

OREGON STATE LIBRARY

LSTA Advisory Council Minutes

May 18, 2007

Oregon State Library, Meeting Room 103
250 Winter St., Salem, OR

Council Members Present:, Susan Brandt, Ann Evensen, Kathy Jensen, Patsy Wilber, Sara Charlton, Max Leek, Susan Hathaway-Marxer, Diana Pearson, Camila Gabaldon, Javier Gutierrez, Carol Jones , Cathy Lindsley

OSL Staff Present: Jim Scheppke, MaryKay Dahlgreen, Ann Reed, Val Vogt,

Welcome and Introductions: Chair Susan Brandt called the meeting to order at 9:05 am. Council members and staff introduced themselves.

Proceedings of the Last Meeting: Diana Pearson moved that the draft minutes of the December 20, 2006 teleconference meeting be approved. Kathy Jensen seconded. Minutes approved unanimously.

Brief Reports:

Statewide Database Licensing – MaryKay Dahlgreen

Information about the cost of the databases will be going out to libraries shortly. The deadline is June 15 for libraries to sign up for the coming year. The contract is a set price. Because we have several libraries that are in crisis and two libraries that we know are closing, we will be sending two versions of the cost sheet; one with all of the libraries and one without Jackson, Josephine and Douglas helping share the cost. We want libraries to know that their costs may go up. We are in the third year of a five year EBSCO database contract. Within the next year we will be starting on the Request for Proposal (RFP) process again. The Council's Statewide Database Licensing Advisory Committee will be working on the RFP with the State Library. The Newspaper database RFP will be one year later. The K-12 databases were funded by the Department of Education the past year and we are asking for their support this year.

Overview of FFY2008 funding – MaryKay Dahlgreen

MaryKay gave an overview of the 2007 Budget Estimate and Budget Plan for FFY 2008. There will be at least \$700,000 available for competitive grants in 2008. The consulting program for 2006 includes the \$20,000 that was approved for emergency consulting for the at-risk libraries: Jackson, Josephine, Douglas and Malheur counties. The 2007 and 2008 estimates include \$36,000 for support from .4 FTE from the State Library's IT department to help support the OSLIS server, Plinkit, and other projects. The state requests that anything that is LSTA-related is paid with LSTA funds. MaryKay gave brief explanations of other long-term ongoing projects. The Oregon Center for the Book program includes funds for the revitalized Poet Laureate program and Center for the Book activities. The Center for the Book is an affiliate of the Center for the Book in the Library of Congress. It focuses on reading, libraries and literature. In Oregon it supports the Letters About Literature contest, a writing contest for kids. We also participate in the National Book Festival in Washington D.C. each fall.

The MLS Scholarship program of the Oregon Library Association aims to help Oregon residents receive their MLS. The OLA is building an endowment that will eventually replace LSTA funding. The State Library is tracking a bill in Congress as a part of the reauthorization of Higher Education legislation that would give student loan waivers to librarians.

Plinkit is open source content management software that provides a turnkey website for small and medium size libraries. Illinois, Colorado, and Texas have joined with us to form a collaborative to work on some software development pieces. The collaborative has done an Administrative Manual and is now working with a Plone developer to improve areas of Plinkit. That \$30,000 is our contribution towards those collaborative efforts. There are about 20 libraries that are using Plinkit now. Sara Charlton, from Tillamook County Library, is using Plinkit and said that it was wonderful and gave examples of what it can do. The same product from a commercial vendor would have cost \$20,000 and provided less functionality. Plinkit is hosted at the State Library. Plinkit helps small libraries or libraries who don't have the resources to have a website to better utilize the LSTA subsidized databases and serve their patrons. There is a memorandum of understanding with the libraries which clearly outlines what the libraries are expected to do and what the State Library will do.

Payment for the LSTA 2003-2008 Five Year Plan Evaluation was budgeted in the FFY2006 and payment for the development of the LSTA 2008-2012 Five Year Plan was budgeted in the FFY2007.

The cost of the 2006 EBSCO database licensing is substantially lower than the 2007 amount. That is in part because the Department of Education paid the whole K-12 subsidy for last year of \$156,565. Any LSTA funds left towards the end of the federal fiscal year are spent on the coming year's EBSCO invoice. In September we will have an accounting of what has been spent for EBSCO each fiscal year since the contract began.

The Sage Library System Courier will finish using the \$25,388 remaining in FFY2006 funds from an earlier emergency LSTA grant by July 2007. That emergency grant originated in 2004 to help Sage develop affordable, efficient courier service in the eastern part of the state. The \$17,500 is subsidizing the libraries in the Sage Courier system at 50%. That subsidy is expected to increase to \$20,405 in 2008.

