

## Senate Bill 1534 Steering Committee

### Agenda

Friday, June 29, 2018  
10:00 A.M. – 12:00 P.M.  
500 Summer St. - Room 160

**Join us by Skype or phone**  
**Dial In Information: 503-934-1400 Access Code: 3195017#**

Agenda Item	Presenter/Facilitator
Project update	Jenny Cokeley
Review of training program design document	Jenny Cokeley/Brian Rudiger
Discussion: Training workgroup priorities	Jenny Cokeley/Brian Rudiger
Discussion: Identifying what concepts require rules	Jenny Cokeley
Discussion: Define what operational means for this project	Jenny Cokeley
Discussion: Clarify roles and responsibilities between Training Trust and DHS/OHCC	Jenny Cokeley/Brian Rudiger
Review of policy papers	Jenny Cokeley
Adjournment	

### Decisions from today's meeting

1) The training workgroup will discuss and make recommendations about:

- Hours/credits required for new providers;
- Hours/credits required for continuing education;
- Timeframe by which training must be completed;
- Testing and whether there will be an option to “test out;”
- Whether there will be any exemptions to training or testing requirements;
- Curriculum;
- Consequences of not meeting training requirements;
- Whether current workers will receive credit for OHCC classes already taken;
- How professional development certification overlaps with training requirements; and
- How to align curriculum and training standards with in-home agencies and long-term care settings

2) The following issues need to be addressed in Oregon Administrative Rule:

- How many hours/credits are required for new workers;
- General training topics;
- When training must be completed;
- Training requirements exemption, if any;
- Testing requirements;
- Any testing exemptions or ability to “test out;”
- Credentialing requirements;
- Action to end credentials for failure to meet training requirements with appeal process;
- Curriculum approval process; and
- When training and testing requirements begin

3) Data is required before decisions can be made about the options outlined in the two policy papers presented at the committee meeting. Refer to the assignment tracker.

4) The same professional standards to be a Medicaid provider apply to all individuals, regardless of whether they are working for a family member or not.

5) If there is an option to “test out,” it would apply to everyone, not just family members or those with certain credentials.

6) If there is an option to “test out” - Everyone should be required to take certain trainings specific to APD/ODDS/OHA programs (e.g. preventing fraud and abuse), even if they test out of some trainings.

### **Discussion**

- 1) The training workgroup has been scheduled and will include two half-day planning sessions. The first meeting will be held in Salem on 7/16/18 and the second will be held in Portland on 8/21/18. Members of the joint advisory table have been invited, as well as other stakeholders and consumers. Over 40 invitations were sent.
- 2) Jenny Cokeley will reach out to Kristy Sinatra to help develop a communication plan.
- 3) The draft trust agreement and new contract language returned to SEIU for review and comment. DHS has identified reporting needs in the draft contract.
- 4) Failure to meet training requirements would result in the failure to meet initial and on-going credentialing requirements. Training and testing requirements must be enforced. Efforts should be made to eliminate barriers that prevent workers from attending trainings timely, thus not meeting credentialing

requirements (i.e. training frequency and geography; training formats; accommodations).

- 5) Mike McCormick proposed that the Trust partner with entities that are already providing training, such as OHCC and Oregon Care Partners. Katie Coombes responded that it will be hard to know with whom to partner until the training requirements are identified. Rachel Hansen added that the intent is to partner with experts in the field and to use work that is currently being done. It's a question of what is out there and how much it will cost. Mike responded that ideally, the Trust would partner with those providing quality trainings. Brian Rudiger shared Washington has three trainer networks.
- 6) Brian Rudiger indicated a decision had not been made as to whether the Trust will pay stipends. Mike McCormick responded DHS has a "pretty strong, bottom line decision" that the Trust will pay stipends. Brian indicated he was fine with that.
- 7) Lea Ann Stutheit questioned how there would be a separate professional development certification (PDC) in the future if everyone is held to the same standards. Rachel Hansen responded that the PDC requires more training hours. Cheryl Miller stated this was a bargaining issue. Rachel asked if PDC would look different in the future. The committee recommended the training workgroup identify training topics before making decisions about PDC.
- 8) Rebecca Sandoval stated that individuals have different levels of intelligence and that doesn't determine how good a worker will be. A person may have a learning disability, for instance. Lilia Teninty responded that if people are unable to read or write, they may not meet professional expectations (i.e. reading an ISP).
- 9) Brian Rudiger mentioned that he was working under the assumption that OHCC would maintain the current certification programs and that the Trust would handle new hire training, continuing education, and paying stipends. Cheryl Miller asked if the Trust was going to pay for CPR/First aid, adding that it is a requirement for PDC and enhanced certification. This is something that will require further discussion.

**Assignment Tracker**

<b><i>Topic</i></b>	<b><i>Owner</i></b>	<b><i>Assigned Date</i></b>	<b><i>Due Date</i></b>
Provide data on how close workers are each month to the 40 hours max.	Mike McCormick and Lea Ann Stutheit	6/29/18	7/27/18
Provide data on how many HCW/PSW applicants do not pass their initial background check.	Jenny Cokeley	6/29/18	7/27/18

Audit current CBA to determine what items will need to be addressed for training and testing requirements.	Cheryl Miller, Joe Espinoza, and Katie Coombes	6/29/18	7/27/18
Obtain legal opinion about whether training attendance is considered hours worked or just a stipend if Trust is involved.	Brian Rudiger and Katie Coombes	6/29/18	7/27/18
Research if the training requirements would apply to the Independent Choice Program	Jenny Cokeley	6/29/18	7/27/18

<b><i>Future Agenda Topics</i></b>
<p>1) Discussion: Define what “operational” means for this project.</p> <p>2) Assignment updates</p>

**Next meeting:**  
July 27, 2018 10:00 a.m. – 12:00 p.m.  
Scott Lay Conference Room  
550 Capitol St. NE Salem, OR 97303