Ashley Northam, M.S. CCC - SLP
Board Chair

This issue contains the product of a LOT of Board work, reviewing and drafting changes to the statutes and rules that guide our work.

The proposed rules are ready for your review and comment—the public hearing is set for Wednesday, January 19, 2011 at 4:00 p.m., and written comments can be mailed, faxed or emailed to arrive no later than Thursday, January 20, at 5:00 p.m. at the Board office. PLEASE take the time to see what we are proposing, and add your two cents to the process by attending the hearing or sending questions or concerns. If you like what we’ve proposed, please send a brief email saying that, too!

Probably the biggest rule change being proposed is to move the license renewal deadline up to December 31st of each even-numbered year—one month earlier than the current deadline. This is in response to many comments that licensees have voiced about the disconnect between ASHA

Welcome New Board Members

Sandy Leybold, MPH
Executive Director

Jennie Price, SLP Pendleton, OR
Appointed June 1, 2010
Jennie has served schoolchildren in rural Oregon as an SLP for over 15 years. She promotes high professional standards, and particularly understands the issues that the SLP shortage presents in non-metropolitan areas. Jennie has also supervised SLPAs for 10 years, and appreciates the work the Board has done to create consistent guidelines for all licensees. In her few spare hours, she enjoys making cards, reading, and spending time with her husband.

Lyndsay Duffus, Au.D. Portland, OR
Appointed July 1, 2010
Lyndsay is a pediatric audiologist practicing at Doernbecher Children’s Hospital, where her clinical interests are the diagnosis and habilitation of hearing loss in infants and children. Having completed her doctorate in 2006, she is relatively new in the profession, but is enthusiastic about bringing her fresh approach to the Board’s work. When not working, Lyndsay enjoys knitting, reading, and watching/attending sports events.
deadlines and BSPA deadlines for renewal and professional development. Since ASHA counts PD hours on a calendar year basis, it should be easier for licensees to keep track of PD hours if the Board’s PD period becomes the two preceding calendar years, rather than the current January 30th cutoff. Importantly, this change will also help the Board because it will give a month between the renewal date and the license expiration date in which to review the PD submission and other renewal application items. It will also make it less likely that individuals will be practicing without a valid license if they file a late renewal. Take a look at the articles on PD in this issue; both Jennie Price and Tim Anderson have compiled information to help clarify Board requirements.

The Board has also drafted legislative concepts that have been turned into a draft bill for introduction in the 2011 Oregon Legislative Session. The concepts and text of the bill will be included in the Spring 2011 newsletter. OSHA and OAA leaders are supportive of the legislative concepts and both professional associations will be working closely with the Board and our licensees as the Session begins.

New legislators, a new governor, a new governor’s health policy advisor, new/continuing budget concerns….these things all impact a state Board. But the work of the Board remains the same: to protect the public and to do our best to make sure that quality services are provided by competent professionals.

As ever, please feel free to contact me or the Board staff with your concerns, questions, and suggestions.

Happy Holidays!

**Customer Service Survey Results**

**Tim Anderson**
Administrative Assistant

We recently asked for your assistance in completing our customer service survey, and there was a good turnout: 207 licensees gave us feedback in October and November.

Licensee comments were mainly positive, including feedback that we responded more quickly than other states and were helpful in meeting licensees’ needs. However, at times we had issues in timely response to phone or email inquiries, and this is reflected in the data.

Since 2006, the number of licensees, the administrative complexity based on state requirements and national best practices, and the number of complaints/investigations has risen dramatically. Given this increased workload, we are pleased that 85% or more of you score our service highly.

Availability of information was rated higher than in both previous surveys. We have received positive comments about our newsletters, email “news flashes”, and website updates.

The Board discussed the survey data at the December 2010 meeting, and we take your comments seriously. We plan to serve you better by implementing an improved system for tracking and responding to your inquiries, and updating our website more regularly.

**Ralph Blanchard, Public Member**
Dallas, OR
Appointed December 20, 2010

A native Oregonian, Ralph has a long history of public service in Oregon, as a land surveyor, and as a Polk County Commissioner. As a community volunteer, he helped create a special district to support transportation needs for local senior citizens. As a consumer of hearing services, he looks forward to helping protect the public. Now retired, Ralph enjoys his time with family on their farm where they produce grass hay, Christmas trees, firewood and timber.

**Elisa Williams, Public Member**
Lake Oswego, OR
Re-appointed July 1, 2010

Elisa has ably contributed her consumer perspective to key Board decisions since her original appointment in November 2007. Elisa’s Board membership inspired her to “re-career” into the hearing healthcare industry, qualifying recently as a Hearing Aid Dispenser and an Occupational Hearing Conservationist. She is now searching for a job where she can use her own hearing loss as an advantage when counseling others about better hearing and hearing protection. While she and her husband raise their two daughters, Elisa also enjoys crafting gifts and jewelry, cooking and sewing.
Investigative Workload Grows

Sandy Leybold, MPH
Executive Director

The upward trend in complaints and compliance activities over the last several years has significantly added to the number of investigations the Board conducts to protect the public health and safety. Several other health professional licensing boards in Oregon are experiencing similar increases. A look at the “Recent Board Actions” on the website or in this newsletter will give a sense of the seriousness of the professional conduct and competence issues the issues the Board has addressed.