OSLIS is the portal that allows K-12 students to access the EBSCO and Newsbank databases. Last fall the Advisory Council and the Board approved \$68,900 of additional FFY2006 funding to purchase a new server and to create OSLIS 2.0 which will make the website more usable and interactive for students. The OSLIS project itself is administered by the Oregon Association of School Librarians (OASL) previously known as OEMA and they contract with the iSchool at the University of Washington for website updating. We are moving OSLIS 2.0 to a content management system so it will be easier to work with. The 2007 and 2008 funding is for a contract with the iSchool which has a graduate assistant working on OSLIS, with faculty oversight. The funding amount in each of those years includes \$5,000 for publicity to inform more potential users of the service.

Statewide Projects & Process Review

OSLIS

L-Net

OLA Scholarship

Sage Courier subsidy

Staff from these ongoing projects are testing a form to formalize and standardize the ongoing statewide project process. In the past the ongoing projects submitted a letter detailing funding needed and project goals. Council was asked to provide two pieces of guidance to staff. One is a preference about the time cycle. The Council preferred to receive forms from the statewide projects in the April packet, but make a formal recommendation of funding to the Board in the fall.

Staff also wanted to know if the test forms gave the Council the information they need to make an

informed decision on the statewide programs. Council would like the L-net report to the OSL Board in Council packets in the future and the most recent report from each project in the September packet. Council members requested that those projects provide a URL on the form and staff create a new tab for Statewide Projects in their notebooks

Max Leek asked about the cost per question of L-net. Jim shared information in the L-Net report to the Board. About 80% of the chat usage is by K-12 students, with the highest users being middle school students. Most of the universities have gone to instant messaging (IM) for their campus E-reference service. It is believed that if L-net can utilize instant messaging it can really increase utilization with the universities. L-Net may change software to accommodate IM. There is some data available about usage by county/zip code, although half of the users don't give a zip code. L-Net continues its publicity efforts, including exhibiting at the League of Oregon Cities conference. Of 130 public libraries about 30 to 40 of them actually have a reference librarian. There was agreement that it would be nice if someday L-net became the reference service for a small rural library that doesn't have a reference librarian. Members were reminded that library staff can use L-net to refer or get answers to reference questions.

It was pointed out that OSLIS may not reflect accurate numbers of searches, as it could be that as people have bookmarked pages and don't go to the main page. OSLIS has been working on publicity; a brochure was sent to every principal and PTA in the state. Patty Sorensen has been doing wonderful presentations to many different kinds of groups. The print materials are valuable, but the best response comes from face-to-face contacts.

Susan Hathaway-Marxer was curious about the courier drivers for Sage. Diana Pearson commented that they are doing an amazing job with the courier service and they are very creative.

Discussion of Council Bylaws recommended version - Susan Brandt

Last spring, Ann Evensen had asked that the bylaws be reviewed in regard to requiring members to leave the room for a conflict of interest and what is allowed by public meeting law. A sub-committee was appointed and presented a revision at the September 2006 Council meeting. The Council asked that the sub-committee refine its work based on discussion and present another draft of the conflict of interest section of the LSTA Council bylaws.

The Council discussed the definition of a conflict of interest. State law requires a member with a conflict of interest to publicly declare the conflict before the discussion starts. A conflict of interest can be actual or potential. Since the law speaks of private financial gain, it rarely applies to LSTA Council members. Examples of LSTA Council conflicts of interest are given in 4.a.iii. In discussion, some members felt that some examples in 4.a.iii. didn't fit the definition of a conflict as in 4.a. [Proposed language below]

- a. Council members must, during their term of office, agree to disclose any activity or appearance that could be interpreted or construed as an actual or potential conflict of interest. No member of the Council shall cast a vote on any matter that would provide direct financial benefit to, or otherwise create an actual conflict of interest for the member under State Law. [ORS 244].

Definitions: Conflict of Interest

- i. Actual Conflict of Interest occurs when the action is reasonably certain to result in a financial benefit or detriment. It will occur when an action is taken that directly and specifically affects a business or any other financial interest of the Council member or Council member's relative.
- ii. Potential Conflict of Interest exists when a Council member takes action that could reasonably be expected to have a financial impact on that council member, a relative or a business with which the Council member or Council member's relative is associated.
- iii. Some conflict of interest examples:

1. Council member is instrumental in writing a grant under consideration
2. Council member had approval authority of a grant under consideration
3. Council member's library will receive grant monies, books, workshops, or other direct benefits from a grant under consideration
4. Council member's family members are likely to benefit monetarily from a grant under consideration, i.e., business of some sort will be done with them using grant dollars.

“Council member's library” in 4.a.iii.3 is not clear to all as to the degree of interest. The current bylaws suggest that "Council member's library" means a member of the Board or employee. It is noted that the involvement of library boards in proposals of a library is not uniform, and the declaration of conflict in such a case is left to the discretion of the member.

