

## Senate Bill 1534 Steering Committee

### Agenda

Wednesday, October 23, 2019

10:00 A.M. – 12:00 P.M.

550 Capitol St NE – Scott Lay Conference Room

**Join us by Skype or phone**

**Dial In Information: 503-934-1400 Access Code: 63001011#**

Agenda Item	Presenter/Facilitator
OHCC project plan update	Jenny Cokeley
Training Partnership project plan update	Sarah Edwards
Discussion- OHCC policies to address specialty cases not addressed in OARs: <ul style="list-style-type: none"><li>• Determining training due date when a provider has multiple provider numbers.</li><li>• Training requirements when a provider is absent from the profession for a period of time.</li><li>• Consequences of a provider not complying with mandatory training.</li></ul>	Jenny Cokeley/Cheryl Miller/Sarah Edwards
Curriculum approval process & approval timelines	Jenny Cokeley & Cheryl Miller
Data transfer plan	Sarah Edwards

### Decisions from today's meeting

- 1) Workers who have an active provider number and are applying for an additional provider number are exempt from taking orientation and core training if they have previously completed orientation and core training Jan. 1, 2021 or later.
- 2) The next steering committee meeting will be held in January.

### Discussion

- 1) Jenny Cokeley and Sarah Edwards provided project updates.
- 2) Sarah Edwards shared that the training partnership has had a pilot kick-off call with the CDDP in Clackamas County and has bi-weekly calls with the APD office. The partnership has reached out to all the brokerages in Clackamas County.
- 3) Sarah Edwards reports that they are delaying the roll-out of the incumbent seminar as part of the pilot until June 2020. Sarah shared that approximately 150 individuals are enrolled as workers per month in Clackamas County. They plan on holding one orientation and one core training per week in Clackamas

County. In June 2020, this will include one incumbent seminar per week. The next pilot area will include Coos, Curry, Josephine, and Jackson Counties.

- 4) Sarah Edwards shared they have developed a pilot plan with proposed dates. Jenny Cokeley offered to connect Sarah with the APD district managers in each county.
- 5) Sarah Edwards reported that the training outlines and course design are finished, and they shot videos last week that will be included in trainings. The training partnership will submit the orientation curriculum to OHCC for review on 11/8/19 and the core training curriculum on 12/10/19 (both online and in-person). The training partnership has prepared a curriculum crosswalk to accompany the curriculum to show where requirements and stakeholder recommendations are incorporated.
- 6) Sarah Edwards discussed the curriculum approval schedule. She voiced concern that cancelled training committee, DD/MH committee, or Commission meetings will impact the start date of the pilot. She requested that the January Commission meeting be held on its scheduled date or rescheduled in January. Cheryl Miller commented that she will see if the Commission meeting can be held on 1/2/20 or rescheduled for January, adding that the Commission must have a quorum to vote on business.
- 7) Sarah Edwards discussed the need for policy decisions for scenarios not addressed in Oregon Administrative Rule (e.g. determining training due dates when providers have multiple provider numbers; training requirements when a provider is absent from the profession for a period of time; consequences of a provider not complying with mandatory training). Sarah stated that they need to determine the due date for continuing education when an individual has multiple provider numbers so they can build the structure for the learning management system. Jenny Cokeley stated she will convene an internal policy workgroup to discuss these issues and bring the recommendations to the steering committee.

### Assignment Tracker

Topic	Owner	Assigned Date	Due Date
Provide Sarah Edwards with names and contact information for APD District Managers for pilot.	Jenny Cokeley	10/23/19	11/1/19
Determine if the cancelled OHCC Commission meeting for January can be rescheduled to meet curriculum approval deadlines.	Cheryl Miller	10/23/19	11/1/19

Schedule next steering committee meeting for early January 2020.	Jenny Cokeley	10/23/19	11/1/19
Convene workgroup to consider policies regarding specialty cases (see agenda)	Jenny Cokeley	10/23/19	11/15/19
Share prepared curriculum crosswalk with OHCC.	Sarah Edwards	10/23/19	

Next Meeting:  
January 6, 2020  
2:00 – 4:00  
550 Capitol St. NE - Salem