



Homecare Worker Training Committee

Meeting Summary

Monday, February 1, 2017

1:00 PM to 2:30 PM

676 Church Street NE, Salem, OR 97301

In Attendance	Organization	In-Person/By Phone
Roxie Mayfield	OHCC Commissioner	By Phone
Marsha Wentzell	OHCC Commissioner	By Phone
Terry Haydon	SEIU	In-Person
Mark Prever	SEIU	By Phone
Loyce Edwards	Washington County	By Phone
Amber Gilyard	Washington County	By Phone
Jenni Stevens	Washington County	By Phone
Roberta Lilly	OHCC	In-Person
Sue Praegitzer	OHCC	In-Person
Nancy Janes	OHCC	In-Person

Agenda Item	Presenter/Facilitator
Introductions	Roberta Lilly
Review/Approve Meeting Agenda	Roberta Lilly
Review/Approve Meeting Minutes	Roberta Lilly
HCW-TC Chair Request	Roberta Lilly
PDC and Training Report	Roberta Lilly
STEPS Report	Nancy Janes
New Business <ul style="list-style-type: none"> ▪ Enhanced Renewal Course Workgroup ▪ Enhanced Course Agenda ▪ PDC Progress ▪ HCW Training Committee Goals 	Roberta Lilly
Announcements	Roberta Lilly
Adjournment	Roberta Lilly

Decisions from today's meeting

- 1) Form a workgroup whose role will be to provide recommendations for the Enhanced worker renewal process.

Assignment Tracker

<i>Topic</i>	<i>Owner</i>	<i>Assigned Date</i>	<i>Due Date</i>
HCW Chair Request: send details of roles and responsibilities to those on the membership list.	Roberta Lilly	01/01/2017	
Revise the July 2016-February 2017 PDC Report (third line category under Total PDC Certifications from PSW to HCW).	Sue Praegitzer	1/1/2017	Completed
Send email with a list of criteria for consumers to qualify for enhanced services for both HCW and PSW.	Roberta Lilly	1/1/2017	
Check with Policy Team regarding ability for live-ins to attend Enhanced and the question regarding payment.	Roberta Lilly	1/1/2017	

Future Agenda Topics

- 1) Standing agenda items to include Professional Development Certifications (PDC) Report.

Completed Items

- 1) Class size increased when possible from 25 to 30.