On the issue of leaving the room during discussions, an opinion from the Oregon Attorney General's office stated that legally the Chair can't require people to leave the room during a discussion, but can request people to leave. The bylaws now reflect this in clauses 4.e, f and g: [Proposed language]

- e. In the case of a conflict of interest or a potential conflict of interest, the council member with the conflict cannot be required to excuse him/herself from the room during discussion and scoring of the grant in question.
- f. The Chair reserves/retains the right to request that a Council member with a conflict of interest a) excuse him/herself from the room while the proposal in question is discussed and scored, or b) excuse him/herself from discussion and scoring of the proposal but remain in the room.
- g. The Chair reserves/retains the right to request that a Council member with a perceived/possible conflict of interest excuse him/herself from the room while the proposal in question is discussed and scored or b) excuse him/herself from discussion and scoring of the proposal in question, but remain in the room.

There was some opposition to the chair requesting that people to leave the room during discussion. It was noted that the thinking behind the bylaws requiring members to leave the room was to counteract the perception that if you were on the Council and wrote a grant that you would have undue influence in having it approved.

There was brief discussion about participation of a member with a conflict of interest in discussion. On one hand, it is useful to have someone who can answer questions about a proposal. In past Council discussion it was concluded, however, that unless the Council invited all grantees to come and be available during discussion, it would lead to the perception of undue influence. For this reason, OSL staff currently gives an opinion only if asked and after all the Council members have had an opportunity to speak. Therefore, a member with an actual conflict of interest should refrain from participating in discussion, and the Council should not ask them questions. The revision states that we don't allow people who have an actual interest to score their grant. There was disagreement about participation and scoring for those with a potential conflict of interest.

MOTION: Diana Pearson moved to accept the bylaw revision with the suggested changes.
Sara Charlton seconded.

Discussion: There was additional discussion of what level of involvement in a library staff or board would be considered conflict of interest.

AMMENDMENT MOTION: Ann Evensen moved that the proposal be amended by deleting 4.f and 4.g. (ability of the Chair to request that someone leave during discussion)

Susan Hathaway-Marxer seconded

Discussion: Staff noted that the attorney general's interpretation indicated that the Chair could request that a member with a conflict leave the room but could not require it. The law says if you have a conflict of interest, you must declare it. Diana felt that keeping 4.f and 4.g helps to reassure the public of the Council's impartiality and clarify the issue. Susan Brandt agreed that having 4.f and 4.g in writing was important for future Council members.

VOTE ON AMMENDMENT

Yes – 3 (Max Leek, Susan Hathaway-Marxer, Ann Evensen)

No – 9 (Susan Brandt, Kathy Jensen, Patsy Wilber, Sara Charlton, Diana Pearson, Camila Gabaldon, Javier Gutierrez, Carol Jones , Cathy Lindsley)

FAILED

VOTE FOR EDITED VERSION OF CONFLICT OF INTEREST

Yes – Unanimous

PASSED

Discussion of LSTA competitive proposals

Scoring process was discussed. The Council's recommendations will be going to the Oregon State Library Board meeting on June 21, 2007 for the Board's approval.

These proposals for FFY2008 were developed under the 2003-08 Five Year Plan. The Institute of Museum and Library Services has stated that the grant applications need to be written under the 2008-12 Plan. Staff will appeal that decision. Grants asking for multiple years of funding will have to dovetail with the new plan next year. [UPDATE: IMLS (George Smith) has given permission to use the 2003-2008 Five Year Plan for FFY 2008 competitive grants.]

Continuing Competitive Proposals

08-1-SPL: Librarians for the Future, Year 2

Salem Public Library

Council: Members liked the goal of encouraging diversity in librarianship, but would like to see having the students possibly working on projects that would encourage use of the library by diverse populations. We need not only diverse staff working, but also more diverse populations using libraries. Some members thought the proposal just addressed Salem's staffing needs. This project may have benefits to users; seeing someone of a diverse culture working at the library. The Council would like to see this project documented so other libraries can replicate it, maybe using Federal Work Study money.

Staff: Staff noted that Congress was late in appropriating funding, so this project's first year began March 1, 2007. More information on progress to date should be available in the fall.

08-2-UOL: Local & Regional Documents Archive for Oregon, Year 2

University of Oregon, Knight Library

Council: The Council wondered if this project was going to gather materials from other small digitization projects. The Council would like to have some examples of the documents that this project has already captured and the selection criteria. It was noted that there are already documents captured so presumably there are URLs to access them. MaryKay noted that documents come from cities, and counties and the project wants to add regional offices of federal agencies, like the Forest Service. The Council liked the sustainability piece. What happens when they reach their goal of 2,000 documents?

