

STATUS REPORT

Office of Developmental Disability Services

Date: July 29, 2014

Project Owner: Trisha Baxter

Steering Team members: Lea Ann Stutheit, Chelas Kronenberg, Bruce Baker, Darlene O’Keeffe, Acacia McGuire, Brenda Autry

Cross Program Team Leads: Marilee Bell, Kristine Duffy, Julie Harrison/John Riordan, Joli Schroader, Bruce Baker, Mike Parr, Brent Watkins, Brenda Autry, Dana Hittle, Chrissy Fuchs, Renee Shippey,

Overall project status:

Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15
G	G	Y	G									

(Overall project status determined by averaging the status of the strategies and workstreams that are listed below.)

Executive update:

Some highlights for this week’s status report include:

The FNAT workstream will have the final ANA-CNA manual text implemented via transmittal on August 8th. Level of Care workstream will release LOC and technical guides for field review this week. Starting July 29, 2014 through August 31, 2014, Plan of Care claims training will be implemented.

This week’s Transmittals:

Topic	Brief Description
Implementation of ANA results for Supported Living	Provides guidance for utilizing ANA results in the supported living budget tool
Secured Email Boxes	Provides a listing of ODDS Mailboxes
Transition to Full FI with TNT	Requires all CDDPs and Brokerages transition to Full FI with TNT prior to October 1, 2014
Clarification on Day Support Activities	Clarifies Day Support Activities
Clarification on Funding Review	Clarifies process for funding reviews

Workstream Updates

	Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
Workstreams	CMS Compliance Strategy Lead: Joli Schroader	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <ul style="list-style-type: none"> Accomplishments in the last 2 weeks: <ul style="list-style-type: none"> Continued work on Corrective Action Plan for CMS submission Activities planned for next two weeks: <ul style="list-style-type: none"> Submitting Medically Involved waiver by 7/30/14 Responding to waiver questions from CMS by 8/1/14 Re-submit CAP to CMS for further review by 8/8/14 	<ul style="list-style-type: none"> Response to CMS Request for Additional Information (RAI) on waiver submissions is due on 8/1/14 Submission of Medically Involved Children’s Waiver by 7/30/14

	Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
	<p>Oregon Administrative Rules (OAR's) Strategy Lead: Mike Parr</p>	<p>Green</p>	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in the last 2 weeks:</p> <ul style="list-style-type: none"> Rules Advisory Committee meetings continue <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Continuing RAC meetings Temp rules for CIIS to be filed by 8/8/14 	<ul style="list-style-type: none"> All rules to ODDS Rule Policy Analyst by 8/22/14 All rules to Rule Coordinator by 9/3/14 All rules to Legislators by 10/3/14 Rules published in Secretary of Stat Bulletin by 11/1/14 Hearings held week of 11/18/14 Perm rules filed by 12/28/14
	<p>Functional Needs Assessment (FNAT) Strategy Lead: Kristine Duffy</p>	<p>Green</p>	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> ANA-CNA version B updates were posted 7/15/14 to address technical issues in the new tools. Draft ANA/CNA Manual text for the new Social and Community questions was sent to ANA users for review and feedback on July 23rd. <p>Activities planned in next two weeks:</p> <ul style="list-style-type: none"> Team reviewing user feedback about the draft ANA-CNA manual text for the new ANA questions addressing community integration and social interaction supports. The final manual text will be implemented via Policy transmittal by August 8th. The team will be preparing a list of enrolled individuals receiving in-home supports for whom ODDS did not receive an up-loadable ANA. Each brokerage and CDDP will receive their list by July 30th. Interim tier reviews began 7/22/14 and will continue through mid-August. 	<ul style="list-style-type: none"> A decision on the single assessment tool to be made by new Director by August 31.
	<p>Level of Care (LOC) Strategy Lead: Chrissy Fuchs</p>	<p>Yellow</p>	<p>Previous Status: Yellow / Trending: ↔</p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> Leadership reviewed recommendations and made decisions. Completed internal review of the associated technical guides. <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Field review of LOC and technical guides to begin 7/29/14 	<ul style="list-style-type: none"> Release of LOC and technical guides for field review by 7/30/14

Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
Individual Support Plan (ISP) <i>Strategy Lead: Marilee Bell</i>	Green	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in last two weeks</p> <ul style="list-style-type: none"> Final call in with field test participants occurred on Thursday July 17th. Continuing to get great feedback, and preparing proposed changes for stakeholder feedback. <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Thursday, July 31st the field test concludes with two listening sessions: SC and PA feedback in the morning; and provider feedback in the afternoon. 	<ul style="list-style-type: none"> 8/26/14- Introduce a broad and practical overview of ISP details at SC/PA conference 10/15/14 – Integration of Career Development Plan into the ISP 9/1/14-10/31/14 - Prepare training materials and final comments for statewide release 11/1/14-12/15/14 - Roll out of regional trainings statewide 1/1/15 – Statewide implementation
Plan of Care (POC) <i>Strategy Lead: Julie Harrison</i>	Green	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> Began POC “paper claims” process development Develop PSW training schedule based off of new timeline. <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Update & release new User Guides for the field for POC service entry/creation for employment services by 8/1/14 Re-Enable CDDP/Brokerage user access to POC by 8/5/14. 	<ul style="list-style-type: none"> 8/5/14 - CDDPs and Brokerages can start entering plans into eXPRS 7/29/14 – 8/31/14 - POC Claims Training for Agencies 09/01/14-Agency provided Employment/Day services moved into POC
Quality Improvement <i>Strategy Lead: Brent Watkins</i>	Green	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> Interviews for Compliance Specialist positions Final Draft of CDDP/Brokerage field review questions completed <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Submit CDDP/Brokerage field review questions to the Office of Business Intelligence Ongoing development of Quality Management process 	<ul style="list-style-type: none"> Onboard initial staff by 8/15/14 QA Workgroup meeting by 8/29/14

<i>Workstream/Lead</i>	Current Status	Status Update	Upcoming Major Milestones
Training <i>Strategy Lead: Marilee Bell</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • No changes <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Schedule being developed to include 30 high priority topics which will repeat four times through out the two days. Anticipating that day one and day two will be identical, for those who can attend for only one day. • Speakers are being identified. • Proposed conference schedule will be sent to CDDPs and Brokerages • Stakeholder groups representing Services Coordinators, Personal Agents, Direct Support Professionals and Self advocates vetting of draft core competencies • Continue to receive feedback and incorporate into core competency curriculum 	<ul style="list-style-type: none"> • 8/20-8/21 – SC/PA conference in Corvallis • 8/31/14 – Core Competencies vetted by field and ODDS • 10/1/14 – Field test of Core competencies begins • 3/15/15 – Statewide implementation of Core Competencies
Communication Strategy: <i>Strategy Owner/Lead: Brenda Autry</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • No changes <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Web team to review and consult with ODDS regarding content 	<ul style="list-style-type: none"> • ODDS Web page re-designed, Fall 2014
Contracts Administration: <i>Lead: Renee Shippey</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • CDDP Amendments went out on 7/18 • Contract Administrator is receiving signed amendments back <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Brokerages are continuing review of their amendments • Counties to return signed amendments 	<ul style="list-style-type: none"> • Brokerages amendments executed • CDDP amendments executed
Service Access: <i>Lead/Vacant</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • Sought and received clarification from CMS that they affirmed our approach <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Final NOPA form and instructions available for use • Start a temporary rotation of OPA 2 Complaint Coordinator until permanent one is hired 	<ul style="list-style-type: none"> • Implementation of complaints web page • Distribute service process map

Key

Green	On Schedule
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Yellow	Schedule slipping or needs change management.
Red	Schedule is behind. Major barriers or issues to address at Steering level.