

Date: March 18, 2010

Meeting Title: Trauma Policy Advisory Committee (TPAC)

Attendees: Shawn Clark, Pat Davis-Salyer Drake Ewbank,,(on phone), Deborah Howard, Jan Stewart

Absent: Maryann Barber, Kathleen Burns, Becky Child, Tracey Dumas,(ill) Becky Edens,(phone) Rebecca Eichhorn ,Patty Frazier, , E'lan Lambert,(conference) Diane Lia,(meeting conflict with this time) Marji Lind ,Lisa Moody , Tanya Pritt (ill)Nancy Snider, Elizabeth Snow (ill) and Elaine Waters

Topic Key/ Discussion Points	Action/Task/ Decision Log	Responsible Persons	Due Date
<u>Review of 12-10- Minutes</u> Minutes accepted as updated.	Send minutes with plan and committee goals out	AMH staff	April 1,10
Standing agenda item People added as interest expresses and update reports Pat reported that the DVD scripts were about half done and they were continuing to work on them Kathleen and Diane could not attend but we distributed the two screening tools approved to share at the ISSR trainings and to post on the web Tanya Pritt was ill today and so Jan S. made a report and re-committed the team to get together. project. Grant opportunities discussed.	Five Subcommittees 1.Policy 2. Communications 2a Tool kit 2b.DVD –in process and should be ready for May conference 3. Universal Screening Screening tool implementation 4. Resource Development 5. Data Measurement tools/ surveys	1. Rick L. Drake E. Nola R. Jan Stewert 2 2a.Diane L 2b Elizabeth S Pat D-S 3. Becky E. Kathleen B. 4.Tanya P. Jan Stewert 5. Kathleen B.	1.Will not attend until ready for rule
Tool Kit Report: Diane L.has a permanent conflict with this meeting date/time. It works well for Jan and Debra as they have the ASAC meeting in the PM of the 3 rd Thursday.	Shawn will talk to Diane. For now, we will schedule the next meeting for June 17 th from 10 to noon. Shawn to find room.	Becky E. Deborah H. Tanya P. Kathleen B. Maryann B.	May 2010

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<p>Membership Criteeria Reviewed Decided to review, include how many in each category, Need to do outreach to those not represented currently.</p>	<p>Shawn to update form as discussed Members to identify themselves on the table ‘ Members to do outreach to those they think would be good and meet one of the criteria positions This will lead the agenda in June</p>	<p>Shawn TPAC members</p>	<p>ASAP By June 1</p>
<p>Next Meeting scheduled: June 17th (3rd Thur) Draft Agenda: 10 to noon Room TBA Membership of TPAC Reviewed Plan Review and Committee updates</p>	<p>Send minutes Send reminder</p>	<p>AMH staff</p>	<p>4-1-10 6-1-10</p>