Staff: We appreciated their cooperative efforts and hope they continue to build partnerships. It is such an important piece of digitization process and they have done a good job of working with the other organizations and smaller libraries. We would like to see a little more quantification in the objectives, for example, the number of Federal agencies they are going to be working with.

08-6-OAS: Oregon Battle of the Books, Year 2

Oregon Association of School Libraries (OASL) dba Oregon Educational Media Association (OEMA)

Council: Kathy Jensen declared a potential conflict of interest; she is on the Board of OASL.

This project is in the beginning stages. Councilors would like to know how many schools are involved, and which grade levels are involved. This program is modeled after a “Battle of the Books,” in Salem. The purpose of this project is to make that program available statewide. What will be the outcomes of this program?

Staff: Noted to the Council that when this was submitted last year it was the first year of a two year project, now it is the second year of a three year project. Request that this issued be addressed and justified if a full application is invited.

New Competitive Proposals

08-1-PCC: All Aboard NW CENTRAL: Enhancing an online training resource for libraries in Oregon and beyond!

Portland Area Library System (PORTALS)/Portland Community College (PCC)

Council: Clarification of last part of section 2 is requested. NW Central is a continuing education site for Oregon librarians. Their audience is librarians and library paraprofessionals, people who are familiar with how to use searchable databases and interfaces. They are spending a lot of energy on usability, when the need for more content seems more important. It was noted that there is a grant activity to harvest more content. There is a good in-kind contribution.

Staff: They could possibly find another funder for this kind of project, maybe a foundation.

*** Max Leek left at about this time; he did not score any of the following projects.**

08-2-CBC: Downloadable Video and Downloadable Children’s and YA Audio Book Collection Corvallis-Benton County Public Library on behalf of the Oregon Digital Library Consortium

Council: There is no cash match and little in-kind contribution to what appears to be a collection development grant. The Council turned down \$8,000 for basic reference books last year for very needy libraries last year, and justifying this expenditure for digital books, especially without local commitment is difficult. It was noted that the Consortium started when eight of the largest libraries in Oregon got together and pooled their resources for adult audio books. The libraries have been stretched to keep up with the demand. Joining the consortium is very affordable for small libraries. The original libraries paid all of the start up costs, so when a new library comes in they just pay their share of the ongoing costs. Deschutes dropped out of the consortium as there were not enough books to fill their needs. There was concern about collection development criteria since grant indicated that selection would be based on the company catalog.

Staff: The staff would like the in-kind contribution quantified and detailed with an explanation how the project meets the guidelines in regards to funding collections. The guidelines say “library materials will

only be funded with LSTA materials if they are a necessary part of a larger activity to deliver library services. LSTA funds are not granted for collection development projects that don't involve a strong service component."

**08-2-OHU: Medline Plus Go Local Oregon
Oregon Health & Science University Library**

Council: Medlineplus.gov is actually a site of the National Library of Medicine, but every state has been adding links to state and local resources. For example in Texas, if you were looking for Down's Syndrome, Medline Plus would connect you to the Downs Syndrome Association in Texas and take you straight to that information. Oregon would be the eleventh state to do this. Question about Oregon 211 revealed it is a phone number for social services referrals. It was noted that this project would be hard for OHSU to do on its own.

Staff: Staff is concerned about the allowable costs; IMLS has been clarifying this issue. Publicity materials need to be narrowly focused, no t-shirts, pens, etc. We would like them to clarify their sustainability plan and to document the in-kind contribution better, is it actually just \$10,000.

**08-2-OAK: Oakridge City Library
City of Oakridge**

Council: Their application doesn't answer the question of how it fits an LSTA goal. Council members thought that businesses, such as Symantec in Springfield, might be willing to donate computers to Oakridge. Oakridge would also qualify for participation in an upcoming round of Gates equipment grants. The proposal did not indicate how the extra machines could be supported, and if the city had a technology plan. The proposal had no evaluation plan.

**08-2-OIT: Crater Lake National Park Digital Collection
Oregon Institute of Technologies Libraries**

Council: This proposal indicates a lot of in-kind contribution for digitizing and archiving. Cooperation with Southern Oregon University would be good. They need letters of support and they have to have a firm foundation. What happens to the .5 FTE librarian when the money is gone?

Staff: We would like to have them to clarify the salary issue. They cannot replace salary, so it would have to be substitute labor, or additional hours for part-time staff. We would also like them to clarify the two year timeline activities.

