

OREGON SIEC QUARTERLY MEETING

MEETING MINUTES

Date of Meeting:	08/13/2020	Location:	Virtual via teleconference
Minutes Prepared By:	Calloway Erickson	Time:	1:30pm – 3:30pm

1. Purpose of Meeting

Quarterly SIEC Council update Meeting

2. Attendance

SIEC Members, Appointed		Present
Sen. Betsy Johnson	Senate	
Rep. John Lively	House of Representatives	X
Joel Lujan	Oregon State Police	
Matt Marheine	Office of Emergency Management	X
Brent Grimsrud	Oregon Department of Forestry	X
Marlene Taylor	Department of Corrections	X
Joseph Messman	Oregon Department of Transportation	X
Ben Gherezgiher	Office of the State CIO (EIS)	x
VACANT	Oregon Health Authority	
Dave Stuckey	Oregon Military Department	X
Mike Herb	Dept. of Public Safety Standards & Training	X
Adam Haas	Tribal Representative	X
Michael Heffner	Oregon Broadband Advisory Council	X
VACANT	Public at large	
Mike Duyck, Chair (Broadband Committee Chair)	Oregon Fire Chiefs Association	X
VACANT (Appointment Pending)	Association of Chiefs of Police	
VACANT (Appointment Pending)	Oregon Sheriffs' Association	
Tony DeBone, (Co-Chair, Partnership Committee)	Association of Oregon Counties	X
VACANT	League of Oregon Cities	
Roger Johnson (AWN Work Group Chair)	Special District Association of Oregon	X
VACANT (Appointment Pending)	City IT Officer	
VACANT (Appointment Pending)	County IT Officer	
Bob Cozzie, Vice Chair (Strategic Planning Committee Chair)	Public Safety Comm Org.	X
John Hartsock	FCC Region 35	X
SIEC Committee & RIC Chairs, SWIC		
Rick Iverson (Technical Committee Chair)	Dept. of Transportation	X
Dianne Majors (Partnership Committee Chair)	Dept. of Transportation	X
William Chapman, (SWIC)	Enterprise Information Services	X

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Renee Heidi (WORJIC Co-Chair)	Frontier 911	X
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Attendees		
Aaron Fox	Erik Rau	Michael Meissner
BD	Gary Kreiger	Mike Hussey
Ben Garvey	George Long	Oscar Parsons
Bruce Richter	Gregg Holt	Paul Braunstein
Calloway Erickson	Jacob Sisk	Richard Wilson
Cathy Orcutt	Jake Westlund	Scott Burwash
Chris Tamarin	Janine Mayer	Sonja Tilton
Cinnamon Albin	Jay LaValley	Steve Corbato
Cloy Swartzendruber	Jennifer Reese	Susan Ronning
Curtis Landers	Kim Lamb	Tait (Mountain Wave)
Dave Scheuch	Kristi Wilde	Tim Beuschlein
David Lindsay	Lisa Gorsuch	Valerie Maynard
David Rudawitz	Mark Buchholz	Application for appointment to SIEC submitted
Dennis Pollmann	Mark Daniel	
Doug Jimenez	Michael Harman	

3. Meeting Agenda

- I. **Call to order (Chair)**
- II. **Updates & Announcements**
 - a. **Introductions**
 - b. **Quorum verification**
 - c. **Approve Council Agenda**
 - d. **Announcements**
- III. **Council minutes (approve February 2020 SIEC meeting minutes)**
- IV. **SIEC committee reports, 25 min**
 - a. Executive Committee – Chief Duyck
 - b. Strategic Planning Committee – Bob Cozzie
 - i. 2020 SCIP Update and Approval
 - c. Broadband Committee – Chief Duyck
 - i. SPOC Report – Ben Gherezgiher
 - d. FirstNet Single Point Of Contact report - Ben Gherezgiher
 - e. Technical Committee – Rick Iverson
 - f. Partnership Committee – Dianne Majors
 - i. RADIO Conference (on hold - 2021)
 - ii. WORJIC Report – Renee Heidy
- V. **State SWIC Report – William Chapman**
 - a. COMU Working group Updates
 - b. Technical Assistance Request Report
 - c. Federal IR/LE Channels MOU
 - d. Alerts, Warnings, and Notifications (AWN) Proposal
- VI. **SCIP Implementation Report – Bob Cozzie**

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- a. Goal Progress Reports
- VII. **Old Business**
- VIII. **New Business**
- IX. **Open discussion, questions, public testimony**
- X. **Adjourn**

4. Meeting Notes, Decisions, Issues

- I. **Call to order (Chair)**
 - a. **Call to order at 1:30pm by Chief Duyck**
- II. **Updates & Announcements**
 - a. **Introductions**
 - i. **New SIEC Appointments**
 - 1. Matthew Marheine
 - 2. Brent Grimsrud
 - 3. Marlene Taylor
 - 4. Joe Messman
 - 5. Ben Gherezgiher
 - 6. Mike Herb
 - 7. Michael Heffner
 - b. **Quorum verification**
 - i. Quorum Established
 - c. **Approve Council Agenda**
 - d. **Announcements**
 - i. There may be some items taken out of order, like the SCIP Update
 - ii. Region X RECCWG Meeting 08/20/2020
- III. **Council minutes (approve last SIEC meeting minutes)**
 - a. No quorum last time so there are no official minutes for June Meeting, but there are notes that William already sent out.
 - b. February Minutes Approval
 - i. Motion by Mr. Cozzie
 - ii. Seconded by Mr. Gherezgiher.
 - iii. Approved.
- IV. **SIEC committee reports**
 - a. Executive Committee – Chief Duyck
 - i. Welcome to new SEIC members. Details of onboarding will be forthcoming.
 - b. Strategic Planning Committee – Bob Cozzie
 - i. New SCIP. Slight changes since draft distributed in June. Mr. Chapman outlined.
 - 1. Had four changes to the document that was presented last time
 - a. Goal 2, small update
 - b. Objective 2.3 added
 - c. Goal 3 objective 3.2 changed slightly
 - d. Objective 3.5 wording changed slightly
 - e. These were sent out to everybody along with the full draft, ready for a motion