Complaints and Confidentiality

Sandy Leybold, MPH
Executive Director

If a licensee believes that the Board’s professional and ethical standards have been violated, he/she is obligated to inform the Board, and we are obligated to conduct an investigation. Complaints can be submitted via a form available on-line through the Forms tab on our homepage, or can be submitted via a letter or email to the Board office.

The Board’s investigations are kept confidential; we cannot even disclose that an investigation is underway unless the Board decides to take action. The identity of the complainant is also kept confidential throughout the investigation process. Only if disciplinary action is taken by the Board, and a hearing is requested by the licensee, is it possible that the complainant could be asked to appear to testify as to the facts in the case, and thus his/her identity as a complainant would become apparent. In almost all cases, the complainant remains unknown to the licensee.

Recent Board Actions

Click on the licensee name or go to the Recent Board Actions tab on our website for details.

Actions involving ongoing administrative hearings are not included.

10/20/2010
Gray, Denise D.  Speech-Language Pathologist #13111
Outcome: Final Order by Default Revoking License
Violation: Licensee failed to perform essential job functions as a school based speech-language pathologist and failed to comply with local district and ESD rules and policies during her employment with the SOESD in violation of OAR 335-005-0015(1) and (2). Licensee failed to maintain complete documentation of the clinical services she provided for students and patients in violation of OAR 335-005-0015(16), OAR 335-010-0060 and OAR 335-010-0070. Licensee failed to provide all services competently in the treatment of her assigned patients with dysphagia in violation of OAR 335-005-0015(2). Licensee provided dysphagia services without the appropriate training, experience and competence in violation of OAR 335-005-0015(1).

10/13/2010
Clifton, Karen C.  Speech-Language Pathologist #12102
Outcome: Final Order by Default: Reprimand and $500 Civil Penalty
Violation: Licensee practiced speech-language pathology without a valid license for approximately one month, in violation of ORS 681.360(1). Licensee submitted her license renewal late in three instances, in violation of ORS 681.320(1) and OAR 335-060-0030. Licensee failed to complete required professional development, in violation of ORS 681.320(1) and OAR 335-060-0030, and to submit a timely professional development audit response to the Board, in violation of OAR 335-070-0050. Licensee failed to submit address changes to the Board within 30 days, in violation of OAR 335-005-0020(8).

7/2/2010
Gray, Denise D.  Speech-Language Pathologist #13111
Outcome: Order of Emergency Suspension issued July 2, 2010
Violation: Board determined that licensee was not providing services to adult patients, specifically those with dysphagia, with due competence as required by OAR 335-005-0015(2): Individuals shall provide all services competently; OAR 335-005-0015(16): Individuals shall maintain clinical records as required by the Board’s rules to ensure the provision of competent and appropriate care for persons served; and OAR 335-005-0020(1): Individuals shall engage in only those aspects of the professions that are within the scope of their competence, considering their level of education, training and experience.
**NOTICE OF PROPOSED RULEMAKING HEARING**

A Statement of Need and Fiscal Impact accompanies this form.

<table>
<thead>
<tr>
<th>Agency and Division</th>
<th>Administrative Rules Chapter Number</th>
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<tbody>
<tr>
<td>Oregon Board of Examiners for Speech-Language Pathology &amp; Audiology</td>
<td>335</td>
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<thead>
<tr>
<th>Rules Coordinator</th>
<th>Address</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandy Leybold</td>
<td>800 NE Oregon St Ste 407, Portland OR 97232</td>
<td>971-673-0220</td>
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</tbody>
</table>

**RULE CAPTION**

Clarifies equivalent licensing requirements, delinquency fees, SLPA supervisor qualifications; changes renewal deadline; addresses written exceptions

Not more than 15 words that reasonably identifies the subject matter of the agency’s intended action.

**January 19, 2011 4:00 PM 800 NE Oregon St., Room 445, Portland OR 97232**

<table>
<thead>
<tr>
<th>Hearing Date</th>
<th>Time</th>
<th>Location</th>
<th>Hearing Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 19, 2011</td>
<td>4:00 PM</td>
<td>800 NE Oregon St., Room 445, Portland OR 97232</td>
<td>Sandy Leybold</td>
</tr>
</tbody>
</table>

**Auxiliary aids for persons with disabilities are available upon advance request.**

**RULEMAKING ACTION**

Secure approval of new rule numbers (Adopted or Renumbered rules) with the Administrative Rules Unit prior to filing.