**08-2-OLA: Oregon Authors Wiki & Oregon Authors Bibliography Database
Oregon Library Association/Oregon Authors Committee**

Council: It was noted that this had been discussed on other occasions. There was a question about appropriate software, especially open source software. What is the \$16,000 for equipment intended to purchase? A more thorough explanation of the project would strengthen an application. Jim Schepke gave some Oregon Authors project background that has been an attempt by librarians in the state to create a bibliography of everything published by an Oregon author in a given year. The State Library staff used to do that in the early days, at some point it was taken over by the OLA. It is a useful collection development tool that libraries use because many Oregon libraries want to collect materials by Oregon authors. In the past it has been available in paper and this project will make it digital and web accessible and authors themselves could go into this website and enter their own citations. Wyoming, a model for this project, has done this with a lot of success.

Staff: Staff suggests that they consult with the State Library's Technology Consultant to clarify software and technology issues. A full application would need clarification of partners and the use of the resource

statewide, making clear what the product is and what the project is all about, along with clarification of budget request. In-kind needs to be carefully documented to include all the volunteer labor.

08-2-PSA: Laptop Loan Program for Portland State University Students

Portland State University, Bradford Millar Library

Council: It was asked if they indicated how many laptops they were talking about. It was noted that it appears they want to buy them because they are out of space. Personnel costs need clarification. The question was asked, how will they meet the objective of the urban underserved group? Council members were familiar with a number of similar projects that have been very difficult to sustain.

08-2-PSB: Topic Watch: Using Web 2.0 Tools for a Current Awareness Service

Portland State University, Bradford Millar Library

Council: The term mash-up was unfamiliar and staff clarified that said it is the combination of two technologies, for example, putting together a library catalog with a blog. It was pointed out that a positive aspect of Web 2.0 technology is that it doesn't require lots of upkeep. This appeared to be a pilot project with issues that are important at Portland State; environmental issues, health and human services.

08-3-DCL: An Open Source ILS for Oregon Libraries

Douglas County Library System

Council: Concern was expressed about acceptance of a statewide catalog and using an ILS when a number of libraries have invested staff and money in their current system. It was noted that most of the academic libraries belong to Orbis Cascade. Members questioned if this project might not be more effective if it included more than one library system if it is to be a pilot for a statewide project.

Staff: Staff is concerned about the scope of the project and a single library system's ability to pilot a project for the whole state. Staff also brought to the Council's attention an open source ILS project that is being developed in Washington State and suggested it may be best to wait for a report on that project.

08-3-NRE: Northwest Toolbox K-12 Library Automation

Northwest Regional Education Service District

Council: This appears to be a revamped project from last year's proposal. No evidence of commitment from schools. Uncomfortable with the putting money into a system with no training included.

Staff: Measurable objectives will be necessary if this is invited back for a full application. Actual request was not completely clear. It appears that it is for training and training is what the ESD is supposed to be providing (their charge is to provide training). Part of the budget is missing, it is in the electronic copy but not the copy that was submitted.

08-3-UOM: Mills Archives of Northwest Folklore Electronic Database Construction

Randall V Mills Archives of Northwest Folklore, University of Oregon

Council: Timeline is incorrect, grants begin in February 2008. No in-kind. Council members believe that UO Special Collections, which is part of Northwest Digital Archives Association, does have software that can do this project.

Staff: Needed to include University of Oregon Library in the planning, in-kind and timeline were a concern. UO Library staff could possibly have provided a solution that doesn't require additional funding.

Open forum: Gary Sharp from North Bend Public Library representing the OLA MLS Scholarship Committee provided some additional information about their funding request. OLA is beginning to fund

raise to build an endowment, that effort is being led by the Past Presidents Round Table. Currently 16 people have applied for scholarships. Two committees are working on the project, the selection committee and the advisory committee. The intent of the program is to support a student all the way through library school. The initial screening shows that over 12 qualify this year. They have \$17,000 from the first LSTA award and they have the potential of awarding each person between \$1,000 to \$1,400. The basic eligibility requirement is that the person must be an Oregon resident. There are three priorities: 1) applicant is in the final year of an ALA accredited MLS program and working either full time or part-time in an Oregon library; 2) applicant in their second year 3) applicant is beginning the program. The selection committee includes Terry Rohe, retired from Portland State University, Ann Carter, long time OLA member, past members of the LSTA Council, Carol Ruggeri, Gretchen Leslie, and Ann Piersons, president of the Friends of the Multnomah County Library, and Gary Sharp. There are two places in the application that address that: in the eligibility rules it states that "there is an emphasis on diversity as stated in the Oregon Library Associations Vision 2010 document" and in the essay the applicant will address their background in diverse work places or their own life. OLA is contracting with the Oregon Student Assistance Program who has been providing this service since 1954 and they are the liaison between OLA and the financial aid offices of the programs. Students must be making progress, if there are any problems they will be reported to the financial aid offices. There was a discussion of the issue of requiring work in an Oregon library and it has been decided there isn't a way to guarantee that someone is going to stay in Oregon and there may not be jobs for everyone here in Oregon.

