospital was facilitated.
- If the individual is not expected to be Medicaid eligible upon discharge, the MHO serving the geographic area including the County of Responsibility will be considered the responsible MHO.

**FamilyCare Enrollment**

- If an individual is currently in a licensed community setting in Washington, Multnomah or Clackamas counties and has a history of enrollment in FamilyCare, enroll that individual in FamilyCare.
- If an individual with FamilyCare enrollment history is residing at a state hospital or on the waitlist as of August 31, 2010, the individual will be enrolled in FamilyCare at discharge.

**Individuals Excluded from this Process:**

Individuals excluded from the above procedure are:

- Those individuals who are eligible for long term care services approved and funded by the Department of Human Services, Seniors and People with Disabilities Division.