

GRS Advisory Council Meeting Minutes
March 11, 2010

1. Welcome – Perrin Damon
2. Introduction of new staff members – Robert Hulshof-Schmidt
 - a. Luis Navarrete – User Support Specialist
 - b. Angela Jannelli – GRS Support Specialist
3. GRS Activities Update
 - a. Offices moved back to the 2nd floor. New tenants will be moving into the vacant offices on the 3rd and 4th floor.
 - b. Read All About It, Oregon blog rolled out February 1st.
(<http://library.state.or.us/blogs/ReadAllAboutItOregon/wordpress/>).
There will be a check after 6 months to evaluate it.
 - c. Online Voter's Pamphlets project – Scanning Marion county and will be ready to go live at the end of month with general and special sessions.
 - i. Suggestion that this would be a good Oregon.gov story
 - d. DAS statewide training materials will be made available through the Oregon State Library, including trainer materials and files. Page should go live by March 31.
 - e. IT Summit – Discussing access issues between agencies; initial meeting with CIO-level staff on March 22.
4. Statistics Review – 2nd quarter Board report
5. Tour of SEIC
 - a. Suggestions
 - i. Offer Congressional delegates eClips?
 - ii. Make it easier to make changes to user accounts. Example – agency address updates
 - iii. Make browsing databases more user friendly – information when mousing over the databases
 - iv. When requesting items through Document Delivery, if the author field isn't pre-populated somehow make it clear that a comma will work if the author isn't available since it is a required field.
 - v. Eclips – anchor tags to jump down to stories
 - vi. Email lists – more apparent List Manager link, bullet like “Manage lists”
 - vii. Brownbag lectures about the SEIC – Portland and Salem area
6. Outreach Activities
 - a. One Search
 - i. Offer a smaller set of databases with the ability to use title, author, or keyword
 - ii. Add an explanation under the search box?

- iii. Link to a page of tips for searching under the search box?
 - b. 2010 Customer Satisfaction Survey – March 15-26
 - i. We are using the standard Progress Board survey, but rather than email we will be using a multifaceted approach at point of contacts (Doc Delivery, Reference Room, catalog use, etc)
 - ii. Should have a report by the end of May
 - c. Agency Conversations and Champions project
 - i. Four themes with open ended questions:
 - 1. Research activities
 - 2. Technology
 - 3. Research difficulties
 - 4. Library and it's role
 - ii. Five focus sessions
 - 1. 4 in Salem, 1 in Portland
 - 2. 53 registered so far – library users and non-users
 - 3. Considering doing another session through virtual means for people whom are out of the Willamette Valley
 - d. Promotional poster
 - i. Size? Options of 8 ½ x 11, 11 x 17, and 20 x 30 suggested
 - ii. Possibly have a print your own poster online w/ different sizes available
 - iii. Suggestion of using “your” instead of “our” to put the focus on the patrons

7. Oregon Documents Depository Update

- a. Conducted survey of the 7 depository libraries, not including Western Oregon because they will be dropping out. Very good response to program and willingness to participate.
- b. OAR changes coming up in approx Oct 2010
 - i. Dropping Western and either adding another library or a third copy to OSL
 - ii. Adding a definition of ephemera to distinguish that we mean by content rather than format of a document
 - iii. Make the requirement for access through a public catalog more broad so that other searching aids could be used in the future (ex: Worldcat Local)

8. Budget Committee Update

- a. Mission, goals, and strategies
- b. Preservation policy package
- c. Proposed changes to KPM's

9. Advisory Council Membership

- a. 5 members will have term expiring in June. Perrin, Chane, and Chris all indicate that they would like to remain active. Greg and Julie have another year for their terms.

- b. Our membership has to be between 5-9, so we will be looking to add a few members. Email ideas to Perrin or Robert before the May meeting.
- c. Potential for members from the upcoming focus groups.
- d. July/August meeting will be the first meeting for new members.

10. Next meeting is scheduled for Thursday May 13, 2010 from 9-12 at the Oregon State Library.