



Oregon Home Care Commission (OHCC)
Meeting Minutes
November 3, 2022

Members Present:	Ruth McEwen (Chair), Paul Johnson, Marsha Wentzell, Randi Moore, George Adams, Mark King
Members Absent:	Cheryl Miller, Commissioner Mary Mayer
Others:	Mat Rapoza, Judi Richards
Staff:	Jenny Cokeley, Roberta Lilly, Ahmed Abdirizak, Nancy Janes, Kelly Rosenau, David Vining, Heidi Alasio, Miguel Cordova, Massarra Eiwaz-Ransom

Meeting Called to Order

The meeting was called to order at 10:05 a.m. by Chair McEwen.

Introductions

None.

Adoption of Agenda

Motion to approve the November agenda was made by Commissioner Wentzell and **seconded** by Commissioner Mayer. **Motion carried.**

Approval of Minutes

Motion to approve the October minutes was made by Commissioner Adams and **seconded** by Commissioner Johnson. **Motion carried.**

Announcements

There will be no PTC update today. Nancy Janes will be reporting for ERC at 12:15.

Levels of Care

Judi Richards and Chair McEwen met with Fariborz Pakseresht and Nakeshia Knight-Coyle regarding the Levels of Care for required assistance for people who cannot communicate verbally or with their hands. If someone is non-communicative, they should fall into the third level for “Requires full assistance and ability cognition.” Why is the lack of communication not listed on the form? Jane- Ellen Weidanz has considered this, also. Adding this category to the form would be useful for case managers and consumers.

Public Testimony

None.

Aging & People with Disabilities (APD) Report

Mat Rapoza, APD Medicaid Services & Supports Manager, reported.

OPI-M/FCAP

The Oregon Project Independence-Medicaid/Family Caregiver Assistance Program (OPI-M/FCAP) is an 1115-Demonstration. APD has approached Centers for Medicaid and Medicare Services (CMS) to begin a program that is a waiver to rules that are not typically allowed by CMS. The program does not provide medical benefits, but it does provide Medicaid services to individuals who meet a lower threshold. A service level priority system is in place, with 1 being needing full services and 18 needing a little assistance. Traditional Medicaid levels are 1-13, so the OPI-M/FCAP program allows more individuals to receive services who would otherwise not qualify. It also allows for a higher financial eligibility threshold.

One goal of the OPI-M/FCAP program is to provide services to consumers who are needing some support without going through the whole Medicaid process. The OPI-M/FCAP program will allow for a Medicaid match, as well.

The OPI-M program is a traditional in-home service program with other support options; however, it is limited (unless an exception is approved) to 40 hours a pay period.

The FCAP program is limited to \$500/monthly and is typically used to support the unpaid caregiver in the home.

APD is still awaiting CMS approval for this program. One key item being requested is that there are no estate administration claims associated with this program. This would allow consumers to receive some services and still leave an estate to their loved ones upon passing away.

APD is developing trainings, communications, and staffing resources for the anticipated workload increase for this program. Jane-Ellen Weidanz will hopefully be able to provide more information at the December meeting.

Here is the link that provides the application that was submitted to CMS for the 1115 demonstration waiver:

<https://www.medicaid.gov/medicaid/section-1115-demo/demonstration-and-waiver-list/127796>

Question/Answer

Q: Will assets be looked at?

A: Yes, we will evaluate resources the same as the traditional Medicaid program, not including their primary home or the primary vehicle. They will look at other resources the individual has to see if they meet program requirements.

Q: Will this operate more as an entitlement program verses a capped budget program?

A: Yes, it will. There is no anticipated waiting list. Once the program is open and available, AAAs will be looking at waitlists and working to see who can move to the OPI-M/FCAP program.

Q: Once CMS gives approval, how long will it take for the program to go live?

A: We will do a screening process of current OPI-M recipients. We are finalizing a list of potentially eligible consumers and will send a letter out to them to give them the option to enroll. We would convert them from OPI to OPI-M upon CMS approval.

Q: For Medicaid 1115, can people coming out of jail receive services?

A: Yes, by rule, nothing would prevent them from receiving services once they are no longer incarcerated.

Q: Is there a cap on the number of people to be able to participate?

A: No, there is no cap.

Q: Do you have to be in queue for OPI right now to apply?

A: It is a good idea, if people are interested.

Q: Could you send us the waiver sections you have for us to review?

A: I can send resources to OHCC.

Person-Centered Services

Mat noted that APD met on Life Course materials a few years ago to discuss person-centered services. His team will review OPI-M/FCAP applications to ensure that a person-centered approach is consistently followed. Screeners will provide needed information for consumers to make an informed decision as to their services.

Grand Pad Tablet Project

Commissioner Johnson provided an update on the Grand Pad Tablet Project with around 375 in-home consumers willing to participate in the pilot. This is for

consumers experiencing loneliness and isolation at home to help individuals connect with friends and family. Consumers could also make case manager calls and telehealth appointments. Tablets will be shipped in early December. More updates will follow.