ADOPT:

<table>
<thead>
<tr>
<th>Amend</th>
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<tbody>
<tr>
<td>335-060-0005; 335-060-0010; 335-060-0030; 335-070-0020; 335-070-0055; 335-070-0085; 335-001-0009; 335-095-0030; 335-095-0040</td>
<td></td>
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</tbody>
</table>

REPEAL: 335-095-0055

RENUMBER:

AMEND & RENUMBER:

Stat. Auth.: ORS 681

Other Auth.: |

Stats. Implemented: ORS 681

**RULE SUMMARY**

- Defines equivalent credentials for licensure
- Clarifies under what circumstances delinquent fees will or may be charged for rule infractions
- Makes permanent previous temporary rules regarding elimination of “Permit to Supervise SLPAs” and its associated fee
- Makes permanent previous temporary rules regarding qualifications and conditions for SLPA supervision
- Moves license renewal deadline to December 31st of odd-numbered years to create one-month period between renewal deadline and expiration date of previous license
- Changes professional development hours required for re-activation of recently expired licenses to conform to those of renewed licenses
- Conforms rule regarding filing written exceptions and argument to the Administrative Procedures Act
- Changes miscellaneous text for clarity

The Agency requests public comment on whether other options should be considered for achieving the rule’s substantive goals while reducing the negative economic impact of the rule on business.

1/20/11

**Last Day for Public Comment** (Last day to submit written comments to the Rules Coordinator)

Signature: Sandy Leybold
Printed Name:  Sandy Leybold
Date: 12/13/10

*Hearing Notices published in the Oregon Bulletin must be submitted by 5:00 pm on the 15th day of the preceding month unless this deadline falls on a weekend or legal holiday, upon which the deadline is 5:00 pm the preceding workday.  ARC 920-2005*
Secretary of State

STATEMENT OF NEED AND FISCAL IMPACT

A Notice of Proposed Rulemaking or a Notice of Proposed Rulemaking accompanies this form.

Oregon Board of Examiners for Speech-Lang Pathology & Audiology 335

Agency and Division Administrative Rules Chapter Number

Clarifies equivalent licensing requirements, delinquency fees, SLPA supervisor qualifications; changes renewal deadline; addresses written exceptions

Rule Caption (Not more than 15 words that reasonably identifies the subject matter of the agency’s intended action.)

In the Matter of:

Statutory Authority: ORS 681 Other Authority: Stats. Implemented: ORS 681

Need for the Rule(s):
Amended Rule 335-060-0005 defines equivalent credentials when it is in the public interest to issue a license to an individual before the actual degree has been granted by the university. Specifically, these are situations when a speech-language pathologist (SLP) in a doctoral program has completed the equivalent of a master’s degree and when SLPs or audiologists have completed all degree requirements but have not yet been conferred a degree due to the university’s operational cycle. The amendment also codifies Board practice of referring graduates of foreign training programs to a nationally-recognized transcript evaluation service to determine if the applicant’s credentials are equivalent to a degree from a program accredited by the American Speech-Language Hearing Association. These amendments help to ensure equivalent standards for issuing licenses, and therefore assure the public of appropriate training of health professionals. Amended Rules 335-060-0005, 335-060-0010, and 335-060-0030 move language regarding the circumstances under which delinquent fees are charged to the “Fees” section, where it most logically belongs. It also clarifies under what circumstances the Board may or will issue delinquent fees. It updates renewal requirements to make electronic submission of a renewal application equivalent to a postmark in determining the timeliness of the application. It changes the renewal deadline to December 31st of odd-numbered years rather than January 30th of even-numbered years. This creates a one-month period to allow staff to review all renewal applications and professional development documentation before biennial licenses expire on January 30th of even-numbered years. Amended Rule 335-060-0010 (Fees) also eliminates the fee for permits to supervise speech-language pathology assistants (SLPAs) in schools, which makes permanent one of the temporary rule changes scheduled to expire on February 4, 2011. These amendments are needed to streamline agency operations and to clarify renewal requirements and the consequences to licensees of violating agency rules. Amended Rule 335-070-0020 removes moves language regarding professional development requirements from the “Definitions” section to 335-070-0055 “Active Licenses”, where it most logically belongs, and eliminates the duplication of this language. This is a housekeeping change to clarify Board rules. Amended Rule 335-070-0085 eliminates the inconsistency between the required professional development standards for reactivating a license for a licensee whose license has been expired less than 24 months and for a licensee whose license was not timely renewed. This change eliminates the potential incentive for licensees to let their license expire to avoid meeting professional development requirements for active licensees. Since professional development is a key component for assuring professional competency, this rule is intended to protect public safety. Amended Rule 335-001-0009 clarifies that written exceptions and argument are to be filed with the Board in response to a notice of proposed action, not to some other notice issued. This is consistent with the Oregon Administrative Procedures Act. Amended Rules 335-095-0030, 335-095-0040, and Repealed Rule 335-095-0055 make permanent the temporary rule changes that are due to expire on February 4, 2011, that:
• Make the qualifications for supervisors the same for SLPs licensed by the Board or TSPC, hold all supervisors to the same standards, and eliminate the “permit to supervise SLPAs” and permit fee. These changes are consistent with ORS 681.250(2) and ORS 681.360(5), and streamline agency operations.
• Require SLPs supervising SLPA trainees during their clinical practicum to hold either Board licensure or their Certificate of Clinical Competency—a national credential issued by the American Speech-Language Hearing Association (ASHA). This makes required credentials for SLPA applicants the same whether they complete their practicum in Oregon or another state. This is consistent with emerging national standards for SLPA training and credentialing.