08-4-DPL: Developing Local Electronic Content through Local Partnerships Deschutes Public Library

Council: Is there a model for this project? It was noted that Multnomah County Library has something like this, community information place on the website, like information referral. Plinkit has the capability to do this also, a searchable database of providers. A comment was made about this type of activity as a vital part of the work of the library, a type of community bulletin board.

Staff: If it is invited back would like to see serious evidence of the partners.

08-4-OHS: Oregon Tribes Project Oregon Historical Society

Council: Education about tribal histories with a traveling exhibit to public libraries. It was asked if a lot of traveling exhibits go to the public libraries and how they are funded. Staff replied that it depends on the availability of space, the availability of exhibits and the cost. The libraries that have the space are usually very interested in having those kinds of exhibits. There are not a lot of low cost opportunities. We have worked with the Oregon Historical Society in the past to do programs in the public libraries and they have been quite successful. Because it is tied to the sesquicentennial it has substantial support. It appears that the exhibit will tie into the local tribes. Council member wanted clarification of who will be more responsible for the material, the tribes or the historical society?

Staff: Wants to make sure that the staffing money is not replacing salaries. Also would like to see a plan for the selection of the libraries.

08-4-UOE: Envisioning Oregon University of Oregon, Knight Library

Council: A question was raised about the function of the State Archives? Jim answered that the State Archives has the public records of the state of Oregon, state agency records. It seems that this project deals with all kinds of historical documents, manuscripts, photographs and materials that could be in the State Archives but might also be at the Oregon Historical Society or in Special collections. It appears that the

intent is to bring all of the major stakeholders together and develop a plan so agencies are not competing with each other for acquisitions.

08-5-CPL: Promoting Targeted Library Services to Hispanic Cornelius Residents

City of Cornelius Library

Council: What will happen to the additional staff after the one year grant is finished? How will this be sustained? No apparent plan for what is next. It was noted that a program for a specific immigrant community does better with someone from their community instead of someone who speaks classroom Spanish. Staff pointed out that Multnomah County has done a wonderful job of hiring bi-lingual or tri-lingual staff member in high immigrant population locations. There have been a number of Ready to Read Grants that utilize someone from the local Latino community to act as a liaison to build those relationships and communications but sustainability is a big issue.

08-5-KCC: KCC Bridging Languages Program

Klamath Community College

Council: The question was asked, “How effective is software in teaching versus the classroom?” Who are they targeting for Spanish and who are they are targeting for Japanese? The project seemed to mix English as a second language and Spanish and Japanese as a second language, who is the target and what is the objective?

Staff: This doesn't fit definition of a library program. It is teaching language.

08-5-MCA: This is How I Use My Library

Multnomah County Library

Council: Javier Gutierrez declared a potential conflict of interest.

It was asked how much of the Oregon population resides in Multnomah County. Jim Scheppeke answered that 20% of the Oregon population lives in Multnomah County and they check out 25% of all materials checked out of a public library. Staff clarified that the video production costs were not unreasonably high. What are the measurable objectives?

Staff: Could they include an advisory committee from other libraries? Since they are anticipating distributing this to other public libraries it might be useful to have some input from the other libraries as to how this would be effective for them. More information and planning on use and distribution. With what other organizations could they share the DVD?

08-5-MCB: Families Reading Together/Familias Leyendo Juntas

Multnomah County Library

Council: Javier Gutierrez declared a potential conflict of interest.

The question was asked about the effectiveness of the Mother Read program. MaryKay answered that it is one of the curriculums that have been developed recently that encourage parents and kids working together to share early literacy activities. It is one of a variety of early literacy projects that are being used in libraries across the country, because there are so many kinds of families and groups of people who need the kind of early literacy instruction and mentoring and coaching, there are a variety of curriculum that are used. She continued that it is very well known and very highly respected. Where does the Spanish language piece fit? Who is the audience?

Staff: There was some discussion about incorporating this with other early literacy projects they are doing? What about sustainability, what will they do after two years of training?

08-6-APL: Columbia River Library District: Demonstration Project

City of Astoria on behalf of City of Astoria, City of St Helens, City of Rainier & Friends of the Columbia City Community Library

Council: If invited back for a full application this will be the fourth year of funding for this project. What is the progress so far? It was clarified that initially this project was to have been a two county district, Columbia and Clatsop, but based on planning completed in the first years of the project the decision was made to narrow the focus of district formation. Staff clarified that funding for district projects has been granted recently to Wasco County, Malheur County, Linn County, Union County, Lane County and this Clatsop-Columbia project with varying degrees of success.

Staff: Precedent is that three years of funding is the limit for districting projects. Staff shared their belief, based on past projects, that a strong grass roots, citizen component is necessary for district projects to be successful.

