

OREGON STATE LIBRARY

Library Services and Technology Act
Grant Activities Report

(check one)

quarterly reports must be filed even if there is no activity in that quarter

1st Quarter Report 3rd Quarter Report
 2nd Quarter Report Final Report (*send e-copy to State Library*)

Project Name: _____

Grant Project Number: _____ Date Submitted: _____

Submitted By: _____ Phone: _____

1. Summarize the overall purpose of the grant project:

2. Summarize the project results to date:

Outputs Summary – please report as appropriate depending upon your grant
(double click Word table to enter data- table can be altered to record appropriate outputs)

Actual # of people served this quarter		Actual # of people served to date	
# of programs /meetings /events		# of programs /meetings /events to date	
# of programs /meetings /events attendees		# of programs /meetings /events attendees	
Other ouput measure(s): (<i>please indicate</i>)		Other ouput measure(s) to date:	

Narrative summary:

3. Report on specific project objectives to date:

Objective:	% Progress / Results:
Activity Summary: <i>(type below this table)</i>	

Objective:	% Progress / Results:
Activity Summary: <i>(type below this table)</i>	

Objective:	% Progress / Results:
Activity Summary: <i>(type below this table)</i>	

4. Significant developments: