



**Developmental Disabilities  
Mental Health (DD/MH)  
Committee**

**Meeting Minutes**

**Wednesday, June 30, 2021 – 10:00 AM to 11:30 AM  
Virtual Meeting**

<b>Attendance</b>		
<b>Committee Members</b>	<b>Title/Organization</b>	<b>In-Person/By Phone</b>
Marsha Wentzell	Commissioner	Phone
Rachel Simpson	Advocate	Absent
Ruth Geislinger	Consumer – Chair	Phone
Rebecca Hill	Family Member	Phone
Katie Rose	Advocate	Phone
Marilyn Schuster	Family Member	Phone
Christine Maciel	APD Health System Division	Absent
Shelly Reed	ODDS	Absent
Wrex Holcomb	Umatilla County CDDP	Phone
Joy'e Willman	SEIU, PSW	Phone
Rachel Hansen	SEIU	Absent
Rebecca Smallwood	ODDS	Absent
Elizabeth Collins	PSW, Parent	Phone
Heather Santesson	PSW/ Behavior Professional	Phone
Ewnetu Tsegaw	Advocate	Phone

<b>Guests</b>	<b>Title/ Organization</b>	<b>In-Person/ By Phone</b>
Cassidy Williams	ODHS-APD Operations and Policy Analyst	Phone

<b>Staff</b>	<b>Title</b>	<b>In-Person/By Phone</b>
Cheryl Miller	Executive Director	Absent
Patrick Van Orden	OHCC Program Analyst	Phone
David Vining	Training Specialist	Absent
Nancy Janes	ERC Coordinator	Phone

<b>Agenda Item</b>	<b>Presenter/Facilitator</b>
Introductions	Ruth Geislinger, Chair
Adoption of Meeting Agenda	Ruth Geislinger, Chair
Review / Approval of Minutes / Dinamica	Ruth Geislinger, Chair
Provider Time Capture Project Update	Cassidy Williams, ODHS-APD Operations and Policy Analyst
Training Report	Roberta Lilly, OHCC Training Manager
Senate Bill 1534 Update	Patrick Van Orden, OHCC Program Analyst
Updates / Announcements / Resources	All
Adjournment	Ruth Geislinger, Chair

<b>Meeting Summary</b>
<p>The minutes from the last meeting were approved.</p> <p><b><u>Provider Time Capture Project Update</u></b></p>

## **PTC Project Update: Cassidy Williams, Operational and Policy Analyst, ODHS-APD**

- Design:** The PTC Project Team is currently reviewing design documentation for OR PTC DCI.
- Solution Testing:** The Vendor has begun their testing as the Project prepares for acceptance testing of OR PTC DCI.
- Readiness Task Force:** We had another successful session last month and will continue this month to review training content, plan communications, create go-live support structures, etc.
- Communications and Organizational Change Management:** Continuing to build and reinforce awareness and desire through multiple communication outlets and formats with staff, partners, Consumers and Providers.

### **Pilot Go-Live: August 1st**

–This is when a select group of Staff, Consumers and Providers will switch from paper vouchers to the OR PTC DCI Solution. They will have a chance to provide the PTC Team with feedback before rolling out statewide.

### •**Statewide Go-Live: September 12th**

–This is when all remaining Staff, Consumers and Providers in scope for this project will switch from paper vouchers to the OR PTC DCI solution.

*Note: Paper vouchers will be stopped from printing & mailing on the go-live date for each group.*

PTC Project email

[PTCProject.Info@dhsosha.state.or.us](mailto:PTCProject.Info@dhsosha.state.or.us)

The Project Team monitors emails daily.

PTC Project website

PTC.Oregon.gov

- Will include events, project updates, FAQs and more.

### **Local Office**

- Staff able to answer questions.

- Ask for a PTC Readiness Coach.

### **Training report**

The training team in partnership with informational systems specialists performed maintenance on the Registry to improve functionality, including a password reset feature. Some people are still experiencing issues with password reset. Some users may have multiple profiles or may not have a valid email address on file, making the feature malfunction. They are actively working on that now and expect to have it fixed shortly.

### **PACE LMS System:**

- OSU PACE Professional and Continuing Education (PACE) learning management system will be hosting our courses and they are working on the programming now. Workers will be able to go to PACE and sign up for classes, cohorts, view the certification dashboard, see assessments and evaluations.
- The classes will be added throughout this pilot process and include on-demand and registration for webinars.

The benefits of a new system include:

- Certification dashboards so workers can follow their progress
- This system will be more user friendly
- The Registry will still be used
- PACE is a pilot
- Changes can be made more quickly
- Tutorials on how to use the system will be provided
- OSU/PACE will handle most of the IT issues
- OHCC will be able to offer more on-demand classes
- It would be all-in-one spot for online training

### **SB 1534 Update**

September 1, 2021 SB 1534 requires all homecare and personal support workers and personal care attendants to complete 12.5 hours of training by March 31, 2022. Carewell SEIU 503 Training is now piloting this training, so you can get a

jump-start on your training requirement. Training for current workers takes place in two parts: an Online Refresher and a virtual Refresher Workshop.

### What Training Covers

Online Refresher reviews the foundations of providing safe, consumer-focused care and the rules for being a care provider. Selected topics include:

- Person-centered services
- Consumer rights and confidentiality
- Providing in-scope services
- Preventing Medicaid fraud
- Care provider and consumer safety
- Professional boundaries
- Medication safety
- Mandatory reporting and preventing abuse
- Objective reporting
- Promoting community involvement
- Your benefits

For more information please visit:

<https://www.carewellseiu503.org/training/current-workers/>

