

## STATUS REPORT

### Office of Developmental Disability Services

Date: August 12, 2014

Project Owner: Trisha Baxter

**Steering Team members:** Lea Ann Stutheit, Chelas Kronenberg, Bruce Baker, Darlene O’Keeffe, Acacia McGuire, Brenda Autry

**Cross Program Team Leads:** Marilee Bell, Kristine Duffy, Julie Harrison/John Riordan, Joli Schroader, Bruce Baker, Mike Parr, Brent Watkins, Brenda Autry, Dana Hittle, Chrissy Fuchs, Renee Shippey,

### Overall project status:

Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15
G	G	Y	G	G								

(Overall project status determined by averaging the status of the strategies and workstreams that are listed below.)

### Executive update:

The work of each work stream is moving along as expected. ODDS is in the process of identifying new streams of work that would be useful to add to future weekly reports. The new ODDS Director, Lilia Teninty, starts on Monday, August 18. The team looks forward to welcoming Lilia and to working with her in the future.

### This week’s Transmittals:

Topic	Brief Description
Service Rate Process for ALFs and RCFs	Defines process for rate setting for DD individuals in ALFs and RCFs
Criminal history check portability for PSWs	Describes portability of criminal history checks for personal support workers

## Workstream Updates

	Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
<b>Workstreams</b>	CMS Compliance Strategy Lead: Joli Schroader	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p><b>Accomplishments in the last 2 weeks:</b></p> <ul style="list-style-type: none"> <li>Continued work on Corrective Action Plan for CMS submission</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Responding to waiver questions from CMS by 8/15/14</li> <li>Re-submit CAP to CMS for further review by 8/15/14</li> </ul>	<ul style="list-style-type: none"> <li>Response to CMS Request for Additional Information (RAI) on waiver submissions is due on 8/15/14</li> </ul>

<b>Workstream/Lead</b>	<b>Current Status</b>	<b>Status Update</b>	<b>Upcoming Major Milestones</b>
<p>Oregon Administrative Rules (OAR's) Strategy Lead: Mike Parr</p>	<p>Green</p>	<p><b>Previous Status: Green / Trending:</b> ↔</p> <p><b>Accomplishments in the last 2 weeks:</b></p> <ul style="list-style-type: none"> <li>Rules Advisory Committee meetings continue</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Continuing RAC meetings</li> <li>Temp rules for CIIS to be filed by 8/18/14</li> </ul>	<ul style="list-style-type: none"> <li>All rules to ODDS Rule Policy Analyst by 8/22/14</li> <li>All rules to Rule Coordinator by 9/3/14</li> <li>All rules to Legislators by 10/3/14</li> <li>Rules published in Secretary of State Bulletin by 11/1/14</li> <li>Hearings held week of 11/18/14</li> <li>Perm rules filed by 12/28/14</li> </ul>
<p>Functional Needs Assessment (FNAT) Strategy Lead: Kristine Duffy</p>	<p>Green</p>	<p><b>Previous Status: Green / Trending:</b> ↔</p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>The draft ANA/CNA Manual text for the new Social and Community questions was sent to ANA users for review and feedback on July 23rd. The team has made edits based on comments and submitted the final text and transmittal to ODDS management and OHA for review.</li> <li>Interim tier lists were sent to Brokerages and CDDPs August 2nd. This list includes all individuals for whom ODDS has a successfully uploaded ANA.</li> </ul> <p><b>Activities planned in next two weeks:</b></p> <ul style="list-style-type: none"> <li>The ANA/CNA Manual, version 2 will be implemented via Policy transmittal by August 15<sup>th</sup></li> <li>Interim tier reviews began 7/22/14 and will continue through mid-August.</li> </ul>	<ul style="list-style-type: none"> <li>A decision on the single assessment tool to be made by August 31.</li> </ul>
<p>Level of Care (LOC) Strategy Lead: Chrissy Fuchs</p>	<p>Yellow</p>	<p><b>Previous Status: Yellow / Trending:</b> ↔</p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>Field review of LOC and technical guides</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>LOC transmittal 8/29/14</li> <li>Training at the SC/PA Conference August 20<sup>th</sup> and 21<sup>st</sup></li> </ul>	<ul style="list-style-type: none"> <li>Finalize LOC and Technical guides by 8/31/14</li> <li>Phase out of the old form by 11/1/2014</li> </ul>

