

OREGON SIEC QUARTERLY COUNCIL MEETING May 1, 2018

MEETING MINUTES

Date of Meeting:	May 1 st , 2018	Location:	Anderson Readiness Center Rm 114 3225 State St Salem OR
Minutes Prepared By:	Kristin Chaffee	Time:	1:30pm – 3:30pm PST

1. Purpose of Meeting

Quarterly SIEC Council update Meeting

2. Attendance

SIEC Members:		Others:	
Mike Duyck	Frank Kuchta (proxy for Andrew Phelps)	David Soloos	Jennifer Reece
Bob Cozzie	Dave Stuckey	Bob Fletcher	Mark Buchholz
John Hartsook	Mark Daniel	Jay LaValley	
Luci Moore	Eulus Newton (proxy for Doug Grafe)	Kristi Wilde	
Tom Johnston	Adam Haas (by phone)	Steve Noel	
Rob Reish	Chris Tamarin (by phone)	Dianne Majors	
Rick Iverson		David Rudawitz	
Tony DeBone		Sean McSpaden	
Roger Johnson		Brian Hanson	
Mike Herb		Karl Larson	

3. Meeting Agenda

- I. **Call to order** (Chair)
- II. **Introductions and quorum verification**, 5 minutes
- III. **Council minutes** (approve Feb 2018 SIEC meeting minutes), 5 min.
- IV. **FirstNet and AT&T** (Kristi Wilde; Paul Braunstein), 15 min
- V. **Next Generation 911 Strategic Planning Report** (Bob Cozzie), 10 min
(result of progress made with technical assistance planning grant from DHS OEC)
- VI. **SIEC committee reports**, 20 min
 - Executive Committee – Mike Duyck
 - Strategic Planning Committee – Bob Cozzie.
 - Broadband Committee – Mike Duyck
 - Technical Committee – Rick Iverson
 - Partnership Committee – Tom Johnston and Rob Reish
- VII. **State Radio Users Group** (Luci Moore), 5 min
- VIII. **Region 35 700 MHz and 800 MHz committee reports** (John Hartsook), 5 min

OREGON SIEC QUARTERLY COUNCIL MEETING May 1, 2018

- IX. **Statewide Interoperability Coordinator's report (David Soloos)**, 15 min
- X. **2018 SIEC meeting calendar** (Sept 18 in Salem, Nov 13)
- XI. **Radio System Reports**, 5 min
- XII. **Open discussion, questions, public testimony**, 5 min

4. Meeting Notes, Decisions, Issues

I. **Chair Duyck called the meeting to order.**

II. **Introductions and quorum verification**

- Quorum was verified and confirmed for today's meeting.

III. **Approve the agenda**

- Agenda approved. No requests for amendments or additions to the agenda.

IV. **Council minutes (approve April 2018 SIEC meeting minutes)**

- Other than one minor edit to correct the spelling of Chair Duyck's last name, April 2018 SIEC minutes were approved.
- **MOTION: Accept and approve the draft April 2018 SIEC meeting minutes.**
 - **Motion by: Roger Johnson**
 - **Second by: Tom Johnston**
 - **Motion passed unanimously.**

XIII. **FirstNet and AT&T**

- FirstNet/AT&T personnel spoke from the audience to report that search rings have been issued around the state for all 45 planned FirstNet towers, and orders to the site acquisition teams. Site walks are starting.
- Duyck reminded council members and attendees that the state plan established the SIEC's role to represent the interests of public safety users. Will be collaborating where possible on the build out.

XIV. **Next Generation 911 Strategic Planning Report**

Bob Cozzie presented the report noting it was the result of progress made with technical assistance planning grant from DHS OEC.

- The consultants for the federal Office of Emergency Communications (US Office of Homeland Security) helped with the technical assistance (TA) request for outlining a NEXT GEN 911 strategic plan; realized a business case was more appropriate. Will now work on specific strategic steps to move the business plan. Oregon Emergency Management (OEM) is heading up.
- Eight major phases outlined, if funding available. Building those into the plan.

OREGON SIEC QUARTERLY COUNCIL MEETING May 1, 2018

XV. SIEC committee reports, 20 min

- *Executive Committee*
 - Chair Duyck shared that EC identified John Hartsock as appointee on the HB 4023 BB Advisory Council to assist with rule making for the Connect Oregon program to leverage federal funding to bring BB to schools and potentially other gov't agencies.
- *Strategic Planning Committee*
 - Bob Cozzie shared that the Strategic Planning Committee will begin working with the committees to review goals outlined in the state communications interoperability plan (SCIP) - be sure they are still relevant/up to date/appropriate.
- *Broadband Committee*
 - Chair Duyck noted the committee held a meeting earlier in the day with FirstNet/AT&T on details on current buildout phase. Mentioned the joint meeting on that occurred April 23rd. Will tap into stakeholders to locate assets that could be leveraged in public/private partnerships.
- *Technical Committee*
 - Rick Iverson indicated there was no meeting to report on
 - Working on ComL trainings
 - Will work with Strategic Planning committee
- *Partnership Committee*
 - Rob Reish noted a preliminary work session occurred. Worked with Bob Cozzie for context on the SCIP.
 - Developing roster. Has been stagnate - ready to revitalize.
 - Tom Johnston - Co-Chair noted people who have agreed to participate - indicated looking for more, especially around the state geography.
 - Looking to have good representation statewide
 - Looking forward to being a resource for stakeholders/partners
 - Reviewed mission statement of committee
 - Duyck - Thanked Rob and TJ for stepping up - has been needed for a long time.
 - Encouraged people to reach out to Rob and TJ if interested in being on the committee

XVI. State Radio Users Group

- Luci Moore indicated the group had a meeting and discussed plans for summer months.
- Suggested retiring the SRUG report at the SIEC meetings; having any reports covered under the "Radio System Reports".

XVII. Region 35 700 MHz and 800 MHz committee reports

- John Hartsock indicated that the SIEC needs to outline and file a set of rules with FCC for 700MHz; Hartsock will provide parameters/guidance for those rules.

XVIII. Statewide Interoperability Coordinator's report

OREGON SIEC QUARTERLY COUNCIL MEETING May 1, 2018

- David Soloos share that he is working with OEC Technical Assistance on launching a CAD to CAD initiative (on the console side) - will report on activity at future meetings
- OEC is conducting a survey. Findings to be reported out at future workshop at Port of Portland.
- SIEC Vacancies - State CIO/DAS; Tech Officer Oregon City; Tech Officer of Oregon County (Mike Harmon/Lane County)
- Project Assistant/Deputy SWIC recruitment
- Discussed recent participation in events/conferences
- Discussed upcoming OEC/DHS/NGA events in May with NGA - will report out at next meeting.
- Steve Noel - new position with OEC/Western States Sector Chief/FEMA regions 8, 9 and 10 (Steve shared details about his new role; and encouraged additional Technical Assistance)
- Steve Noel - SCIP snapshot request sent out to SIEC/David - due in late June.
- David - will ask Strategic Planning committee to facilitate discussion on additional TA requests.
- Steve Noel - can offer regional technical assistance, might be able to do cyber security (will look into it).
- Bob Cozzie is interested in cyber security testing, if available.
- Radio Conference - around 3rd week of October. Resiliency is primary theme.

XIX. 2018 SIEC meeting calendar (Sept 18 in Salem, Nov 13)

- Sept 18 in Salem
- Nov 13th in Salem
- Will explore opportunities to take the meetings on the road - once per year

XX. Radio System Reports

- Mark Buchholz gave an update on new Salem radio system - goal, online by November.
- John Hartsock gave an update on WCN activity.
- Tony DeBone gave an update on the Deschutes County public safety radio system, which went live awhile back, but is having some challenges, getting through it. Coverage needs to be optimized. Shift from analog to digital and inherent differences in the environment was a big lift/change.
- Chair Duyck noted Sheriff Dickerson's retirement; and the vacancy in the OSAA seat on the Council.

XXI. Open discussion, questions, public testimony

- Bob Fletcher - Verizon; would like to open up network and have opportunity to present what is available for public safety. Offered to be proactive as partners for public safety.
- Chair Duyck - will discuss if there is a forum for vendor presentations at SIEC; will let them know. Reminded them that many of the SIEC members

OREGON SIEC QUARTERLY COUNCIL MEETING May 1, 2018

represent entities with conferences and other forums to reach public safety responders directly.

5. Next Meeting					
Date:	Tuesday, September 18 th , 2018	Time:	1:30pm	Location:	ODOT HQ 3930 Fairview Industrial Dr SE Salem, OR 97302
Agenda:	TBD				