

OREGON SIEC QUARTERLY COUNCIL MEETING

MEETING MINUTES

Date of Meeting:	September 18, 2018	Location:	ODOT Motor Carrier Transport Div HQ Ashland Conference room 3530 Fairview Industrial Dr. SE Salem, OR. 97302
Minutes Prepared By:	Ben Gherezgiher	Time:	1:30pm – 3:00pm PST

1. Purpose of Meeting

Quarterly SIEC Council update Meeting

2. Council Members in Attendance

Bob Cozzie	SIEC Vice chair
Rick Iverson	SIEC Council Member
Ben Gherezgiher	State CIO, SIP Manager Public Safety Policy Area
Rob Reish	SIEC Council Member
Tom Johnson	SIEC Council Member
John Hartsock	SIEC Council Member
Adam Haas	SIEC Council Member
Chris Tamarin	SIEC Council Member
Dave Stuckey	SIEC Council Member
Mike Herb	SIEC Council Member
Dean Bender	Polk County, Emergency Manager
Bruce Richter	DHS/OEC, Regional Coordinator
Karl Larson	City of Portland, Project Manager
Steve Warden	Confederation Tribes of Grand Ronde, Emergency Manager
Gail Harbert	ODOT/WCS, Lands/Admin Manager
Dianne Majors	ODOT/WCS, Partnership Coordinator
Nicole Jackson	Motorola, Account Manager
Paul Braunstein	AT&T, FirstNet
Amber Blackman	AT&T, FirstNet
Kiley Breitling	AT&T, FirstNet
George Granger	AT&T, FirstNet
Jennifer Reese	WCCA, Assistant Director
Michael Meissner	City of Portland, Senior Communication Engineer
Cameron Lougee	Day Wireless, Account Manager
Brock Elam	Alster Communications, Field Rep.
Terry Pietras	OEM, State Communications Officer
Andrew Phelps	OEM, Director
Cody Anders	State CIO, Executive Support
Jovonne Parsons	State CIO, Executive Support

OREGON SIEC QUARTERLY COUNCIL MEETING

3. Meeting Agenda

1. Call to Order
2. Welcome/Introductions & Quorum verification
3. Council Minutes Approval (May 2018 minutes)
4. SIEC Committee reports
 - Executive – Bob Cozzie
 - Strategic Planning– Bob Cozzie.
 - Broadband – TBD
 - Technical – Rick Iverson
 - Partnership – Tom Johnson & Rob Reish
 - Radio Conference 2018, October 23-24
Oregon State Fairgrounds – Floral Building Salem, Oregon
5. Region 35 700MHZ and 800MHZ Committee reports.
 - John Hartsock
6. Statewide Interoperability Coordinator's Report
7. Project Status Report – FirstNet/AT&T
 - Paul Braunstien
8. Radio Systems Reports
9. Open Discussion, Questions, Public testimony
10. Adjourn

Next Meeting TBD, 2019

4. Meeting Notes, Decisions, Issues

1. Call to order for meeting to commence occurred at 1:36pm PST.
2. Welcome/Introductions & Quorum verification
 - a. Quorum was verified and initially declared that the council did not meet quorum, however later in to the meeting two mwmbers joined the meeting and quorum was met.
3. Council minutes (May 2018 SIEC meeting)
 - a. Minutes were not presented and no action was taken on those minutes.
4. SIEC Committee Reports.
 - a. Bob Cozzie, provided a brief update referencing the executive committee activities.
 - b. Bob Cozzie, providede a brief update referencing activities of the strategic planning committee. He stated that the main focus of the committee will be to work on revising/updating the state SCIP. Planning work will start soon to get the objectives that are included on the SCIP to be scoped to match the resources that could be brought to get majority of the objectives to completion. An exercise of right sizing goals and abjectives is needed.
 - c. Ben Gherezgiher added that the state CIO's office will assist the SIEC team in this effort by providing more resources.
 - d. Broadband Committee: members of the committee stated that a teleconference based meeting was held earlier this month and AT&T provided updates on progress of FirstNet.
 - e. Technical Committee: Rick provided a brief update. No significant activities going on this quarter.

OREGON SIEC QUARTERLY COUNCIL MEETING

- f. Partnership Committee: Rob Reish presented a draft copy of the committee’s charter and the membership provided input. He further provided an update on the strategy of operation of the committee, he provided a sample news letter that will be used as one of the means of communication and update to public safety practitioners statewide. Discussions continued and no objections were presented. The recommended changes to the charter will be incorporated and will be presented for approval/adoption by the council at a later date.
 - i. 2018 Radio conference updates were also provided and stated that planning effort is in progress and so far it is going as planned. The number of registered participants is more than expected and the State CIO’s office as one of the main sponsors will increase the event funding to accommodate the demand.

5. Region 35 700MHZ and 800MHZ committee reports.

- a. There was no significant activity report provided on this agenda item..

6. Statewide Interoperability Coordinator’s Report.

- a. The brief report that was provided here focused on the outcome of the NGA sponsored conference that was held in Portland late June 2018. A survey was designed to complete a recommended environmental scan of the state’s public safety communication implementations. However, a discussion was initiated that indicated the data that could be collected via the survey may already exist from previous activities done. The discussion was tabled with understanding that further details regarding the need and the desired outcome to be clarified. However, the members present concurred that we need to follow up on the decisions that were reached during the conference.

7. Project Status Report – FirstNet/AT&T

- a. We had three members representing AT&T in the meeting and Paul Braunstien provided a brief update regarding FirstNet. Paul reported that significant progress was achieved this quarter, through combined efforts of AT&T team, State CIO’s technical resources, State procurement staff and state leadership. The NASPO addendum to make FirstNet services available to Oregon Firstresponders was completed.
- b. Project updates on buildout of the FirstNet network was provided to the SIEC broadband committee. Progress is being achieved as planned.

8. Radio Systems Reports.

- i. Region 35 update. Phase II of the system completed acceptance tests with Motorola.

9. Open discussion, questions, public testimony

- a. None were presented.

10. Meeting adjourned at 2:45pm PST.

5. Next Meeting					
Date:	November 13, 2018	Time:	1:30pm – 3:00 PM	Location:	TBD
Agenda:	TBD				