Documents Relied Upon, and where they are available:
✓ Chapter 335, Division 95 Oregon Administrative Rules
✓ Chapter 681, Oregon Revised Statutes
✓ Minutes of Board meetings (February 2010 – December 2010), available on the Board’s website
Public meeting minutes, rules and statutes are available on the Board website, www.oregon.gov/bspa, or by contacting BSPA Administrative Assistant at 971-673-0220 or speechboard@state.or.us.
Statement of Cost of Compliance:

1. Impact on state agencies, units of local government and the public (ORS 183.335(2)(b)(E))
   - State Agencies: None.
   - Units of local government:
     - School districts employing SLPs, SLPAs, and/or audiologists may be affected as follows:
       - If districts pay licensing fees for employees licensed by TSPC who previously needed permits from BSPA to supervise SLPAs, they will save money that they previously paid for those permits
   - Public: The general public will not experience any direct cost impact from these proposed changes, nor will BSPA licensees

2. Cost of compliance effect on small business (ORS 183.336):
   a. Estimate the number of small businesses and types of business and industries subject to the rule:
      BSPA estimates that fewer than 20% of its licensees are employed in small private practices. The movement of the renewal period to one month earlier may impact licensees’ cash flow. However, the impact is expected to be small since the vast majority of renewal fees are now paid by licensees on-line using a credit card.
   b. Projected reporting, recordkeeping and other administrative activities required for compliance, including costs of professional services:
      No negative implications are anticipated from these amendments. By moving the professional development deadline to December 31st, BSPA’s schedule will conform to the calendar year basis used by ASHA (the national credentialing organization). This change will reduce confusion and frustration that has been voiced previously by licensees.
   c. Equipment, supplies, labor and increased administration required for compliance:
      None expected.

How were small businesses involved in the development of this rule?
Board members, acting in a rule advisory capacity to the agency, include an audiologist in private practice and an SLP who serves as a contractor to provide SLPA supervision to school districts. These individuals included the perspective of small businesses in their deliberations about the proposed rules. Relatively few of our licensees are employed by small businesses.

Administrative Rule Advisory Committee consulted?: Yes, although a committee was not specifically named.
If not, why?:
This agency has a Board that has a mandated membership of seven members: two audiologists, two speech-language pathologists, one ear/nose/throat physician, and two public members. Both public members are also consumers of hearing services. Board members provide the perspectives of their constituencies while assuming fiduciary and other responsibilities for agency functions. We are a small agency and our Board functions as a “committee of the whole” in carrying out disciplinary, licensing, and other functions. With only 1.4 FTE staff, the Board does not have the resources to create and staff multiple committees.

The issues and concepts contained in these rule amendments were discussed at public Board meetings held throughout 2010, including two meetings in which Board statutes and rules were reviewed thoroughly for later rule changes and legislative concept development. Proposed amendments were drafted by staff and proposed to the Board for final review/approval in a public meeting on December 10, 2010. All of these meetings were duly noticed via our meeting notification list and agendas and minutes are available on the Board’s website. The Executive Director of the Oregon Speech-Language Hearing Association attended the discussion at the December 2010 meeting, and both OSHA and OAA (Oregon Academy of Audiology) have been asked to review and respond to the proposed rules.

To gain further input from licensees (including small business representatives) and the public, the following actions will be undertaken before the rules are finally adopted by the Board:

- The entire text of the proposed rules and detailed information regarding the rationale for the changes will be distributed in electronic or hard copy no later than December 17, 2010 to all licensees through the BSPA newsletter. The newsletter will provide 30 days’ notice of the formal hearing date and comment period for the rule changes. Licensees will be encouraged to ask questions and submit comments formally or informally at any time until the end of the comment period at 5 p.m. on January 20, 2011.
- A hearing has been set for Wednesday, January 19th, and a formal comment period will end on January 20th. With so many of our licensees working in academic settings, the Board scheduled the public hearing for a time that licensees might better be able to attend (4:00 p.m.), rather than during the school day. We will send a notice to the Oregon Department of Education (ODE) so that notice can be sent to all superintendents and special education directors through the ODE list-serves.

The hearing scheduled for January 19, 2011 will allow professional association representatives, licensees, consumers, any other interested parties, and the general public to give opinions and testimony to the Board. The hearing date will be posted on the Board’s website, noticed to interested parties on the Board’s distribution list for agendas and notices, and an email reminder will be sent to all licensees.
335-060-0005 Definitions

(1) An Inactive License or Certificate may be obtained by those otherwise qualified individuals who are not employed in the field of speech-language pathology or audiology, not residing in Oregon, or are retired from the profession.

(2) A Conditional License is a license certificate issued by the Board to applicants meeting the requirements as stated in ORS 681.260(2). The license provides for the licensee to work under supervision while completing the required nine months of supervised post-educational professional experience and/or until the licensee successfully passes the required examination.

(3) Equivalent credentials for licensure are defined as follows:

(a) For regular licenses in speech-language pathology, if completing a doctoral program in which a master’s degree has not been conferred, an applicant must submit a transcript showing completion of course work equivalent to, or exceeding, a master's degree that meets the requirement of ORS 681.260. In addition to the transcript, the Board may require a letter from the academic department chair or program director documenting that the applicant has completed coursework equivalent to or exceeding a master’s degree.