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- i. Mr. Cozzie clarified that the change on Objective 2.3 were made so that the others made more sense
 - ii. Also added the State 911 program as a champion for NG-911 objectives.
 - ii. Vote on SCIP update
 1. Motion – Bob Cozzie
 2. Second – Roger Johnson
 3. Motion passes unanimously.
 4. 2020 Scip Adopted.
 - c. Broadband Committee – Chief Duyck
 - i. FirstNet Single Point Of Contact (SPOC) report - Ben Gherezgiher
 1. FirstNet national update
 - a. FirstNet board and approved some new outcomes
 - b. Allocated finances for updates to the FirstNet core, including 5g services.
 - c. Approved procurement of more deployables
 - d. List of devices has grown if you are looking for a different one
 - e. US cellular agreement complete, adds about 150 square miles of coverage, total number of sites added is 276, several are in rural Oregon
 2. OR Report
 - a. FirstNet is working to enhance areas of coverage, 499 sites at capacity enhancements, that includes about 158 band 14 add-ons, and about 70 LT overlays, 18 of 20 sites are expected to be on air by the end of 2020, talking about the 45 sites that they have been expecting, so far 4 sites are already on air, those are Yamhill ,Maupin, Burn, and Laurel
 - b. In the next quarterly meeting, they will supply an overlay map of previous coverage to what they have now
 - c. Adoption in OR: increase of 48.5%
 3. Chief Duyck - gives brief broadband background for new members.
 - a. The Broadband Committee will be meeting with FirstNet to discuss new sites. All SIEC Members invited to participate.
 4. Paul Braunstein – with AT&T, one of the four FirstNet consultants, usually provides feedback to mike and Ben, welcomes new committee members, offers to speak more on the build out plan, etc.
 5. Chief Duyck – we will include an introduction to Paul in the orientation
 - d. Technical Committee – Rick Iverson
 - i. Have not met yet this summer, but looking to meet next month
 - ii. Looking for a co-chair, if anybody is interested contact him
 - iii. Mr. Chapman spoke about TICFOG update.

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- e. Partnership Committee – Dianne Majors
 - i. Also has not met since the last meeting
 - ii. RADIO Conference (On hold – 2021)
 - 1. Brief background on the radio conference for the newcomers
 - iii. WORJIC Report - Renee Heidy
 - 1. Brief overview of WORJIC
 - 2. Have had meetings, but COVID made it difficult,
 - 3. 7 Oregon Counties and 2 in Washington.
 - 4. Trying to see what grant opportunities are out there
 - a. Susan Ronning, ADCOMM – looking for other people to join if anybody is interested.
- V. **State SWIC Report** – William Chapman
 - a. At the state training exercise workshop, of the 32 different categories to, the #1 priority from State of State Survey results was was operational communications
 - b. COMU Working Group Updates
 - i. Had a meeting to redefine scope of COMU in light of additional ITSU positions.
 - ii. Should have second draft out within the next few weeks
 - c. Technical Assistance Request Report
 - i. COMU (COML, INTD, AUXC Courses) Still Scheduled
 - 1. Proposing hybrid for INTD to keep contact down. AUXC on hold.
 - 1. Anderson Readiness Center will be location for COML class on November 3-6th. Registration will open shortly.
 - 2. COMEX – Delayed, Spring 2021
 - ii. 911 Cybersecurity Awareness Training – Scheduled 10/01/2020 @ APCO Fall Conference
 - iii. HEMS Frequency Coordination – In progress
 - iv. TICP/TIC-FOG – Kick off Scheduled 08/18/2020
 - d. Federal IR/LE Channels MOU Updates
 - i. Will be included as part of TIC-FOG effort.
 - 1. Looking to have that released between January and March in 2021
 - e. Alerts, Warnings, and Notifications (AWN) Proposal
 - i. Hoping to have action on it in the next few weeks
- VI. **SCIP Implementation Report** – Bob Cozzie
 - a. Goal Progress Reports
 - i. Report of New SCIP Goals
 - 1. Gives brief overview for the new members
 - 2. Many of the start dates are effective today because today is the SCIP approval date
 - 3. Strategic Planning Committee will be working with the Partnership Committee on the onboarding presentation. Looking at outreach and education to be added in.
 - 4. Strategic Planning Committee will also be helping to guide the SIEC's efforts related to NG-911 via a 911 Working Group to be created in partnership with PSAP Advisory Committee.

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VII. Old Business

- a. No further.

VIII. New Business

- a. None

IX. Open discussion, questions, public testimony

- a. None

X. Adjourn

- a. Next meeting is November 10th
- b. Bob Cozzie motioned to adjourn
- c. Roger Johnson seconded that motion
- d. Meeting Adjourned at 2:29pm

5. Next Meeting

Date:	8/11/2020	Time:	1:30	Location:	Teleconference
Agenda:	TBD				

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