Present:
Fred Bretsch               FEMA
Steven Bullock            Multnomah County
Eric Gebbie               Oregon Health Authority (via phone)
Cathy Harrington          City of Gresham
Stella Hickey             Oregon Fire Corps (via phone)
Roberta Janssen           Oregon State Defense Force
Mitch Neilson             City of Hillsboro
Richard Newton            Medical Reserve Corps
Eugene Regan              Douglas County (via phone)
William Warren            Portland Emergency Management
Kelly Jo Craigmiles, Bev Hall, Chuck Perino Oregon Emergency Management

1. **Introduction and Opening:**
Chair Cathy Harrington opened the meeting at 1:00 and introductions were made.

2. **Previous Minutes:**
The minutes from January 26 and April 27 were approved as written.

3. **Federal Update - Fred Bretsch:** Fred distributed a handout describing FY 2011-2012 Priorities. He then described the Youth Preparedness workshop that Region X is scheduled for the third week of March (follow up- it has been decided for Oregon to pass on hosting the conference). The target audience is Citizen Corps and anyone that does preparedness with youth, like Scouts, 4-H, schools, churches, and foster homes. Oregon was asked to be the host. FEMA will pay for the materials, and travel funds are available. This can be a one day event; however Fred suggested two days. Discussion was held regarding how to find other groups to partner with. Cathy will call Washington to see if they are interested in Partnering on the conference. then asked for input on how National Preparedness Month can be more successful.

4. **State update – Chuck Perino:** Chuck handed out an email he received asking for submissions for the FEMA 2011 Individual and Community Preparedness Awards. Chuck said that the Citizen Corps grants have been awarded. This year he would like all SAC voting members to help review the grants. Chuck will send out an email regarding an all-day meeting on Sept. 7th. Kelly Jo said that the push is for 100% competitive grants, so groups need to work with their emergency managers, and get the word out to VIPS and Neighborhood Watch.

5. **2011-2012 SAC Work Plan:** Cathy would like John Lewis to come to our next meeting. Kelly Jo suggested that we have the SAC meeting the day after the grants review; perhaps have the grants review near Portland, and the meeting in Salem. Mitch would like a newsletter sent to emergency managers and also posted on our website explaining the advantages and explanation of the grant process. Chuck moved, and Stella seconded, Mitch’s motion to put the newsletter on the work plan.

6. **State SAC website:** Chuck explained the limited format the State uses on our websites. Mitch suggested using our own website. Chuck will look into an external site, and also do research on what other states are doing.
7. **Citizen Corps Statewide Happenings:** Mitch announced that their annual CERT Rodeo is being held September 24. He will send out notification of slots available the first week of September (UASI has first opportunity). Steve has been working on a plan for minority populations and sheltering. William attended EMI’s CERT TTT in May. In June Gresham and Portland trained 122 people. In August POEM will host a training for retrofitting residences. Eric said that CERT volunteers are needed Sept. 8 and 9 to act as victims at an Advanced Life Support training. Chuck will send out the info from Eric. Stella said that on the National Fire Corps website there is a listing of training available online and otherwise.

8. **Next Meeting:** Tentatively planned during the first full week of September. Meeting adjourned at 3:10.