(b) For applicants for conditional licenses in speech-language pathology or initial licenses in audiology, when the applicant has completed all degree requirements, but the university is not scheduled to confer the degree for up to 90 days from the date of application, the Board will accept a letter from the university registrar, documenting that the applicant has completed all degree requirements, and has been approved to receive the degree. An official transcript showing the conferral of the degree must be submitted within 60 days of license issuance.

(c) For applicants who completed their professional training in speech pathology or audiology outside of the United States, the Board requires a determination letter from a credential evaluation service approved by the American Speech-Language Hearing Association to determine equivalency to a master’s degree or doctoral degree issued by an accredited program.

(1) An Inactive License or Certificate may be obtained by those otherwise qualified individuals who are not employed in the field of speech-language pathology or audiology, not residing in Oregon, or are retired from the profession.

(2) A Conditional License is a license certificate issued by the Board to applicants meeting the requirements as stated in ORS 681.260(2). The license provides for the licensee to work under supervision while completing the required nine months of supervised post-educational professional experience and/or until the licensee successfully passes the required examination.

(3) Effective January 1, 2006, a delinquent fee may be charged for each or all of the following, as applicable:

(a) Renewal applications postmarked after January 30th of even-numbered years;

(b) Failure to complete all required hours of professional development prior to January 30th of even-numbered years;

(c) Renewal applications postmarked by January 30th of even numbered years which are incomplete or otherwise unable to be processed;

(d) Conditional license renewals or conditional license upgrade applications postmarked after the expiration date of the conditional license;

(e) Requests for special approval of professional development received 30 days or more after the activity is completed;

(f) Failure to respond to audit by the prescribed deadline;

(g) Audit responses postmarked by the deadline which are incomplete or otherwise unable to be processed.
335-060-0010

Fees

In accordance with the provisions of ORS 681.340 and 681.360, the following fees, where applicable, are payable to the Board by check, money order, or electronic payment if available:

(1) All Applicants except those listed in (1)(d):

(a) Application fee shall be $200, non-refundable.

(b) Delinquent fee shall be $200.

(c) A delinquent fee will be charged for each or all of the following, as applicable:

(i) (a) Renewal applications postmarked or submitted electronically after January 30th of even-numbered years; December 31st of odd-numbered years:

(ii) (c) Renewal applications postmarked by January 30th of even-numbered years December 31st of odd numbered years which are incomplete or otherwise unable to be processed;

(iii) (d) Conditional license renewals or conditional license upgrade applications postmarked less than 30 days prior to the expiration date of the conditional license;

(iv) (e) Requests for special approval of professional development received 30 days or more after the activity is completed;

(d) A delinquent fee may be charged for each or all of the following, as applicable:

(i) (f) Failure to respond to audit by the prescribed deadline;

(ii) (g) Audit responses postmarked by the deadline which are incomplete or otherwise unable to be processed.

(iii) (h) Failure to complete all required hours of professional development prior to January 30th of even-numbered years; January 1st of even-numbered years:

(e) [ce] The Board may provide for waiver of the license or certificate fee where the license or certificate is issued less than 45 days before the date on which it will expire.

[f] Speech-language pathologists applying for permission to supervise speech-language pathology assistants in schools shall pay an annual application fee of $125.

(2) Speech-Language Pathologists and Audiologists:

(a) Biennial license fee and renewal thereof shall be $275.

(b) Biennial inactive license fee and renewal thereof shall be $50.

(c) Conditional license fee and renewal thereof shall be $125.

(3) Speech-Language Pathology Assistants:

(a) Biennial certificate fee and renewal thereof shall be $150.

(b) Biennial inactive certificate fee and renewal thereof shall be $20.

335-060-0030

Biennial Licensure and Renewal

(1) All regular and inactive status speech-language pathologists, audiologists and speech-language pathology assistants shall renew their licenses on a biennial basis, by January 30th of each even-numbered year December 31st of each odd-numbered year.

(2) The Board shall provide the licensee a license renewal notice sent to the address on file with the Board, which will include the following:

(a) The expiration date of the license;

(b) The amount of the renewal fee due; and

(c) The number of professional development hours required for renewal.

(d) For Speech-Language Pathology Assistants, the license renewal notice will include the requirement for the Assistant to report their current supervising Speech-Language Pathologist.

(3) All applications for license renewal must be received postmarked or submitted electronically by January 30th of each even-numbered year December 31st of each odd-numbered year, and each licensee must submit:

(a) The renewal application completed in full; and

(b) Payment of the non-refundable fee for license renewal.

(4) Licensees whose renewal forms are postmarked or submitted electronically after January 30th of each even-numbered year December 31st of each odd-numbered year will be charged a delinquency fee. The board may renew each
expired regular or inactive status license upon payment of the biennial renewal fee and the delinquency fee.

(5) A license is not considered renewed until the licensee has complied in full with items 3 and 4 above and a new license certificate with a current expiration date has been issued by the Board.

