

**Brief Grant Proposal for Continuing Projects
Library Services and Technology Act FFY2013**

This form is available on our Web site via: <http://www.oregon.gov/OSL/LD/grantmainalt.shtml>. Use this form only if applying for continuing grant funding. Proposals not meeting the following conditions will be returned. The form must not exceed the cover page and two pages of proposal content. A page is defined as one side of a sheet of paper. Use 12 point Times New Roman with one inch margins. Do not alter the format of this form. The deadline for receipt of this proposal is **5:00 pm on Friday, April 13, 2012.**

General Information

Project Title:

Applicant:

Address:

Contact Person:

Phone:

Email:

Fiscal Agent (if different than Applicant):

Authorized by:

Title:

Signature:

Date:

Project URL (if any):

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:
(Check applicable boxes)

THIS IS THE

2nd YEAR OF A

TWO YEAR GRANT PROJECT

3rd YEAR OF A

THREE YEAR

For projects that are anticipated to continue another year, be sure to include an estimate of the future funds anticipated to be needed in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY ___ OF THIS AGENCY'S PROPOSALS.

This form must be received at the State Library no later than **5:00 pm on Friday, April 13, 2012. Faxed copies will not be accepted.** Mail or deliver **one copy** of your proposal to:

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, in rtf or Word format, to ann.reed@state.or.us. This does not substitute for the signed, mailed copy.

Project Proposal (insert your text after each section)

Section 1. Briefly describe the project. Indicate the overall goal and objectives of the multi-year project.

Section 2. Describe the progress accomplished in the current grant year to date and justify the need for continued funding.

Section 3. Indicate the project goal for the next year. List the quantified objectives that will be used to measure whether the goal is accomplished. Describe the specific activities that will be undertaken to meet each objective.

Section 4. Provide specifics about this proposed year's project's budget. Identify any additional resources obtained for the project.

Section 5. Proposed project budget summary (Use this format – do not alter it):
 (Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

Item	Local Cash	Local In-kind	LSTA	Total
Personnel				
Benefits				
Travel				
Equipment				
Supplies				
Contractual				
Library Materials				
Total Direct Charges				
<i>Indirect Charges</i>				
Total Budget				

Proposed third year LSTA amount: _____