

Senate Bill 1534 Steering Committee

Agenda

Monday, Aug. 12, 2019
10:00 A.M. – 12:00 P.M.
550 Capitol St NE – Scott Lay Conference Room

Join us by Skype or phone
Dial In Information: 503-934-1400 Access Code: 5037451#

Agenda Item	Presenter/Facilitator
OHCC project plan update	Jenny Cokeley
Training Partnership project plan update	Sarah Edwards
SB 669 (Section 6) – How it impacts the current plan “The training standards must require a minimum number of hours for orientation and assessment of competency before a home care worker or personal support worker is permitted to provide in-home services to a client. The minimum number of hours may be greater for home care workers who will be providing enhanced care and services, such as medication management.”	Jenny Cokeley
HB 2011 - Section 1 (2)(a): “A board shall adopt rules to require a person authorized to practice the profession regulated by the board to complete cultural competency education. Completion of the continuing education described in this subsection shall be a condition of renewal of an authorization to practice the profession regulated by the board every other time that the person’s authorization is subject to renewal.”	Jenny Cokeley
Stipends	Mike McCormick & Sarah Edwards
Curriculum approval process & approval timelines	Jenny Cokeley & Cheryl Miller
Training workgroup with stakeholders	Sarah Edwards
Data transfer	Sarah Edwards
Decisions from today’s meeting	

- 1) Testing will be added to orientation and the number of hours for orientation will be added to OARs to comply with SB 669.
- 2) Additional hours of training will not be required for workers providing enhanced care and services, other than what is required to earn voluntarily enhanced worker certification.
- 3) Cultural competency training will be required as a continuing education topic and will be added to OARs to comply with SB 2011.
- 4) The training trust will pay stipends for SEIU 503 Training Partnership trainings through 12/31/20—all workers eligible regardless of work history.

Discussion

- 1) Jenny Cokeley discussed the impacts SB 669 and HB 2011 (passed during the 2019 session) will have on the current plan to implement SB 1534. SB 669 requires assessing competency before a worker can provide services to consumers. Since workers must attend orientation before receiving a provider number and being authorized to work, assessing competency will occur at orientation. Per Sarah Edwards, the SEIU 503 Training Partnership is contracting with the 775 Benefits Group for curriculum and testing development. Jenny suggested scenario-based testing to gauge an individual's ability to problem solve versus reciting facts. Jenny also commented that the percentage required to pass the assessment should be added to OAR. Lea Ann Stutheit felt strongly that this must be added to rule since the testing standard will be tied to provider enrollment. Rebecca Sandoval commented that the learning needs of workers should be accommodated. Jenny offered to research what the passing score is for CNA exams.

There is permissive language in SB 669 that allows us to require a higher number of training hours for workers who will be providing enhanced care and services, such as medication management. Medication management is a required topic under orientation and core training. Voluntary enhanced training is available to the workforce (enhanced worker certification). Most workers will not know whom they will be working with or what the specific needs of the consumer will be when they attend orientation.

- 2) Sarah Edwards provided information about the pilot. She shared that trainings within the first several months of the pilot will only be conducted in English and interpreters will not be provided. Concerns were voiced during the meeting about trainings and materials not being available in other languages and that it will limit

who can participate in the pilot. Sarah stated that once the curriculum is finalized, trainings and materials will be translated.

Sarah reported that the partnership developed a draft outline for orientation and submitted it to OHCC for review. A list of competencies is also being developed. Sarah shared that workers have been polled to see how trainings may impact them. The firm used for polling will provide a presentation on the findings and the communication committee has been invited to attend.

Sarah reported that operations staff have been hired; a learning management system has been selected (Absorb); and an RFP issued for a contact center to provide technical assistance to workers.

- 3) Sarah Edwards shared that the trust can pay stipends for trainings provided by the partnership through the end of 2020 but will not be able to when training becomes mandatory in 2021—at which time hours spent in mandatory training will be considered wages under FLSA. She stated that the trust does not have the capacity or legal authority to pay wages, adding that the trust cannot operate in an employment type capacity. Mike McCormick indicated he is working with the Department of Justice on the issue of stipends.

Lea Ann Stutheit commented that she is concerned about overtime costs if the trust does not pay stipends after 12/20 and added that the cost is not included in the budget. Sarah Edwards commented that she feels consumers and providers should not see a reduction in hours or care as a result and is concerned a cap on hours may be imposed.

- 4) Sarah Edwards shared that the board has met several times about key issues and commented there is a lack of State trustees on the board.
- 5) Sarah Edwards stated that she needs pre-employment data on individuals for orientation tracking and reporting. Sarah stated that it is her understanding that providers are issued a provider number when applications are submitted. Clarification was provided that individuals are not issued provider numbers until all enrollment criteria are met. Lea Ann Stutheit shared that provider information is entered into eXPRS before a provider number is issued, but system changes would be required to accommodate her request. Cheryl Miller commented that APD/AAA offices do not enter information into the system until enrollment criteria have been met. Entering the information at the time of application would require a change in procedure. Cheryl stated that she would confer with Zina Lerma, manager of the Provider Relations Unit. Sarah requested that systems experts meet with the partnership's IT Director to begin identifying requirements for the data exchange. Lea Ann stated that she will identify whom

she would like to attend the meetings and will arrange through ODDS. Cheryl offered to arrange the meetings for APD. OHA will be invited to attend the APD meetings since the same payment system is used.

- 6) Sarah Edwards commented that she wants to make sure the mission and values of the organization is included in training and she is interested in receiving input from staff. She commented that she would like a process flow developed that clearly shows what the partnership will do and what the local offices will do. Cheryl offered to help with this.

Assignment Tracker

Topic	Owner	Assigned Date	Due Date
Look at testing requirements for CNAs in Oregon (what % is required for a passing score).	Jenny Cokeley	8/12/19	
Consult with Provider Relations regarding data entry process for HCW applicants.	Cheryl Miller	8/12/19	
Identify ODDS system experts for meeting with SEIU 503 Training Partnership IT Director/arrange meeting.	Lea Ann Stutheit	8/12/19	
Identify APD/OHA system experts for meeting with SEIU 503 Training Partnership IT Director/arrange meeting.	Cheryl Miller	8/12/19	