Meeting Minutes
May 12, 2017
Portland State Office Building
Conference Room 445
Portland, Oregon

PRESENT: Jennie Price, Speech-Language Pathologist, Chair
Gail Swanstrom, Audiologist, Vice-Chair
Victoria Edwards, Speech-Language Pathologist
Dustin Ooley, Audiologist
Jean Verheyden, M.D., Otolaryngologist—By Phone
Elynor McPeak, Public Member
Anna Sanger Reed, Public Member

EXCUSED: Erin Haag, Executive Director
Tyler Anderson, AAG
David Linn, Administrative Assistant
George Finch – By Phone

CALL TO ORDER
The meeting was called to order at 9:08 a.m. by Chair Price, after a roll call quorum was established.

MINUTES OF February 10, 2017 MEETING
Swanstrom moved to approve the February 10, 2017 minutes. McPeak seconded. The motion passed unanimously.

PUBLIC COMMENTS:
There were no public comments.

EXECUTIVE SESSION
Chair Price called the Executive Session to order at 9:11 a.m. to consider information obtained as part of investigations of licensee or applicant conduct as provided in ORS 192.660(2)(k), consider information or records that are exempt by law from public inspection as provided in ORS 192.660(2)(f), and to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed as provided in ORS 192.660(2)(h).

The executive session ended at 11:39 a.m. and the Board returned to public session at 11:58 a.m. after a short break.

MOTIONS FOLLOWING EXECUTIVE SESSION

2017-02
McPeak moved to close with no action. Swanstrom seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2017-03
Sanger Reed moved to close with no action. Price seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger-Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2017-11
Swanstrom moved to close with no action. McPeak seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2017-13
Ooley moved to close with no action. Swanstrom seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2017-16
Edwards moved to close with no action. Price seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2017-17
Verheyden moved to close with no action. Edwards seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2016-23 & 2017-05
Swanstrom moved to take action. Price seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2016-62
Verheyden moved to take action. McPeak seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2017-23
Ooley moved to close with no action and provided direction to staff as to how to advice the licensee. Price seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

2017-20
Edwards moved to close with action. Swanstrom seconded.
Aye: Price, Swanstrom, Edwards, McPeak, Sanger Reed, Verheyden
Nay: None
Recused: Ooley
Motion passed by unanimous roll call vote.

2017-21
Swanstrom moved to close with no action and issue license when application is complete. McPeak seconded.
Aye: Price, Swanstrom, Edwards, McPeak, Sanger Reed, Verheyden, Ooley
Nay: none. Motion passed unanimously

**Licenses issued from February 1, 2017 through May 3, 2017**
Swanstrom moved to ratify the issuance of these licenses. Ooley seconded.
Aye: Price, Swanstrom, Edwards, Ooley, McPeak, Sanger Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

**CHAIR’S REPORT**
Chair Price wanted to give her thanks and appreciation for the Board’s hard work. Despite the challenging nature of the work, she appreciated how everyone brought their unique perspectives and thoughtfulness as the Board deliberated cases. The Board acknowledged Price’s service with a framed certificate.

**EXECUTIVE DIRECTOR’S REPORT**

**Board Officers** – Haag explained that Chair Price will be completing her appointment after this meeting and John Evans, SLP from La Grande will be taking her place. The Board discussed new officers and Gail Swanstrom was nominated as Chair and Victoria Edwards was nominated for Vice-Chair.

Price moved to accept the nominations and appoint Swanstrom as chair and Edwards as Vice-Chair. Ooley seconded.
Aye: Price, Swanstrom, Ooley, Edwards, McPeak, Sanger-Reed, Verheyden
Nay: None
Motion passed by unanimous roll call vote.

**Budget** – Haag gave the Board an update on how the budget was moving through the legislature. The Board has been considering the purchasing of IPads for board member use rather than sending out paper packets. In addition to being better for the environment, this solution would increase efficiency and security. If an ipad is lost or stolen, or if a board member resigns it can be remotely wiped clean of information by our I.T. provider. The Legislature assigned two budget notes for the 17-19 biennium that require Haag and HRLB colleagues to appear in February before a legislative committee. BSPA is required to review the investigative process and caseload, and can at that time ask that BSPA add a part time investigator position. The Board also must work with the other five HRLB agencies to give a report on their information technology needs given the fact that our long-time contractor, Grant Moyle, has given notice to the group. He will continue to provide services until we have a solution and thankfully has indicated he will handle BSPA’s renewals which open November 1st. HRLB directors are working on a three-pronged solution, and will report back to our respective boards with our recommendations prior to the February legislative session.

**IT** – Because of new state requirements for IT security, the Board is in the process of changing their IT structure. The Dept. of Administrative services is centralizing IT security into a new office and so has taken over managing the agency servers and firewall. The other health related licensing Boards that share office space with BSPA will be all working together to upgrade their licensing databases and will likely jointly contract for desktop support services.

**Legislative Update** – Most legislation has been non-controversial and/or bi-partisan. The legislative bill regarding telepractice was limited to just the Board of Dentistry. Haag is still monitoring the bill regarding pain management.

Job Share – Haag is continuing to fill in for the Director of the Oregon Mortuary & Cemetery Board while their director is out with illness. Working with the other Board has given Haag valuable experience with how they manage their investigative workload, which is greater than BSPA’s. OMCB has asked that Haag continue this assignment until May 31st and the Board gave their approval.

**ADJOURNMENT**
The Board meeting adjourned at 12:30PM. The next Board meeting will be held at 9 a.m., Friday, August 11, 2017.