

OREGON STATE LIBRARY

Library Services and Technology Act
Grant Award Modification Request

submit two signed copies

Project Name: _____ Grant Project Number: _____

Performing Agency: _____ Date Submitted: _____

Submitted by: _____

Phone: _____ Fax: _____ Email: _____

1. Type of Modification to the Notification of Grant Award Requested:

___ Amendment to approved project budget to adjust for transfers exceeding 10% allowable, in accordance with Section V (complete nos. 2, 3, and 4 below).

___ Amendment to secure prior approval for costs requiring grantor agency approval, in accordance with Section II, paragraph L (complete nos. 2 and 4 below).

___ Amendment to secure prior approval for changes to the scope or objectives of the approved project, in accordance with Section II, paragraph L (complete nos. 2 and 4 below).

___ Amendment to modify Section IV, the term of the contract (complete nos. 2 and 4 below; under number 2, estimate the unobligated grant balance as of the last day of the current grant period).

___ Other: _____

2. Description/Justification of Modification Request
(attach pages if needed)

3. Budget Amendment

double click table to enter data, single click elsewhere on form to close table

Budget Categories	Approved Budget	Requested Adjustment	Amended Budget
Personnel			
Fringe Benefits			
Travel			
Equipment			
Supplies			
Contractual			
Library Materials			
Other			
Total Direct Charges			
Indirect Charges			
Total Grant			

4. Authorization of Performing Agency for Modification Request

Signature of official authorized to enter into contracts

Typed name and title

5. Concurrence

Library Development Program Manager

Date

Oregon State Librarian

Date

UPON APPROVAL BY THE STATE LIBRARIAN, THE ABOVE REQUESTED GRANT AWARD MODIFICATION CONSTITUTES AN AMENDMENT TO THE NOTIFICATION OF GRANT AWARD. ALL AMENDMENTS MUST REMAIN A PART OF ALL EXISTING COPIES OF THE DOCUMENT.

Send **TWO** completed, signed copies of this form to:

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, Oregon 97301-3950