335-070-0020
Professional Development Hours Defined

(1) Professional development is defined as participation in courses, classes, workshops and other activities for the purpose of developing and updating professional skills directly related to the performance and practice of speech-language pathology and audiology:

(a) Activities accepted for professional development include but are not limited to:

(A) Activities on the clinical practice of speech-language pathology and audiology;

(B) teacher-oriented content that is not related to the profession but enhances ability to serve students;

(C) Business and management activities to enhance practice management;

(D) Courses involving professional ethics, diversity issues, reimbursement issues;

(E) Foreign language study when the language is needed for direct clinical practice;

(F) Supervising clinical fellows, practicum students, publishing articles, making presentations and teaching classes when they are not part of the licensee’s regular job responsibilities.

(b) Activities not accepted include but are not limited to:

(A) Attending meetings, including association, business, committee, board meetings;

(B) Serving on committees and volunteer activities;

(C) Work experiences when they are part of the licensee’s regular job description including supervising clinical fellows, publishing articles, making presentations and teaching classes.

(2) Credit for professional development shall be calculated on an hourly basis. One professional development hour (PDH) is defined as sixty (60) minutes or one (1) clock hour of attendance/participation in an approved professional development activity unless otherwise stated. For example, one hour may be considered equivalent to .1 CEU; therefore 1.0 ASHA CEU = 10 PDHs.

(3) Licensees shall complete the required professional development hours within the two year period prior to period since the preceding license renewal [that is, 24 months prior to January 30 of each even numbered year]. For licenses expiring on January 30, 2012, hours must be completed between January 31, 2010 and December 31, 2011. For licenses expiring after January 30, 2012, hours must be completed during the twenty-four months prior to December 31st of each odd-numbered year. Approved professional development hours completed in excess of the requirement shall not be carried over to the subsequent renewal period.

(4) At least fifty percent (50%) of the required professional development hours must be directly related to the clinical practice of speech pathology and audiology.

(5) Not more than fifty percent (50%) of the required professional development hours may be accrued in a single course or activity.

335-070-0055
Active Licensees

Required professional development for renewal of an active license is:

(1) Speech-Language Pathology and Audiology: Thirty (30) clock hours of documented and approved professional development;

(2) Dual licenses: Thirty (30) clock hours of documented and approved professional development in audiology and thirty (30) clock hours of documented and approved professional development in speech-language pathology. A maximum of fifteen (15) hours may be applied to both licenses if the topic is applicable to both types of licenses. A CPR or universal health precaution class may be only counted once;

(3) Speech-Language Pathology Assistants: Fifteen (15) clock hours of documented and approved professional development;

(4) Licensees shall complete the required professional development hours within the two year period prior to period since the preceding license renewal [that is, 24 months prior to Jan 30 of each even numbered year]. For licenses
expired on January 30, 2012, hours must be completed between January 31, 2010 and December 31, 2011. For licenses expiring after January 30, 2012, hours must be completed during the twenty-four months prior to December 31st of each odd-numbered year.

335-070-0085
Expired Status

Professional development requirements do not affect those licenses with expired status. However, if [at any time after the expiration date, the individual whose license is in the expired status wishes to re-activate their license, [the person must] the following professional development requirements must be met:

(1) If the license has been expired for more than 24 months, the individual must:

(a) Submit proof of completion of 100% of the professional development hours currently required for an active license of their type within the twenty-four (24) month period immediately preceding the date on which the application is submitted; or

(b) Agree to submit proof of completion of one-third of the professional development hours required for an active license of their type within 12 months of the date they are issued the active license. These hours may be counted towards the professional development hours required at next license renewal.

(2) If the license has been expired for less than 24 months, the individual must submit proof of completion of 100% of the professional development hours currently required for an active license of their type within the twenty-four (24) month period immediately preceding the date on which the application is submitted. Any hours completed after December 31st of an odd-numbered year may not be counted towards the professional development requirement for the next renewal cycle.

335-001-0009
Filing Exceptions and Argument to the Board

A party adversely affected by a proposed order may file written exceptions and argument with the Board. To be considered by the Board, any exceptions and argument submitted by a party must be received by the Board within 21 days of the mailing date of the proposed order.

335-095-0030
Certification of Speech-Language Pathology Assistants

Applicants must submit all of the following to be eligible for certification.

(1) Official transcripts showing 45 quarter hours or 30 semester hours of speech-language pathology technical course work; and

(2) Official transcripts showing 45 quarter hours or 30 semester hours of general education credit, and

(3) Written evidence of 100 clock contact hours of clinical interaction.

(a) Clinical interaction must be face to face interaction with clients and supervised 100% of the time. Activities may include speech and hearing screenings and individual or small group and classroom sessions over a recommended 8-12-week period.

(b) Tasks such as clerical tasks, passive observations, materials preparation and meetings with the supervisor may not be included in the 100 hours.

(c) Clinical interaction documentation must show the date, clinical activity, amount of time and the supervisor’s initials and signature. While the practicum student is in training, the supervisor for the clinical interaction must be licensed by Board or have a permit to supervise assistants from this Board if the clinical interaction takes place in Oregon, or hold the ASHA Certificate of Clinical Competency if the clinical interaction takes place outside of Oregon.