<b>Workstream/Lead</b>	<b>Current Status</b>	<b>Status Update</b>	<b>Upcoming Major Milestones</b>
Individual Support Plan (ISP) <i>Strategy Lead: Marilee Bell</i>	Green	<p><b>Previous Status: Green / Trending: ↔</b></p> <p><b>Accomplishments in last two weeks</b></p> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>• Continue to compile findings from the field test to share on 8/14/14 in small work group meetings and with the advisory stakeholder group later in the day</li> <li>• Hold Stakeholder meeting for incorporation of the Career Development Plan into the proposed new ISP.</li> </ul>	<ul style="list-style-type: none"> <li>• 8/20/14- Introduce a broad and practical overview of ISP details at SC/PA conference</li> <li>• 10/15/14 – Integration of Career Development Plan into the ISP</li> <li>• 9/1/14-10/31/14 - Prepare training materials and final comments for statewide release</li> <li>• 11/1/14-12/15/14 - Roll out of regional trainings statewide</li> <li>• 1/1/15 – Statewide implementation</li> </ul>
Plan of Care (POC) <i>Strategy Lead: Julie Harrison</i>	Green	<p><b>Previous Status: Green / Trending: ↔</b></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>• Enabled CDDP/Brokerage user access to POC</li> <li>• Create POC for Employment Svcs netlinks for CDDP/Brokerage staff held on 8/7/14</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>• More POC Agency Claims Trainings to be held – 8/12, 8/14 and 8/18</li> <li>• Updated POC for Employment Services Netlinks for CDDP/Brokerages to be held – 8/7 and 8/14</li> <li>• Remaining Brokerage Certified Agency Providers enrolled/activated for POC by 8/15</li> </ul>	<ul style="list-style-type: none"> <li>• 7/29/14 – 8/31/14 - POC Claims Training for Agencies</li> <li>• 09/01/14-Agency provided Employment/Day services moved into POC</li> </ul>
Quality Improvement <i>Strategy Lead: Brent Watkins</i>	Green	<p><b>Previous Status: Green / Trending: ↔</b></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>• Submitted CDDP/Brokerage field review questions to the Office of Business Intelligence (OBI)</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>• Begin meeting with OBI to start building list of systems requirements and development of the project plan</li> <li>• First meeting to discuss Quality Management process</li> </ul>	<ul style="list-style-type: none"> <li>• Onboard initial staff in September</li> <li>• QA Workgroup meeting in September</li> </ul>

<i>Workstream/Lead</i>	<b>Current Status</b>	<b>Status Update</b>	<b>Upcoming Major Milestones</b>
Training <i>Strategy Lead: Marilee Bell</i>	<b>Green</b>	<p><i>Previous Status: Green / Trending: ↔</i></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>Conference schedule provided to counties and brokerages.</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Materials for the conference will be posted in the Learning Center.</li> <li>Stakeholder groups representing Services Coordinators, Personal Agents, Direct Support Professionals and Self advocates vetting of draft core competencies</li> <li>Continue to receive feedback and incorporate into core competency curriculum</li> </ul>	<ul style="list-style-type: none"> <li>8/20-8/21 – SC/PA conference in Corvallis</li> <li>8/31/14 – Core Competencies vetted by field and ODDS</li> <li>10/1/14 – Field test of Core competencies begins</li> <li>3/15/15 – Statewide implementation of Core Competencies</li> </ul>
Communication Strategy: <i>Strategy Owner/Lead: Brenda Autry</i>	<b>Yellow</b>	<p><i>Previous Status: Yellow / Trending: ↔</i></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>Web team reviewed and consulted with ODDS regarding content</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Re-submit contents of web page after reviewing for appropriate reading level</li> <li>Consult with ODDS leadership regarding content managers being assigned to the website.</li> </ul>	<ul style="list-style-type: none"> <li>ODDS Web page re-designed, Fall 2014</li> </ul>
Contracts Administration: <i>Lead: Renee Shippey</i>	<b>Green</b>	<p><i>Previous Status: Green / Trending: ↔</i></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>CDDP approved updated Standards and Procedures</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Brokerages are continuing review of their amendments</li> <li>Counties continuing to return signed amendments</li> <li>Drafting new CDDP Amendments</li> </ul>	<ul style="list-style-type: none"> <li>Brokerage amendments executed</li> <li>CDDP amendments executed</li> </ul>
Service Access: <i>Lead/Vacant</i>	<b>Green</b>	<p><i>Previous Status: Green / Trending: ↔</i></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>Sought and received clarification from CMS affirming our approach for service timelines</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Training on the final NOPA form</li> </ul>	<ul style="list-style-type: none"> <li>Implementation of complaints web page</li> <li>Distribute service process map</li> </ul>

**Key**

<b>Green</b>	On Schedule
<b>Yellow</b>	Schedule slipping or needs change management.



RE DOLAPD-DD  
Policy Team Meeting. Red

Schedule is behind. Major barriers or issues to address at Steering level.