08-6-HPL: Reach Out and Read (ROAR)

Hermiston Public Library

Council: This project will be using volunteers to take reading programs into public housing. It was clarified that this is not affiliated with the national Reach Out and Read Project so they should change the name. Suggestion to work with ESL program. Clarify training and sustaining of volunteers and past successes.

Staff: Hermiston has a good track record of continuing project they begin with LSTA funds. They have done outreach with the senior community with an LSTA grant which has become part of their programs.

Other Business

Meeting schedule for September FY2007 (14th or 21st), and 2008 – Susan Brandt

The next LSTA Advisory Council meeting will be held on September 14, 2007 at the Oregon State Library in Salem. The council will wait and tentatively schedule their 2008 meetings at that time.

Election of Statewide Database Licensing Advisory Committee representatives

RESULTS:

Position #7 (representing public libraries serving 100,000 or more)

Carol McGeehon – 2 (Patsy Wilber, Sara Charlton)

Linda Parker – 2 (Kathy Jensen, Camila Gabaldon)

Wylie Ackerman – 3 (Diana Pearson, Ann Evensen, Javier Gutierrez)

Nancy Horner – 2 (Susan Hathaway-Marxer, Susan Brandt)

Position #8 (representing academic libraries from private academic institution)

Floyd Vote – 3 (Ann Evensen, Javier Gutierrez, Sara Charlton)

Garrett Trot - 0

Victoria Ertelt – 6 (Patsy Wilber, Susan Hathaway-Marxer, Diana Pearson, Susan Brandt, Kathy Jensen, Camila Gabaldon)

Position #9 (representing resource sharing networks)

Jeff Ring – 5 (Patsy Wilber, Susan Brandt, Kathy Jensen, Camila Gabaldon, Sara Charlton)

Wade Guidry – 4 (Susan Hathaway-Marxer, Diana Pearson, Ann Evensen, Javier Gutierrez)

Carol Jones and Cathy Lindsley abstained.

Peter Boghossian and Max Leek were absent.

LSTA Five-Year Plan

MaryKay asked the Council if they have a recommendation to make to the State Library Board for their June 21st meeting. After discussion of several options a motion was made.

MOTION: Sara Charlton moved that the Council approve the final draft today and have staff check it to make sure the Council's recommended changes had been made.

Motion died due to lack of second.

The Council would like to see the final draft to make sure their comments were incorporated, then vote and if it isn't approved then consider a phone meeting. Staff will notify Himmel & Wilson and remind them to incorporate community building throughout the plan and provide the final plan by June 1st if possible, by June 4th at the very latest. Staff will then forward the Plan to the Council who will have until the close of business on Friday June 8 to vote to "recommend" or "not recommend" adoption. If the Council votes to "recommend" and members have minor editorial changes, staff will forward those to Himmel & Wilson as recommendations for the final draft. Staff will distribute the final draft and the Council's recommendation to the OSL Board for consideration at their June 21st meeting.

If the Board adopts the Plan it will be sent to IMLS for approval by the June 30th deadline.

Presentation of Ranked Project Proposals

Decision-making about Project Proposals to Invite to Submit Grant Applications

Susan Brandt discussed the ranking process and how the proposals are scored. Jim cautioned the Council to invite back only those proposals that they feel have a chance of being accepted.

MOTION

Ann Evensen moved to ask back those proposals scoring 14 and above with the exception of Columbia River Library District Demonstration Project to submit a full application.

Patsy Wilber seconded.

Discussion

Susan Hathaway-Marxer suggested that the Columbia River project be invited to submit a proposal. She noted that there are three libraries and one friends group that are involved in that and they are putting in more money than they are requesting from LSTA. Staff noted that the Council had a similar precedent setting situation with the Lane Library League in FFY 2007 when they requested a fourth year of funding and they were not invited to submit a full application by this Council because it was year 4 of 3.

Diana Pearson suggested the possibility of funding the Oregon Author's project because it did not receive any "do not invites" and it is a modest funding request.

MOTION AMENDMENT

Diana Pearson amended the motion to include the Oregon Authors project in the proposals that are recommended to be invited to submit a full proposal.

Cathy Lindsley seconded.

Vote: Unanimous passed

MOTION WITH AMENDMENT

Ann Evensen moved to recommend to the OSL Board that they invite for a full application those

proposals scoring 14 and above, including the Oregon Authors project and not including the Columbia River Library District Demonstration Project.

Patsy Wilber seconded.

Vote: Unanimous, Passed

Ann Evensen will represent the LSTA Council at the June 21, 2007 State Library Board meeting at The Dalles.