(d) The supervising speech-language pathologist and the applicant will complete the Board’s Competency Checklist upon completion of 100 hours. If there is more than one clinical interaction supervisor, each supervisor must complete and sign a Board Competency Checklist.

(e) Applicants presenting transcripts showing practicum course(s) with the required number of clock contact hours of clinical interaction are not required to submit the completed Board Competency Checklist.
335-095-0040
Qualifications for Supervising Speech-Language Pathology Assistants

(1) All supervision of services provided by a speech-language pathology assistant must be performed by a speech-language pathologist licensed by Board under ORS Chapter 681, or exempt from licensure under ORS 681.230(2).

(2) The supervising speech-language pathologist must have at least two years of professional speech-language pathology experience. The clinical post-graduate fellowship year may be counted as one year of professional experience.

(3) The supervising speech-language pathologist must agree to supervise according to Board requirements, as outlined in OAR 335-095-0050.

[335-095-0055
Permit for Supervisors of Speech-language Pathology Assistants in Schools

A speech-language pathologist who does not hold a license under ORS Chapter 681 but instead holds either a basic, initial, standard, or continuing license in speech impaired issued by the Teacher Standards and Practices Commission, may supervise a speech-language pathology assistant working in a school setting if the following conditions are met:

(1) The speech-language pathologist meets the requirements of OAR 335-095-0040.

(2) The speech-language pathologist agrees to supervise according to OAR 335-095-0050.

(3) The speech-language pathologist completes an application prescribed by the Board and pays the required application fee on an annual basis. The permit is set to expire July 31st of each year.]
**Frequently Asked Questions**

**Professional Development Questions**

Q: I’m an SLP supervising a clinical fellow - can I get PD credit for that?

A: You may apply for credit if supervising a CF is not part of your regular job duties. A maximum of 10 hours of PD will be granted. Use the regular application form on [www.oregon.gov/bspa/forms.shtml](http://www.oregon.gov/bspa/forms.shtml).

Q: It’s been more than 30 days since I completed a PD activity that is not on the list of approved activities. Can I still get credit for it?

A: You can, but you’ll have to pay the $200 delinquent fee to have it reviewed for special approval.

Q: How much professional development will I be required to report at 2012 renewal?

A: It depends on when you were licensed initially (look at your license or on our on-line license lookup at [http://bspa.oregonlookup.com](http://bspa.oregonlookup.com) to see when you were initially licensed).

<table>
<thead>
<tr>
<th>Initially Licensed*</th>
<th>Clock Hours of PD Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to August 1, 2010</td>
<td>SLPs and Auds: 30 SLPAs: 15</td>
</tr>
<tr>
<td>Aug 1, 2010 to July 31, 2011</td>
<td>SLPs and Auds: 15 SLPAs: 7.5</td>
</tr>
<tr>
<td>After Aug 1, 2011</td>
<td>If you submitted 100% (SLPs/Auds-30; SLPAs-15) of the hours due on initial application, you need not show any hours at renewal. (If not, you must show the hours and the supervisor must sign your Notice of Change of Supervisor Form. The OAR outline in OAR 335-095-0050(1)(a) says that an SLPA must be supervised for a minimum of 10% of hours spent in clinical interaction must be supervised. A minimum of 10% of hours spent in clinical interaction must be directly supervised.)</td>
</tr>
<tr>
<td></td>
<td>If you elected to accrue 33% of required hours (SLPs/Auds-10; SLPAs-5) within the first year of licensure, you need to submit these now.</td>
</tr>
<tr>
<td></td>
<td>Contact our office if you are not sure which option you elected.</td>
</tr>
</tbody>
</table>

Q: I’m taking a 3-credit audiology graduate level course. How many hours of PD credit can I get for it?

A: Licensees may only be granted up to 50% of your required PD hours for a college course (15 hours for SLP/Auds; 7.5 for SLPAs).

**Other Questions**

Q: Is there any charge for a license verification or letter of good standing to be sent from Oregon BSPA to another state?

A: No. You can send us an email to speechaud_board@state.or.us, requesting that we send a letter or if the other state has a form, just mail or fax it to us. We will complete it and send it directly to the other state’s licensing agency.

Q: How do I change my name in your records?

A: We have posted a name and address change report form on the forms page of our website. Don’t forget, we need a copy of the marriage license (this is not the certificate; it’s the form you get from the county), divorce decree, or court document decreeing the name change. You can mail or fax it to us at (971) 673-0226. There is no charge for us to issue you a duplicate license with your new name.

**SLPA Supervision Questions**

Q: Does an SLPA need to be supervised 30% of the time if she moves to a different school within the same district?

A: Administrative rule 335-095-0050(1)(a) says that an SLPA must be supervised for a total of 30% of her clinical interaction hours during the first 90 days with a given employer. The Board does not intend to make the rule more restrictive at this time based on the location of the assignment.

So, a SLPA who has moved within the district/employer must have the usual minimum 20% of total clinical interaction time supervised, as is required in OAR 335-095-0050 (b): "Subsequent to the first 90 calendar days of licensed employment with a given employer, a minimum of 20% of all the time an assistant is providing clinical interaction must be supervised. A minimum of 10% of hours spent in clinical interaction must be directly supervised."

