

LaneACT

Lane Area Commission on Transportation

895 Willamette Street, Suite 500, Eugene, Oregon 97401-2910

Wednesday, February 9, 2011

5:30 p.m. – 7:30 p.m.

McLane Room

Oregon Department of Transportation, Area 5

644 A Street, Springfield

(directions on next page)

Contact: Byron Vanderpool, 541-682-7407, bvanderpool@lcog.org

Purpose: The Lane ACT is an advisory body established to provide a forum for stakeholders to collaborate on transportation issues affecting Lane County (Region 2, Area 5) and to strengthen state and local partnerships in transportation.

Meeting Agenda

1. **INTRODUCTIONS and WELCOME** 5:30 p.m.
Presenter: Sonny Chickering, ODOT
2. **MEETING PROCEDURES** 5:50 p.m.
Action Requested: Adopt Ground Rules. Attachment.
Presenter: Byron Vanderpool, LCOG
3. **REVIEW OF BYLAWS** 5:55 p.m.
Action Requested: Information. Attachment.
Presenter: Savannah Crawford, ODOT
4. **ELECTION OF OFFICERS** 6:10 p.m.
Action Requested: Elect a chair and vice chair. Attachment.
Presenter: Byron Vanderpool, LCOG
5. **PUBLIC COMMENT** 6:20 p.m.
Please limit your comments to no more than three minutes.
6. **ESTABLISH STEERING COMMITTEE** 6:30 p.m.
Action Requested: Review and appoint Steering Committee. Attachment.
Presenter: Byron Vanderpool, LCOG
7. **AUTHORIZE RECRUITMENT FOR STAKEHOLDER MEMBERS** 6:40 p.m.
Action Requested: Authorize Recruitment Process. Attachment.
Presenter: Byron Vanderpool, LCOG

Location is wheelchair accessible (WCA).

American Sign Language (ASL) interpretation is available with 48 hours notice.

8. ESTABLISH REGULAR MEETING DATE and CALENDAR 7:00 p.m.
Action Requested: Establish regular meeting schedule. Review Calendar. Attachment.
Presenter: Byron Vanderpool, LCOG

9. LIGHTENING ROUND* 7:10 p.m.
Action Requested: What transportation topics, highway projects, or ODOT issues are on your mind?
Presenter: Sonny Chickering, ODOT

***The Lightning Round**

This is a quick, around the table reporting session developed by Patrick Lencioni and discussed in his book Death by Meeting (Page 238). The technique has been modified for the LaneACT's use. It should take each member no more than one minute (**yes, sixty seconds!**) to quickly describe what is on their respective minds. The lightning round is critical because it sets the tone for developing the ACT's work program.

10. NEXT STEPS 7:25 p.m.
Action Requested: Agenda ideas for the next meeting.
Presenter: Byron Vanderpool, LCOG

NEXT MEETINGS: March 9, 2011; 5:30 p.m. to 7:30 p.m.; McLane Room
April 13, 2011; 5:30 p.m. to 7:30 p.m.; McLane Room

LaneACT will post meetings on their webpage at www.oregon.gov/ODOT/COMM/act_laneCounty.shtml. All materials will be posted one week prior to meeting. To be included on the email notification list, please contact Ann Mortenson at 541-682-4373 or amortenson@lcog.org.

**Location is wheelchair accessible (WCA).
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GETTING THERE:

ODOT Area 5: Located at 644 A Street between 6th and 7th Streets, next to Springfield City Hall.

Bus: Take the bus to the LTD Springfield Station. From there walk two blocks north to A Street then two blocks east to 6th Street.

Bicycle Parking: There are bicycle racks in front and additional racks at Springfield City Hall.

Auto Parking: There is free two-hour parking along Main Street and most surrounding streets.



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