FFY2008 LSTA Proposals Recommended to Invite for Full Grant Application

Application Number	Applicant	Proposal Title	2008 LSTA Funds Requested	Average Score	Total Do Not Invite
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Returning Projects

08-1-SPL	Salem Public Library	Librarians for the Future	\$35,725		
08-2-UOL	University of Oregon, Knight Library	Local & Regional Documents Archive for Oregon, Year 2	\$59,875		
08-6-OAS	Oregon Association of School Libraries (OASL) dba. Oregon Educational Media Association (OEMA)	Oregon Battle of the Books, Year 2	\$75,000		

New projects

08-6-HPL	Hermiston Public Library	Reach out and Read (ROAR)	\$28,580	21.18	0
08-5-MCB	Multnomah County Library	This is How I Use My Library	\$113,341	20.82	0
08-4-OHS	Oregon Historical Society	The Oregon Tribes Project	\$40,000	20.73	0
08-4-UOE	University of Oregon, Knight Library	Envisioning Oregon	\$39,220	20.09	0
08-2-OHU	Oregon Health & Science University Library	Medline Plus Go Local Oregon	\$90,100	19.36	0
08-5-MCA	Multnomah County Library	Families Reading Together/Familias Leyendo Juntas	\$87,070	19.00	0
08-2-OIT	Oregon Institute of Technology Libraries	Crater Lake National Park Digital Collection	\$83,955	18.91	0
08-4-DPL	Deschutes Public Library	Developing Local Electronic Content through Local Partnerships	\$22,700	17.00	0
08-2-PSB	Portland State University, Bradford Millar Library	Topic Watch: Using Web 2.0 Tools for a Current Awareness Service	\$56,180	16.50	0
08-2-CBC	Corvallis-Benton County Public Library on behalf of the Oregon Digital Library Consortium	Downloadable Video and Downloadable Children's and YA Audio Book Collection	\$75,000	15.82	1
08-1-PCC	Portland Area Library System (PORTALS)/Portland Community College (PCC)	All Aboard NW CENTRAL: Enhancing an online training resource for libraries in Oregon and beyond!	\$11,660	15.25	0
08-5-CPL	City of Cornelius Library	Promoting Targeted Library Services to Hispanic Cornelius Residents	\$48,615	14.00	2

08-2-OLA	Oregon Library Association/Oregon Authors Committee	Oregon Authors Wiki & Oregon Authors Bibliography Database	\$35,000	13.55	0
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Total Requests

\$902,021

Recommended to not invite for full application					
08-6-APL	City of Astoria on behalf of City of Astoria, City of St. Helens, City of Rainier & Friends of the Columbia City Community Library	Columbia River Library District: Demonstration Project	\$87,389	15.00	5
08-3-NRE	Northwest Regional Education Service District	Northwest Toolbox K-12 Library Automation	\$70,000	13.91	2
08-3-DCL	Douglas County Library System	An Open Source ILS for Oregon Libraries	\$19,000	13.45	4
08-2-OAK	City of Oakridge	Oakridge City Library	\$23,000	12.64	6
08-3-UOM	Randall V Mills Archives of Northwest Folklore, University of Oregon	Mills Archives of Northwest Folklore Electronic Database Construction	\$57,224	11.64	2
08-2-PSA	Portland State University, Bradford Millar Library	Laptop Loan Program for PSU Students	\$34,980	11.45	5
08-5-KCC	Klamath Community College	KCC Bridging Languages Program	\$13,879	10.73	4

Other Business

MaryKay announced the new Statewide Database Licensing Advisory Committee members, Wylie Ackerman from Deschutes Public Library; Victoria Ertelt from Mt Angel Abbey; and Jeff Ring from LINCC.

MaryKay stated that the State Library Board had allotted an additional \$20,000 for emergency consulting to Jackson, Josephine, Malheur, and Douglas Counties about alternate funding. Staff had a conversation with Ruth Metz, the consultant OSL has contracted with to provide the emergency consulting, about her ability to provide adequate emergency consulting with the \$20,000 allotted. She was concerned that it would not be sufficient and agreed to determine what needs to be completed to set those counties on firm footing to move ahead with seeking alternate funding sources. Staff suggested that an additional \$20,000 might be sufficient and a conversation with Metz would be held as soon as possible to confirm that. The money would come from the LSTA Consulting program FFY 2006 and FFY 2007. [UPDATE: Ruth Metz confirmed that an additional \$20,000 will probably cover the consulting she feels needs to be completed.]

MOTION

Patsy Wilber recommended we extend Ruth Metz's contract up to \$40,000 until the end of 2007.

Diana Pearson seconded.

Vote: Unanimous, passed

Recommendations to the State Library Board of Trustees

Along with the above invitations for grant applications to the 13 new proposals and the three returning projects the Council approved extending Ruth Metz's contract from \$20,000 not to exceed \$40,000 until the end of 2007.

Adjournment

The Council adjourned at 4:10pm.