Remember that the above OAR is meant to provide a minimum amount of required supervision, and that a broader guideline is outlined in OAR 335-095-0050 (1): "The amount and type of supervision required will be based on the skills and experience of the speech-language pathology assistant." If you have any reason to believe that additional hours are required based on the individual’s skills and experience, then additional supervision hours should be provided.

Q: Can an SLP licensed by TSPC who is in their graduate program or in their CFY supervise an SLPA?

A: No. Minimum qualifications for SLPA supervisors are listed in OAR 335-095-0040:

1. Hold Board licensure or licensure by TSPC with an endorsement in communications disorders;
2. Have at least two years of professional speech-language pathology experience (the CFY may count as one of those years);
3. Agree to supervise according to Board requirements, as outlined in OAR 335-095-0050. This agreement is documented by the supervisor signing the SLPA’s Notice of Change of Supervisor Form.

Q: An SLPA works for two different SLPs. One of those SLPs is completing their CFY, while the other has many years of SLP experience. Can the more experienced SLP provide all the SLPA’s supervision?

A: No. Each supervising SLP can only supervise someone who is assisting with their own caseload. School districts may need to re-assign SLPs and SLPA’s among different schools/caseloads so that the direct supervision of an SLPA by a qualified SLP can occur.
Comparison of ASHA and BSPA PD Requirements

**Jennie Price, SLP**
Board Member

This chart was developed by BSPA to help licensees compare the new ASHA requirements with already-existing continuing education regulations in Oregon.

<table>
<thead>
<tr>
<th>ASHA Requirements</th>
<th>BSPA Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 contact hours, or 3 ASHA CEUs or 2 semester hours in 3-year time frame</td>
<td>30 clock hours per two year renewal period, from between January 31 to January 30 of even numbered years.</td>
</tr>
<tr>
<td>All ASHA CEU activities accepted</td>
<td>All ASHA CEU activities accepted</td>
</tr>
<tr>
<td>Employer-sponsored in-service or other continuing education activities accepted*</td>
<td>Employer-sponsored in-service or other continuing education activities accepted*</td>
</tr>
<tr>
<td>Academic course work from a college or university that holds regional, national, or governmental accreditation*</td>
<td>Academic course work taken for credit with a minimum grade of &quot;C&quot;, from an educational institution accredited by an appropriate state or regional body or approved by the board. The courses must relate to the clinical practice of speech-language pathology or audiology.</td>
</tr>
<tr>
<td>International Association for Continuing Education and training (IACET) authorized provider*</td>
<td></td>
</tr>
<tr>
<td>ASHA accepts, without pre-approval, professional development activities sponsored by individual private practitioners, professional associations and organizations, college/university, and IACET**</td>
<td>BSPA accepts without pre-approval workshops in the area of communication disorders sponsored by related professional associations and by individual private practitioners, as well as workshops and in-services that are university, school, clinic, hospital or state agency sponsored. Publication of articles in a peer-reviewed journal, scientific or educational lectures given by the licensee, and distance learning activities can be used to fulfill the continuing education requirements without pre-approval.</td>
</tr>
</tbody>
</table>

**Does not have to be pre-approved to be utilized towards maintenance of CCC’s. Only ASHA CEUs will be maintained on the CE Registry; all other contact hours must be documented and reported by the individual certificate holders. The title of the activity, name of the sponsor for the activity, description of the activity, learner outcomes and information regarding target audience, syllabus or agenda for the activity, qualifications of the presenter(s), and certificate of completion must be documented. Individuals who are randomly selected for audit for maintenance of CCC’s must provide all of the above-mentioned documentation for any activity which is not offered through ASHA-approved CE Providers. Activity content must meet ASHA definition of professional development.**

Questions regarding requirements for maintenance of CCC’s should be directed to ASHA at 800-498-2071 or certification@asha.org. For more information about ASHA Membership & Certification, and Maintenance of Certification, go to [http://www.asha.org](http://www.asha.org).

**Licensing Volume Continues to Climb**

**Sandy Leybold, MPH**
Executive Director

The Board currently has a total of 1,888 active and inactive licensees. Active SLPs have increased by 8.5%, audiologists by 12%, and SLPAs by 12% since 2008. We issue an average of 30 licenses per month from July – October 2010; almost triple the number during the same period in 2009.

**Permit to Supervise SLPAs No Longer Issued**

**Sandy Leybold, MPH**
Executive Director

The Board implemented a temporary rule in August 2010 to eliminate the need for a Board-issued “Permit to Supervise SLPAs” for SLPs licensed by TSPC. As part of the draft rules noticed in this newsletter, those temporary rules are proposed to become permanent.

The qualifications for SLPs supervising SLPAs, as laid out in OAR 335-095-0040 now are: (1) Board licensure or TSPC licensure with a communications disorders endorsement; (2) At least two years of professional SLP experience (the CFY may count as one year); (3) Agree to supervise according to Board requirements, as outlined in OAR 335-095-0050. Each supervisor, regardless of licensure, must sign the Supervision Change Notice form to demonstrate that they are aware of, and intend to follow, Board rules regarding SLPA supervision.