OHCC Budget Report

Brian Holman, APD Fiscal Analyst, reported for September 2022.

OHCC Budget

- Total budget-\$9,916,680
- General Funds (GF) & Other Funds (OF)-\$ 6,580,359
- Federal Funds (FF)-\$3,336,321
- Total Fund Expenditures-\$3,788,222 (38.20%)
- Projected Deficit-\$402,007

OHCC Administration

- Total budget-\$9,404,032
- GF & OF expended-\$3,195,656 (51.23%)
- Total FF expended-\$342,930 (10.83%)
- Total Expenditures to date-\$3,538,586 (37.63%)

OHCC Admin Units-Breakdown of the admin budget referenced above. The admin units consist of:

- Administration total budget-\$5,664,256
- Admin expended-\$2,438,524 (43.05%)
- Homecare Worker Training expended-\$279,123 (13.56%)
- Employer Resource Connection-\$770,053 (70.62%)
- HCW Registry (FF Match)-\$11,808 (14.39%)
- HCC Commissioners-\$3,207 (28.61%)
- Workforce Development-\$32,636 (8.63%)
- Provider Parking Reimbursement-\$3,235 (2.70%)

Personal Support Worker (PSW)-Developmental Disabilities/Mental Health (DD/MH)

- Total Budget-\$262,349
- Total expended-\$199,629

Employer Resource Connection (ERC)

- Total Budget-\$261,360
- Total expended-\$199,629 (76.38%)

DD/MH Committee

Total Budget-\$989

Total expended-\$0 (0.00%)

Traditional Health Worker (THW)

- Total Budget-\$88,000
- Total expended-\$3,407
- THW Training budget-\$86,500
- THW Training expended-\$3,407 (3.94%)
- THW Committee budget-\$1,500
- THW Committee expended-\$0 (0.00%)

Enhanced/Exceptional Workers

- Total Budget-\$162,299
- Total expended-\$45,165 (27.83 %)

Training Stipend

Total Budget-\$1,090,00

Total expended-\$404,047

Training Stipend by Unit

- PSW/DD budget-\$180,000
- PSW/DD expended-\$83,161 (46.20%)
- PCA/HSD budget-\$10,000
- PCA/HSD expended-\$2,364 (23.64%)
- HCW/APD budget-\$900,000
- HCW/APD expended-\$318,522 (35.39%)

Training Revenue to date (total funds)-\$617.50

Oregon Association of Area Agencies on Aging (O4AD) Report

Commissioner Moore spoke about the Oregon Project Independence Medicaid program. The state has recently sent out informational, training, and Question & Answer sessions. We are still figuring out what this program will look like.

Nicole Palmateer Hazelbaker is the lobbyist for O4AD. She said that the legislative session will start in January 2023, and she is willing to come to AAAs to provide information about the legislative process and training. Additionally, O4AD will return to doing Advocacy 101 training in January 2023.

O4AD is still planning its legislative strategy. The ONE system has had some gaps in services for older adults and people with disabilities, and they will discuss their level of advocacy for this.

CCOs/Non-Emergency Transportation (NEMT)

The executive director for O4AD previously spoke with OHCC about NEMT. Randi will bring this topic up again to leadership. Phil was at the Oregon Conference last week, and the topic was not mentioned. Rebecca Miller is the Chair of O4AD, and Randi will ask her about it.

Oregon Disability Council (ODC) Report

Commissioner King reported that their next meeting is Thursday, November 10, 2022.

Aging and People with Disabilities (APD) Report

Commissioner Johnson deferred to Mat Rapoza.

Governor's Commission on Senior Services

Commissioner Mayer was absent today.

Community Advisory Committee

Commissioner Adams had no updates.

Carewell Curriculum Approval

David Vining, OHCC Program Analyst, had a Request for Approval for Carewell trainings. Cultural Competency modules are required every 2 years for homecare workers. The two modules include Cultural Skills and Cultural Knowledge.

Another module is Strengths-Based Services that came out of a request from the DD/MH Committee. Carewell worked closely with Shelly Reed at APD on this project.

Commissioner Johnson said that much of the material is helpful, but he has some reservations. Some elements seem unnecessary or inappropriate for providers at this level.

Commissioner Wentzel has been unable to complete the review and requests more time for this.

Commissioners agreed to bring this up again at the December 1st Commission meeting.

Employer Resource Connection (ERC)

Nancy Janes, OHCC ERC Coordinator, reported.

Quarterly Narrative July-September 2022

- Nancy reviewed some narratives for an authorized representative who was pleased with the help she received. She encourages people to contact her with questions/comments.

Third Quarter-APD Timeliness

- The newly eligible list is very small. She has not received new reports since August due to technical difficulties. They are still receiving referrals and working them.

General Updates

- They are working on the Request for Proposal for next year.
- Nancy is editing documents in favor of Provider Time Capture, the worker training, and the change-over to Carina materials.

OHCC Training and Registry Report

Roberta Lilly, OHCC Training and Registry Manager, reported.

Staff Update

The Training team has a new Office Specialist 2, Candice Morley. Two other positions will be posting soon for an Administrative Specialist 1 and a Training and Development Specialist 2.

Contract Update

- Request for Agreement (RFA) is posted to OregonBuys for contract instructors. The RFA includes CPR/First Aid, general, specialty, and community health worker instructors. Additional languages were added to expand the language

options, including Arabic, Cantonese, Spanish, Dari, French, Mandarin, Korean Pashto, Russian, Somali, Swahili, and Vietnamese.

- The virtual CPR/First Aid contract with Emergency University is open, and we will be working to have the CPR/First Aid eligibility requests automated in PACE. CPR/First Aid is a requirement for all OHCC certifications. We do have many providers on an extension due to the pandemic, and this will help those who need the course but have challenges going to the in-person course.

PACE

We are working on the blended model of training for VDQ and Enhanced Certifications where students take some on-demand and then come together in a webinar.

We are working to get other languages added to PACE.

- PACE users- 1,650
- People registered for classes-5,649
- People registered for October-44
- November-December classes open for registration-130 courses
- Total in-person classes available-16
- December 15th is the last training this year

Conferences

- Next week, there will be a Medford conference.
- We finished conferences in Coos Bay and Klamath Falls.
- There will be a two-day conference in Roseburg in December.

ZOOM Classes

Roberta shared a breakdown of the training unit's Zoom classes. About half of the students are accessing classes on their phones. Top users are:

- Windows 31.1%
- iOS-22.05%
- Android-21.65%

Developmental Disabilities/Mental Health (DD/MH) Committee Report

Massarra Eiwaz-Ransom, OHCC DD/MH Coordinator, reported.

Vacancies

The committee has some vacant positions, and they are recruiting for the following positions:

- Consumers receiving MH services
- Family member of a person receiving MH services
- Advocate for persons receiving MH services
- Personal Care Attendant

Massarra reviewed an application for John Saito. The DD/MH Committee has approved him, and she is seeking commission approval, as well. Commissioner Adams **motioned** for approval. Commissioner Moore **seconded** the motion.

Motion carried.

OHCC Workers' Compensation Report

Kelly Rosenau, OHCC Workers' Compensation Coordinator, reported.

Homecare Worker Report for Claims filed July-September 2022

Claims this quarter-27

Avg. age of worker-53

Causes of injuries:

Strains/lifting-11

Fall, slip, trip-4

Injured body parts:

Back-5

Shoulder-5

Body systems-3

Personal Support Worker Quarterly Claims Report, July-September 2022

Claims this quarter-11

Avg. age of worker-49

Causes of Injury:

Struck/injured by person-3

Struck/injured by object-2

Injured body parts:

Knee-2

Respiratory system 2

CPR/First Aid Updates

May-October 2022

In-person classes resumed in mid-May 2022. Classes have been offered in Albany, Bend, Eugene, Grants Pass, Gresham, Hillsboro, Lincoln City, Medford, Salem, Springfield, and Tigard.

- 64 classes have been offered
- 1,268 seats were available
- 427 people participated
- 56 no-shows
- 6-average class size

Outside referrals have been made for rural areas and/or for people who were unable to attend in the above-mentioned locations.

- 157 referrals
- 51 providers were certified by outside training sites
- 527 eligible providers for training as of October 31, 2022

Other languages offered:

- 49 Russian
- 15 Arabic
- 8 Spanish
- 72 Total
- We are hoping to add a Somali class in December or January.

Adjournment

The meeting was adjourned at 1:00 PM by Chair McEwen.

2022 Attendance Record												
Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Johnson	P	P	P	P	P	P	P	P	P	P	P	
King	E	P	P	P	P	P	E	P	P	E	P	
McEwen	P	P	P	P	P	P	P	P	P	P	P	
Moore	P	P	P	P	E	P	E	E	P	E	P	
Volpe	P	E	P	P	P	P						
Wentzell	P	P	P	P	P	P	P	P	P	P	P	
Mayer										P	E	
Adams										P	P	
E=Excused, U=Unexcused, I=In-Person, P=Phone, effective 3/1/18												

Attachments:

- Oregon Home Care Commission Agenda, November 3, 2022
- Oregon Home Care Commission Minutes, October 6, 2022
- ERC Q3 Narrative Report, July-September 2022
- ERC Q3 QBR, July-September 2022 Report
- Approval Recommendation
- HCW Workers' Compensation Report
- PSW Workers' Compensation Report
- OHCC Budget Report, September 2022